

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
CSEA CHAPTER 579

April 29, 2014 – MINUTES

Approved

CALL TO ORDER

President Victoria Williams called the meeting to order at 12:04pm at Centennial Education Center (CEC), in room B-110, 12 members present.

PLEDGE OF ALLEGIANCE

Irene Glomba led the pledge.

APPROVAL OF MINUTES

The chapter minutes for March, 2014 were corrected and motioned for approval by Tom Andrews, seconded by Alejandra Hurtado and carried unanimously.

COMMUNICATIONS/ANNOUNCEMENTS

- Victoria Williams introduced Bill Hagar, who is running for Area H Director. If elected Mr. Hagar brings 25 years of experience to the CSEA Board of Directors. He currently works for Fullerton Joint Union High School District. He has 6 years of experience servicing on CSEA committees that includes Research & Negotiation and Legislature.
- Letter Carrier Food Drive is May 10th. Members were asked to place nonperishable food by their mailboxes or deliver to your local post office. Watch for email announcement or posting on chapter website.
- Victoria reported SCC is forming a shared governance Professional Development Committee. The committee will consist of 6 faculty members, 3 classifieds and 1 administrator. The mission of the committee is to enhance student success. Sarah Salas reported that Erlinda, SAC President, has selected constituent representatives for SAC's Professional Development Committee. The committee is co-chaired by a faculty and administrator but the mission of the committee is in its preliminary stages. Victoria went on to mention M & O will need HVAC training for the new buildings at SCC.

EXECUTIVE BOARD

Diane Hill has worked hard to develop our chapter website. The site is now accessible at <http://www.rsced.edu/Faculty-Staff/CSEA/Pages/default.aspx>. Look for upcoming communications on this site.

TREASURER'S REPORT

Dolly Pagurigan reported March, 2014 beginning balance was \$12,132.87; collections included \$640.08 and interest of \$1.49; the ending balance for March, 2014 was \$12, 774.44. Tom Andrews motioned to approve the treasurer's report; Diane Hill seconded the motion, and carried unanimously.

RECOGNITION OF NEW MEMBERS

Alejandra Hurtado, works at SAC - Financial Aid Department

REPORT OF THE BARGAINING COMMITTEE

Victoria reported the first bargaining committee meeting was held on Monday, April 22nd at the District Office. The next meeting is scheduled on Tuesday, April 30th at 5:30pm in the executive conference room at the District. Victoria shared several comments from the survey and mentioned articles that will be considered for re-openers.

HAZARDOUS MATERIALS OVERSIGHT & DISTRICT SAFETY

- Tom Andrews reported SAC is undergoing training on confined spaces. Don Maus has posted global SBS safety sheets online.
- Sarah informed members of a strong odor coming from the new carpet installed in several classrooms at CEC. Diane Hill commented on behalf of Risk Management that she was asked to look into the matter.

EERC

Next meeting is scheduled May 15th.

GRIEVANCE COMMITTEE

Tom Andrews reported there is one grievance at level 4.

JOINT BENEFITS

Open enrollment will begin May 12th.

SHARED GOVERNANCE

- Victoria reported District Council has asked each campus to do their part in sustainability by recycling. Board Policies and Administrative Regulations are being renumbered. Fiscal Services is seeking to re-org a management position. Human Resources is implementing an EEO handbook. Interviews have started for the president position at SCC for retiring Juan Vazquez. Victoria continues to receive emails from members interested in sitting on shared governance committees. There are 23 members currently sitting on committees at SAC.

UNFINISHED BUSINESS

Victoria Williams presented the second reading of chapter bylaw Article III, Section 2(a). The monthly dues will increase by \$0.30 cents per month for ten (10) months, taking annual dues from \$12.00 to \$15.00. The vote count was 7 yes & 2 no, therefore the bylaw passed by 78% of the vote.

NEW BUSINESS

- Tom Andrews brought forward a motion to add a food account line item to the budget. Lithia Williams motioned to add the line item to the budget, Dolly Pagurigan seconded the motion, carried unanimously. Tom brought forward a motion to transfer \$500 to the food account by reducing \$6,750 conference fees to \$6,250. Diane Hill motioned to reduce conference fees and to transfer funds to food account line item. Dolly seconded the motion, carried unanimously. Tom Andrews motioned for the following members to

be considered as alternate delegates to the annual conference in Sacramento this year: Sylvia Gordon, Sean Small, Leslie Wood-Rogers and Zina Edwards.

- Nathan Bandetelli informed members that CSEA is hosting free Bowling on May 24th during week of Classified School Employee Week. He also brought theme posters Inspiring Generations for members to take back to their work area. Also, there will be a Know Your Rights Seminar at Irvine Valley College next month.
- Victoria announced that an email will be sent out regarding the MOU summer schedule with location and time for the informational meeting and ratification.

GOOD OF THE ORDER

Sarah Salas asked if anything more than a service pin will be given to an employee who has 40 years of service with the District, at the Santa Ana College Awards of Excellence Ceremony, May 20th.

ADJOURNMENT

Meeting adjourned at 1:24pm. Next chapter meeting is scheduled Tuesday, May 27th at Orange Field Office.

Victoria Williams 6/16/14 [Signature] 6/16/14
Chapter President Signature Date Chapter Secretary Signature Date

Signatures required denoting approval