

Safety Spotlight

Practical Tips to Keep You Safe

Utility Cart Safety

- Only trained, authorized drivers may operate carts.
- All drivers must complete a safety check of the vehicle before you drive the cart. You are responsible for the safe and reliable operation of the cart. If you find a problem, report it immediately to your supervisor and do not drive the vehicle until it has been corrected.
- Obey all traffic signs. “STOP” means to come to a complete stop.
- Do not exceed the speed limit of 10 mph.
- Never drive faster than it is safe to do so.
- Stop at all “blind intersections” and then proceed with caution
- Drive slowly and carefully at all times, but especially around construction sites, equipment, other vehicles, during inclement weather, and of course, people.
- If you must drive a cart on a sidewalk or in the mall of the college around pedestrians, maintain your speed at a walking pace.
- Ensure that all passengers are seated on seats. Passengers must sit in a position such that they will not fall out of the cart in the event of a sudden movement of the cart.
- Properly secure all materials that must be transported on the cart and properly hitch trailers and towed equipment.
- Keep all body parts inside the cart while it is in motion. Do not drag your feet.
- Do not drive carts off or over curbs.
- Do not operate cell phones while driving. Pull over and stop before using the phone.
- Park vehicles in authorized areas only. Golf Cart/Utility Vehicles will not be parked:
 - in Fire Lanes
 - in metered parking spaces
 - in DMV Disabled Parking
 - in Reserved Parking
 - within 20 feet of the main entrance/exit of any building in any manner that would impede the normal flow of pedestrian traffic
- When not in operation, the cart is to be left in gear, the emergency brake must be set and the key removed.
- Carts are not licensed or equipped to drive on public streets. Vehicles must remain on campus at all times.



Drive slowly. Drive cautiously. Drive defensively.