

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
CSEA CHAPTER 579**

February 12, 2013 - MINUTES

Approved

CALL TO ORDER

The meeting began at 12:05pm at Santiago Canyon College (SCC), Room SC111, 15 members present.

PLEDGE OF ALLEGIANCE

Sean Small led the pledge.

APPROVAL OF MINUTES

The chapter minutes for January, 2013 were motioned for approval by Tom Andrews, seconded by Denise Phillips and carried unanimously as amended.

COMMUNICATIONS/ANNOUNCEMENTS

Tom Andrews reported eight members attended the Basic Job Steward training. The training was conducted over three Saturdays from Jan 19th – Feb. 2nd. More stewards are needed in the membership, especially at SCC. Besides Victoria Williams who is currently a Job Steward at SCC, David Tucker from OEC attended and completed the training. Members were encouraged to attend the next available job steward workshops. Tom Andrews, Chief Job Steward announced that he plans to have regular meetings with new and veteran stewards next month. Watch for his emails.

EXECUTIVE BOARD

Several members from the executive board attended the Officer Training workshop on Saturday, Feb. 9th in Irvine.

TREASURER'S REPORT

Esmeralda Abejar reported January beginning balance was \$10,455.11, ending balance as of January 31st was \$11,082.89.

RECOGNITION OF NEW MEMBERS

None at this time.

REPORT OF BARGAINING COMMITTEE

The first meeting was held at the District in the executive conference room on Thursday, Feb. 7th. There were lively discussions, comments and a lot of suggestions given by those who attended. The team selected for the bargaining committee will participate in a training workshop in April. Jagruti Patel asked if you have to attend the negotiation meetings to be selected on the committee. Answer: Yes. Another meeting has been scheduled Thursday, Feb. 21st at the District at 5:30pm, all are invited to attend. Sean & Guillermo will draft a survey to send to the membership based on articles selected for negotiations.

COMMITTEE REPORTS

HAZARDOUS MATERIALS OVERSIGHT & DISTRICT SAFETY

- During a recent inspection at Santa Ana College by the Health Dept., a hazardous chemical was left in an unsafe environment by a faculty member.
- Ron Jones is having a company replace the asbestos ceiling tiles in the R-Bldg.
- An electrician from Santa Ana College was sent to conduct work on the ceiling in the L-Bldg. He noticed what looked like sprayed on fire-proofing on the support beams. This is called a PACM or presumed asbestos containing material. This location is not currently on the list of locations containing ACM (asbestos containing materials). A request to have the area tested was sent to Don Maus in Risk Management.

BUDGET COMMITTEE

Nothing at this time.

EERC

- The committee reviewed three part-time district safety positions and collapsed them into one full-time position. Location of position has not been assigned.
- The 19-hr bookstore member who was previously laid off is entitled to restore vacation and sick time. Action to correct this matter has been sent forward. John Didion was surprised that H/R had not already restored this employee's time.
- Investigation of the grievance process revealed current contract language prevented further developments on several issues presented to EERC. Action will be taken to remove this language from the new contract.
- During negotiations and in dealing with the budget crisis, CSEA and the district reached an agreement, which was ratified by the membership, to re-start step increases effective on July 1st. This meant that there would be no retro pay to employees who would have received their step increase back to their 13th month of employment. Brenda Hohnstein stated the contract needs to read "will make whole" once financial obligations can be met.
- The proposed job description changes (made by an interim dean/who is a faculty member) minimizes the responsibilities of the lab coordinator was presented to John Didion. Faculty can't impose their will; CSEA will stand their ground against these changes.
- Faculty was performing classified assignments before Christmas. The faculty moved equipment that scratched flooring with asbestos. Tom brought the incident to Dr. Collins & Dr. Rose's attention; the faculty member was directed to stop interfering in classified assignments.
- Next EERC meeting is scheduled Mar. 14th.

GRIEVANCE COMMITTEE

No grievances at this time.

JOINT BENEFITS

Meeting scheduled end of February.

UNFINISHED BUSINESS

Nothing at this time.

NEW BUSINESS

Classified School Employee Week is celebrated the 3rd week of May. Graduation is during this same week. Santa Ana College has asked CSEA to move celebration to a different week. Each campus celebrates this week differently and independently of each other. SCC is considering moving their celebration to a different week. Marti Reiter suggested a memo be sent to both campus presidents, chancellor, John Didion & Judy Chitlik to remind all of the legislative resolution declaring May 19th – May 25th is Classified School Employee week.

GOOD OF THE ORDER

Brenda asked where the OEC chapter meeting will be held. Pat Hall confirmed no work has started at OEC. It was recommended to move OEC chapter meeting to SCC. This meeting is scheduled for April 16th.

ADJOURNMENT

Meeting adjourned at 12:54pm. Next Chapter meeting is scheduled Tuesday, March 19th at Santa Ana College.