



RANCHO SANTIAGO  
Community College District

*Building the future through quality education*

2323 North Broadway • Santa Ana, CA 92706-1640 • (714) 480-7300 • www.rscsd.edu

Santa Ana College • Santiago Canyon College

**AFFIDAVIT OF CUSTODIAN OF RECORDS**

(California Evidence Code Section 1561)

Name: \_\_\_\_\_

Case #: \_\_\_\_\_

I am an employee of the Rancho Santiago Community College District (District), and am a duly authorized and qualified witness to certify the authenticity of the business records for the District.

\_\_\_ The copies attached hereto are true copies of records on file with the District as described in the subpoena. These records were prepared by personnel of the District in the ordinary course of business at or near the time of the acts, conditions or events described in the records.

\_\_\_ CERTIFICATION OF NO RECORDS

\_\_\_ RECORDS ARE LOST/DESTROYED

\_\_\_ NO RECORDS EXIST FOR DATES REQUESTED

\_\_\_ OTHER: \_\_\_\_\_

- a) A thorough search of our files, carried out at my request, revealed no documents, records or other information or things called for in the Subpoena Duces Tecum/Deposition Subpoena/Authorization presented to me.
- b) It is understood that such records could exist under another spelling, name or classification, but that with the information furnished our office, and to the best of my knowledge, no such records exist in our files.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_ in Orange, California.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

BOARD OF TRUSTEES:

Tina Arias Miller, Ed.D. • David Crockett • John R. Hanna • Zeke Hernandez • Lawrence "Larry" R. Labrado • Sal Tinajero • Phillip E. Yarbrough

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