

Automatic External Defibrillator (AED)

Incident Report

Please complete this *Report* after each incident necessitating AED use.

NOTE: This *Report* must be submitted to Risk Management within 24 hours of the incident.

Date and Time of Use: _____

Location: _____

Manufacturer and Model # of AED Used: _____

Patient's Name: _____ ID#: _____

Patient's Address: _____

Name of AED Operator: _____

Other Assisting Responders: _____

Brief Description of Circumstances: _____

EMS Unit Receiving Patient: _____

Patient Was Transported To: _____

Name of Person Completing Report: _____

Phone #: _____ Date: _____

**Cardiac Science Powerheart G3
AED Inspection Procedures**

Location: _____

Year: _____

Perform the following inspections per the schedule indicated:

Daily

Check Status Indicator (upper right corner of handle):

- A green indicator means the AED is ready for service.
- If the indicator is red with a black X, the AED requires maintenance and is not ready for use. Refer to Owner's manual.

Monthly

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

AED Inspection:

- Examine AED case and cover for foreign substances, damage or cracks.
- Open the cover and ensure the unit properly starts up and begins voice prompts.
- Inspect status lights on left side of display panel. After brief startup sequence, the lights with the icons for the pads and the wrench should not be lit. If a status light is lit, consult owner's manual.

Defibrillator Pads:

- Make sure 1 set of pads is pre-connected to the AED and that there is a spare set of pads.
- Verify the pads have not passed the expiration date (expiration date noted on foil pouch).
- Inspect packages and make sure it is unopened.
- If packages are opened or past expiration date, replace pads.

Check AED Ready Kit:

- Locate Ready Kit pouch attached to the side of the AED. Check the following supplies:
- Face Mask

- Trauma Shears
- Razor
- Gloves (2 pairs)
- Antiseptic Towelette
- Gauze Pads (2)