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Santa Ana College • Santiago Canyon College

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION BOARD OF DIRECTORS **SPECIAL MEETING**

AGENDA

September 11, 2026 – 10:00 AM

Rancho Santiago Community College District
#114 Executive Conference Room
2323 North Broadway, Santa Ana, California 92706

The Rancho Santiago Community College District Foundation, Board, staff, and the public will participate in the September 11, 2026, regular meeting via in-person and teleconference (Hybrid). The district strongly encourages all visitors attending the meeting in-person, regardless of vaccination status, to wear a mask while in our buildings. If you do not have a mask and wish to wear one, one can be provided to you. To participate in the meeting via teleconference, dial (669) 444-9171, 871 6528 7191# US or by copying this link: <https://rscdd-edu.zoom.us/j/87165287191> and pasting in a web browser.

Board member Andrew Patterson will participate by teleconference from the following publicly accessible location:

3102 FM 1960 East Humble, TX 77338

Should you wish to address the board during public comment, you may speak when authorized by the Board President at the meeting. To advise of your request to speak, those attending the meeting in-person are asked to complete a “Public Comment” form and submit it to the assistant of the vice chancellor prior to the start of open session. Members of the public who attend the meeting via web browser or telephone should raise their hand if participating via Zoom or use *9 to raise your hand using your phone.

Comments are limited to three minutes per person. The Board President may, at their discretion, expand or limit the total number of speakers addressing a particular subject, reduce the minutes allowed per person or extend additional time to a speaker.

In compliance with the Ralph M. Brown Act, this Agenda is being posted and sent to you in advance of a scheduled meeting of the Board. All discussion, deliberation as well as action on these items needs to occur at the meeting and should not be subject of either serial email communications outside of the agenda meeting, phone conversations or direct communications between or among Board members for the purpose of discussing or deliberating on any items.

FOUNDATION BOARD MEMBERS:

Juan M. Gonzalez • John M. Gutierrez • Eddie Marquez • Andrew Patterson • Marianela Silva • John R. Hanna

Ex-Officio Voting Members: Iris Ingram

Ex-Officio Non Voting Members: Claire Coyne • Tara Kubicka-Miller • Dr. Annebelle Nery • Enrique Perez

Staff: Iris L. Ingram • Enrique Perez

- I. CALL TO ORDER**
- II. ROLL CALL**

III. APPROVAL OF THE AGENDA

Action may be taken by the Board of Directors on any item listed on this Agenda.

- A. Amendments and Corrections (if any)
- B. Approval of Agenda

IV. PUBLIC COMMENTS

Should you wish to address the board during public comment, you may speak when authorized by the Board President at the meeting. To advise of your request to speak, those attending the meeting in-person are asked to complete a “Public Comment” form and submit it to the assistant of the vice chancellor prior to the start of open session. Members of the public who attend the meeting via web browser or telephone should raise their hand if participating via Zoom or use *9 to raise your hand using your phone.

Comments are limited to three minutes per person. The Board President may, at their discretion, expand or limit the total number of speakers addressing a particular subject, reduce the minutes allowed per person or extend additional time to a speaker.

V. ITEMS FOR DISCUSSION AND/OR ACTION

*NIST CIPP GRANT14648724 DLP26-1147 Advancing Clean Tech Innovation.and Rancho Santiago Community College District Foundation and the following 6 associated items.

- A. Sub agreement between RSCCDF and RSCCD
- B. Advancing Clean Tech Innovation in California’s 46th Congressional District Project Narrative
- C. Special Project Budget For NIST Clean Tech Innovation (District Office), FISCAL YEAR: 2026/2027
- D. Exhibit C - NIST Notice of Award 60NANB26D191 RSCCD Foundation
- E. LOI signed by Enrique Perez
- F. Exhibit B - 2026-NIST-CIPP-01 OCCISE Budget Narrative Final

VI. OTHER

VII. ADJOURNMENT

**supporting information attached*

Americans with Disabilities Act

The Rancho Santiago Community College District Foundation (the “Foundation”) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability related modification or accommodation, in order to participate in a public meeting of the Foundation, shall be made to: Enrique Perez, J.D., Executive Director, Rancho Santiago Community College District Foundation, 2323 N. Broadway, Santa Ana, California 92706, (714) 480-7460.

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION
AND
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

This Grant Sub-Agreement (hereinafter “Agreement”) is entered into on this 14th day of September, 2026, between the Rancho Santiago Community College District Foundation (hereafter “RSCCDF” and “the Foundation”) and Rancho Santiago Community College District (hereinafter “RSCCD” and “the District”). RSCCDF and RSCCD may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCDF was awarded a federally-sponsored grant, Award # 60NANB26D191, (hereinafter “Grant”) to implement the “Advancing Clean Tech Innovation” project (hereinafter “Project”) from the National Institute for Standards and Technology (hereinafter “Prime Sponsor”); and

WHEREAS, the Master Agreement, executed July 2021, between RSCCDF and RSCCD asserts that the Foundation can implement services to generate resources and to establish and strengthen partnerships with industry and other entities, and that for federally-sponsored programs the District may provide support services requested by the Foundation; and

WHEREAS, RSCCDF has the right to enter into agreements with outside entities for various services with the approval of its Board;

NOW, THEREFORE RSCCDF and RSCCD do covenant and agree as follows:

ARTICLE I

1. **Statement of Work**

RSCCD shall implement the “Advancing Clean Tech Innovation Project,” (Exhibit A), including, but not limited to, assigning a project director, developing and monitoring related sub-agreements, monitoring project implementation, and completing and submitting required reports.

2. **Period of Performance**

The period of performance for this Agreement shall be from October 1, 2026 through September 30, 2027.

3. **Total Cost**

The total cost to RSCCDF for the performance of this Agreement shall not exceed \$1,031,000 USD.

4. **Payment**

RSCCD will request payments on a quarterly basis based on actual expenditures and will complete invoices and financial reports as required by RSCCDF and to comply with the Prime Sponsor's requirements.

5. Restriction on Use of Funds

Funds can be moved between cost categories without prior approval, unless the movement accounts for more than 10% of total funds.

6. Reporting

RSCCD will complete all reports required by RSCCDF and the Prime Sponsor. RSCCDF will provide a reporting schedule within one month of the execution of this agreement and will provide forms and guidance at least four weeks prior to the report deadline.

7. Record Keeping

The District will retain each year's records for a minimum of five years after the grant period ends.

8. Audit

RSCCD agrees that the RSCCDF and any other appropriate oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement; and, will allow the Prime Sponsor access to information that it judges necessary to audit or examine the records; and funds pertaining to this agreement will be included in the institution's annual audit.

9. Amendments to Project Activities or the Budget

An amendment of this Agreement is required when either party wants to make changes that would affect the outcomes of the Project, the total dollar amount of the Grant, and/or that would add or delete budget categories or entails a movement of funds that is more than 10%. The request must be submitted to RSCCDF prior to making the desired alteration in the performance or expenditures of the Project. Requests for amendments should be received no later than 75 days before the end of the performance period.

10. Mutual Indemnification

Both parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

11. Subcontract Assignment

None of the duties of, or work to be performed by RSCCD under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without prior approval of the Executive Director of the RSCCDF.

12. Termination

Either party may terminate this Agreement, with or without cause upon sixty (60) days written notice served upon the other party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

13. Notices

All notices, reports and correspondence between the parties hereto respecting this Agreement shall be submitted through email or in writing, as follows:

Rancho Santiago Community College District Foundation

Name: Enrique Perez Email: Perez_Enrique@rsccd.edu

Title: Executive Director

Rancho Santiago Community College District

Name: Iris I. Ingram Email: Ingram_Iris@rsccd.edu

Title: Acting Chancellor

Rancho Santiago Community District

Name: Sarah Fisher Email: Fisher_Sarah@rsccd.edu

Title: Acting Vice Chancellor, Educational Services

ARTICLE II

1. Legal Terms and Conditions

The Scope of Work (Exhibit A), the agreement with Prime Sponsor pertaining to creating and managing an endowment fund (Exhibit B), and standard federal Uniform Grant Guidelines, are set forth and incorporated into this Agreement by reference as requirements for the use and management of funds by RSCCD. As the Grant is subject to any additional restrictions, limitations, or conditions enacted by the Prime Sponsor that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCDF may modify this Agreement through an amendment, as needed.

This Agreement represents the entire understanding between RSCCDF and RSCCD with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this agreement to be executed as of the day that both parties have signed the agreement.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT FOUNDATION

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

By: _____

By: _____

Name: Enrique Perez

Name: Iris Ingram

Title: Executive Director

Title: Acting Chancellor

Date: _____

Date: _____

EIN/TIN: 95-2696799
UEI: TQPJL16WX253

List of Exhibits

Exhibit A Scope of Work

Exhibit B Grant agreement from the Prime Sponsor

Advancing Clean Tech Innovation in California's 46th Congressional District

Project Narrative

Submitted To: National Institute of Standards and Technology (NIST)
Congressionally Identified Projects Program

Applicant: Rancho Santiago Community College District Foundation

Implementation Partner: The Orange County Center for Innovation and
Social Enterprise, SPC (dba RevHub)

Project Period: 12 months

Total Federal Funding Request: \$1,031,00

Primary Contact:

Sarah Fisher

Acting Vice Chancellor, Educational Services

Rancho Santiago Community College District Foundation

fisher_sarah@rsccd.edu

714-480-7466

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Executive Summary

Rancho Santiago Community College District Foundation, in partnership with RevHub, will carry out Advancing Clean Tech Innovation in California's 46th Congressional District with \$1,031,000 in NIST Congressionally Identified Projects Program funding. The 12-month project will support clean technology commercialization and small business modernization in three target sectors: advanced and light manufacturing, food and beverage, and logistics and distribution.

The project goal is to catalyze economic growth through clean technology innovation by accelerating the commercialization of clean technology startups and expanding small and medium-sized enterprises' adoption of clean, sustainable practices and development of market-ready clean technology. To meet the goal, the project will reach approximately 500 small and mid-sized businesses, provide deeper modernization and technical assistance support to 10 to 20 SMEs, generate at least 100 early-stage clean technology and climate-focused startup applications, and incubate or accelerate 10 early-stage clean technology startups.

Award funds will support research effort and related program activities, including outreach, participant intake, readiness assessments, technical assistance, commercialization planning, market validation, R&D milestone support, Innovation Grants, evaluation, and grant administration. Award funds are not planned for major equipment purchases or construction. The project does not include vertebrate animal research. The project team does not intend to conduct human subjects research. Participant information will be collected for program administration, evaluation, and federal reporting. Any activity that NIST determines requires human subjects review will not begin until the required review process and written approvals are complete.

Project Approach and Project Execution Plan

The Rancho Santiago Community College District Foundation (RSCCDF), in partnership with RevHub, proposes the Advancing Clean Tech Innovation initiative, a regional implementation project designed to strengthen small and medium-sized business (SME) competitiveness through clean technology commercialization, operational modernization, and technology adoption.

The project will support early-stage clean technology ventures and SMEs operating within three targeted sectors: advanced and light manufacturing, food and beverage, and logistics and distribution. These sectors were selected based on their regional economic significance, operational intensity, and opportunities for measurable improvements in efficiency, modernization, and commercialization readiness.

Many SMEs within these sectors face increasing operational pressures related to rising costs, supply chain demands, technology adoption barriers, and changing market expectations. While larger firms often possess internal resources to manage modernization efforts, many SMEs lack the technical guidance, financing awareness, and implementation capacity necessary to evaluate and adopt new operational technologies and practices.

The initiative is designed to address these challenges through a structured two-track implementation model that combines commercialization support for early-stage ventures with modernization support for existing SMEs. The project is also intended to demonstrate how regional partnerships, technical assistance networks, and standardized readiness methodologies can support technology deployment and operational improvements among SMEs operating within industrial and manufacturing sectors.

The initiative is guided by the following goal: Catalyze economic growth through clean technology innovation by accelerating the commercialization of clean technology startups and expanding SME adoption of operational and sustainability-focused technologies and practices.

Project objectives include:

- reaching approximately 500 SMEs through outreach and engagement activities;
- supporting 10–20 SMEs through deeper modernization and implementation assistance;
- generating at least 100 startup applications;
- and incubating or accelerating 10 early-stage clean technology ventures.

The project’s two implementation tracks are designed to reinforce one another. Through Track 2, participating SMEs will identify operational challenges and modernization opportunities related to areas such as energy efficiency, equipment upgrades, digital operations, refrigeration efficiency, packaging, supply chain visibility, and financing barriers. Through Track 1, participating startups will receive commercialization support for technologies and solutions that may address similar operational needs within industrial and SME environments.

Where appropriate, participating SMEs may provide customer discovery feedback, pilot-planning input, or market validation insight for startups. Participation will remain voluntary and based on business need and project fit. The project will not require businesses to purchase products or engage specific vendors.

Track 1: Clean Technology Commercialization and Venture Development

Track 1 will support early-stage clean technology ventures through a cohort-based commercialization program focused on: customer discovery, market validation, commercialization planning, operational scalability, investor readiness, and milestone-based venture development.

Participating ventures will receive targeted technical assistance, advisor engagement, peer learning opportunities, and commercialization support intended to strengthen readiness for pilot deployment, market entry, and future investment opportunities.

Track 2: SME Operational Modernization and Technology Adoption

Track 2 will support SMEs through a three-phase framework focused on modernization planning and technology adoption.

Phase 1: Awareness and Opportunity Identification

Sector-focused outreach and engagement activities will increase awareness of modernization opportunities, financing and incentive programs, operational practices, and market trends affecting long-term competitiveness.

Phase 2: Standardized Readiness Assessment

Participating SMEs will complete a structured readiness assessment designed to identify operational conditions, modernization opportunities, and implementation barriers.

Phase 3: Implementation Navigation and Technical Assistance

Selected SMEs will receive targeted implementation support coordinated through RevHub's network of technical advisors, sector specialists, and implementation partners.

The project will utilize standardized readiness assessments, milestone tracking, and coordinated technical assistance activities to support measurable implementation outcomes and generate practical insights related to SME modernization and clean technology commercialization.

RevHub will serve as the lead implementation partner responsible for program coordination, cohort management, technical assistance administration, advisor engagement, and evaluation activities. RSCCDF will provide institutional infrastructure, outreach support, workforce and industry engagement connections, fiscal administration, and compliance oversight.

Project Structure and Implementation Framework

The Advancing Clean Tech Innovation initiative will utilize a cohort-based implementation framework designed to support clean technology commercialization and SME operational modernization within the project's targeted sectors. The project structure is intended to balance broad outreach with focused technical assistance and measurable implementation support.

Project activities will be organized through two coordinated tracks:

- **Track 1:** Clean Technology Commercialization and Venture Development
- **Track 2:** SME Operational Modernization and Technology Adoption

Together, these tracks are intended to strengthen both the development of commercialization-ready clean technology ventures and the adoption of modernization strategies among existing SMEs. The project will utilize milestone-based implementation activities, standardized readiness assessments, and coordinated technical assistance to support measurable outcomes and practical implementation pathways.

Track 1: Clean Technology Commercialization and Venture Development

Track 1 will support early-stage clean technology ventures through a cohort-based commercialization program focused on:

- customer discovery and market validation;
- commercialization planning;
- operational scalability;
- financial and capital readiness;
- investor preparedness; and
- milestone-based venture development.

Participating ventures will receive workshops, advisor engagement, peer learning opportunities, and one-on-one technical guidance delivered through both virtual and in-person activities. RevHub will coordinate cohort management, advisor engagement, milestone tracking, and commercialization support activities.

Subject matter experts, industry advisors, and technical consultants will support participating ventures in areas such as product-market fit, commercialization strategy, operational planning, and investment readiness.

The project anticipates generating at least 100 startup applications and accelerating approximately 10 clean technology ventures through the commercialization track.

Track 2: SME Operational Modernization and Technology Adoption

Track 2 will support SMEs through a three-phase framework focused on modernization

planning, technology adoption, and implementation support.

Phase 1: Awareness and Opportunity Identification

The first phase will increase awareness of modernization opportunities, financing and incentive programs, operational practices, and market trends affecting long-term competitiveness. Activities may include sector-focused workshops and outreach, financing and incentive education, case study presentations, and discussions regarding operational efficiency and modernization opportunities.

Phase 2: Standardized Readiness Assessment

Participating SMEs will complete a structured readiness assessment designed to evaluate operational conditions, modernization opportunities, and implementation feasibility. Assessment criteria may include operational efficiency conditions, equipment modernization opportunities, digital and operational technology readiness, energy and utility management considerations, organizational capacity, and capital readiness indicators. Assessment findings will be used to identify implementation priorities, technical assistance needs, and modernization opportunities for participating SMEs.

Phase 3: Implementation Navigation and Technical Assistance

Selected SMEs will receive targeted implementation support coordinated through RevHub's network of technical advisors, sector specialists, consultants, and implementation partners.

Support activities may include modernization planning, technology adoption guidance, financing and incentive navigation, implementation feasibility support, referrals to technical provider, and identification of financing pathways, including non-dilutive funding opportunities, utility incentive programs, and green lending products.

The project is not intended to function as a direct engineering or construction program. Rather, it is designed to help SMEs identify practical modernization opportunities and connect with appropriate technical and financial resources capable of supporting implementation activities.

The project anticipates reaching approximately 500 SMEs through outreach and engagement activities and supporting 10–20 SMEs through deeper implementation-focused technical assistance and

modernization planning.

Innovation Grants

The project will provide non-dilutive Innovation Grants to selected participating SMEs and early-stage clean technology ventures. Innovation Grants will support eligible project activities that help participants move from assessment or planning into a documented next step. Eligible uses may include market validation, R&D milestone support, pilot planning, sustainability transition planning, technical feasibility work, commercialization readiness, and other approved activities tied directly to the project goal.

Innovation Grant awards will be made through written eligibility criteria, approved-use restrictions, documentation requirements, and monitoring procedures. Participants will be required to describe the proposed use of funds, explain how the activity supports modernization or commercialization, and provide documentation of completed grant-supported activities. Grant funds will not be used for construction, general operating support unrelated to the project, or activities outside the approved scope of work.

Technical Advisor and Partnership Network

A central component of the project implementation strategy is the utilization of a coordinated technical advisor and implementation partner network. RevHub will leverage subject matter experts, industry practitioners, consultants, and sector specific advisors to support both commercialization and SME modernization activities. The advisor network includes manufacturing and operational efficiency specialists, commercialization and startup advisors, sustainability and energy consultants, financing and capital access partners, workforce and industry specialists, sector specific technical experts.

This implementation structure allows the project to provide specialized technical guidance while maintaining a scalable and coordinated regional implementation model. The use of external subject matter experts also supports the project's goal of developing transferable implementation methodologies and sector-informed technical assistance frameworks.

RSCCDF will support project implementation through workforce and industry engagement activities, community and employer outreach, facilities and event support and, institutional coordination with regional education and workforce systems. RSCCDF's existing relationships with employers, workforce partners, industry stakeholders, and community organizations will support outreach and strengthen participation pathways for SMEs and entrepreneurs operating within the targeted industries.

Together, RevHub and RSCCDF will provide a coordinated implementation structure designed to support practical business engagement, measurable project outcomes, and the development of a structured regional model for clean technology commercialization and SME modernization.

Project Impacts and Evaluation

The Advancing Clean Tech Innovation initiative is designed to produce measurable outcomes for participating businesses while also building a practical implementation model that can be adapted for future small business modernization and clean technology adoption efforts. The project's impact will be measured not only by the number of businesses reached, but by the quality of the readiness data collected, the usefulness of the technical assistance provided, and the extent to which participating businesses move toward clearer modernization, commercialization, financing, and implementation pathways.

The project will support economic growth through three pathways. First, participating SMEs will receive assistance that helps them identify operational improvements, reduce avoidable costs, evaluate new technologies, and prepare for financing or incentive opportunities. Second, participating clean technology startups will move closer to market entry through customer discovery, commercialization planning, technical milestone support, pilot planning, and investor readiness. Third, the project will build a stronger regional connection between businesses with operational needs and ventures developing clean technology solutions.

Because many economic outcomes take longer than 12 months to mature, the project will measure indicators that show credible progress toward growth. Indicators may include completed

implementation roadmaps, documented cost-saving or efficiency opportunities, financing or incentive applications pursued, pilot plans developed, customer discovery milestones completed, investor materials completed, follow-on capital pursued, and partnerships or customer opportunities identified. The initiative will focus on four primary impact areas: business readiness, technology adoption capacity, commercialization advancement, and replicable implementation infrastructure.

Anticipated Project Impacts

1. Increased SME Readiness for Operational Modernization

The project will improve the ability of small and medium-sized businesses to evaluate and pursue practical modernization opportunities related to operational efficiency, technology adoption, and long-term competitiveness. Many SMEs lack the internal technical capacity or dedicated staff needed to assess modernization opportunities, navigate financing and incentive programs, or develop implementation plans.

Through outreach, readiness assessments, and technical assistance activities, participating SMEs will be better positioned to identify operational improvement opportunities, evaluate available resources, and move from general interest toward actionable modernization planning. The project will reach approximately 500 SMEs through outreach and engagement activities and provide deeper implementation support to approximately 10–20 SMEs that demonstrate readiness and potential for advancement.

Expected outcomes include improved awareness of modernization opportunities, stronger implementation readiness, increased understanding of financing and incentive pathways, and greater capacity to make informed decisions related to operational improvements and technology adoption.

2. Improved Commercialization Readiness for Clean Technology Ventures

The project will strengthen the regional pipeline of early-stage clean technology ventures by supporting commercialization readiness, market validation, and pilot development activities.

Participating startups will receive structured support intended to improve customer discovery,

commercialization planning, investor preparedness, and operational scalability. Expected outcomes include stronger market validation, clearer customer identification, more developed commercialization strategies, improved investor materials, and better-defined milestone planning.

These activities are intended to help participating ventures move closer to market entry, pilot deployment, and future financing opportunities while strengthening the availability of technologies and solutions relevant to SME modernization needs.

3. Stronger Regional Implementation Infrastructure

A key project impact will be the development of a more coordinated regional support structure for SME modernization and clean technology adoption. The initiative will strengthen connections among technical advisors, implementation partners, financing resources, workforce partners, and business support organizations operating within the targeted sectors.

The project is intended to create clearer pathways between outreach, readiness assessment, technical assistance, financing navigation, and implementation support. This coordinated approach will help reduce fragmentation in the regional support environment and improve long-term capacity to support operational modernization and commercialization activities beyond the project period.

4. Development of a Repeatable Implementation Model

The project will generate a practical implementation model that may inform future SME modernization and clean technology adoption efforts in similar sectors and regional economies. Using standardized readiness assessments, common evaluation categories, milestone tracking, and coordinated technical assistance activities, the project will document implementation patterns, operational barriers, financing challenges, and technical assistance needs observed among participating SMEs and startups.

The initiative is not intended to establish formal standards. Rather, it is designed to generate practical implementation insights related to modernization readiness, sector-specific adoption opportunities, financing navigation, outreach strategies, and implementation support approaches that

may inform future regional competitiveness and technology deployment efforts.

Evaluation Methodology

The project evaluation approach will be practical, structured, and tied directly to the project's stated objectives. RevHub will coordinate data collection and evaluation in partnership with RSCCD Foundation and participating implementation partners. Evaluation will occur at three levels: Participation and reach, readiness and progress, and implementation and systems learning

Participation and Reach

The project will track participation across both tracks, including the number of SMEs reached, the number of SMEs engaged in deeper assessment or technical assistance, the number of startup applications generated, and the number of ventures supported through the commercialization track. Basic participation data will include business name and sector, business location, business size, type of engagement, services received, referral source, stage of participation. This information will allow the project team to assess whether outreach is reaching the intended sectors and whether the project is successfully moving businesses from initial awareness into deeper engagement.

Readiness and Progress

For SMEs receiving deeper support, the project will use a structured readiness assessment to establish a baseline understanding of each business's operational conditions, modernization opportunities, and implementation capacity. Assessment criteria may include operational efficiency opportunities, technology adoption readiness, organizational capacity, financing readiness, energy and utility management considerations, and implementation feasibility. The assessment process will also help identify common patterns and readiness levels across participating sectors.

For startups, the project will track commercialization progress through practical venture development indicators such as customer validation, financial planning, investor preparedness, market clarity, and defined commercialization milestones. The purpose of this evaluation approach is to measure whether participating businesses and ventures are becoming more prepared to pursue

modernization, commercialization, financing, or implementation activities, rather than simply participating in project programming.

Implementation and Systems Learning

The project will also track participant progress toward defined next steps, such as completing implementation roadmaps, pursuing financing or incentive opportunities, engaging technical advisors, or advancing commercialization milestones. Evaluation activities will also document common implementation barriers, technical assistance needs, financing gaps, and sector-specific readiness patterns to help refine the project model and inform future replication efforts.

Project Objective	Primary Measure	Data Source	Completion Marker
Reach SMEs with clean technology and sustainability innovation opportunities	500 SMEs reached	Outreach logs, event records, referral records, registration records	Business receives project information, attends a session, engages through partner referral, or completes initial inquiry.
Accelerate SMEs through modernization and adoption support	10 to 20 SMEs accelerated	Intake forms, readiness assessments, service records, roadmaps, grant documentation	SME completes readiness assessment, technical assistance, and written roadmap or documented implementation next step.
Generate startup application pipeline	At least 100 startup applications	Application records, recruitment logs, eligibility screening records	Startup submits application or intake form for Track 1 consideration.
Incubate or accelerate clean technology startups	10 startups supported	Cohort records, advisor notes, milestone plans, grant documentation	Startup completes commercialization milestone plan and at least one documented market, pilot, financing, or technical validation milestone.
Build a repeatable implementation model	Final implementation findings and tool summary	Evaluation records, assessment data, advisor feedback, participant feedback	Project team produces summary of readiness patterns, barriers, technical assistance needs, and recommended model improvements.

Data Collection and Documentation

RevHub will maintain a centralized tracking system to document participation, assessments, services, referrals, milestones, and outcomes. Data will be collected throughout the project lifecycle, including intake, service delivery, and project closeout, with follow-up information gathered where appropriate.

The project will utilize both quantitative and qualitative data to track measurable outcomes, implementation barriers, advisor feedback, business needs, and lessons learned. Data collection activities will support program management, reporting requirements, and future replication efforts.

Evaluation Outputs

By the end of the project period, the initiative is expected to produce the following evaluation outputs:

- summary of businesses and ventures served
- sector level participation and readiness findings
- documentation of SME modernization opportunities identified
- summary of commercialization progress among supported ventures
- assessment of technical assistance and advisor utilization
- summary of financing and implementation pathways pursued
- identification of common barriers and lessons learned
- practical implementation framework that can inform future programming

These evaluation outputs will help demonstrate project performance while also building the foundation for a repeatable model of SME modernization and clean technology adoption.

Use of Findings

Evaluation findings will support project management, reporting, and future replication by identifying effective implementation strategies, readiness indicators, and technical assistance approaches for SMEs and early-stage ventures. The evaluation approach is intended to support continuous

improvement while generating practical insights related to SME competitiveness, technology deployment, commercialization readiness, and regional innovation support systems. Through coordinated technical assistance, readiness assessments, and commercialization support, the project seeks to demonstrate a practical regional model for strengthening technology adoption and innovation capacity among SMEs operating within industrial and operational sectors.

Project Management and Timeline

The Advancing Clean Tech Innovation initiative will be managed through a coordinated partnership between RevHub and Rancho Santiago Community College District Foundation (RSCCDF). RevHub will serve as the lead implementation partner responsible for day-to-day program execution, coordination of technical assistance activities, cohort management, advisor engagement, project evaluation coordination, and implementation oversight across both project tracks. RSCCDF will serve as the institutional and fiscal administration partner responsible for grant administration, financial oversight, compliance coordination, outreach support, and alignment with regional workforce and educational systems. RSCCDF will also support sector-focused engagement activities through its relationships with employers, workforce partners, community organizations, and regional stakeholders.

Implementation Coordination

Project implementation will utilize a phased, cohort-based approach designed to support coordinated technical assistance and manageable participant engagement throughout the award period. RevHub will oversee participant recruitment, cohort management, readiness assessments, technical advisor coordination, milestone tracking, and evaluation activities across both implementation tracks. Technical assistance will be delivered through a network of subject matter experts, sector specialists, commercialization advisors, financing partners, and implementation consultants. Participating SMEs and startups will progress through defined engagement stages aligned with the project's two-track structure. RevHub, RSCCDF, and key implementation partners will coordinate regularly throughout the project period to monitor progress, align outreach activities, and address implementation needs.

Project Timeline and Milestones

The project will be implemented over a 12-month period utilizing a phased execution approach.

Period	Anticipated Dates	Major Milestones
Month 1	August 2026	Launch project, finalize work plan, confirm staffing, finalize participant eligibility criteria, finalize Innovation Grant procedures, establish tracking system, and schedule partner coordination meetings.
Months 2 to 3	September to October 2026	Begin outreach, hold sector information sessions, conduct partner referral activities, open startup and SME intake, begin screening, and collect baseline participation data.
Months 3 to 5	October 2026 to December 2026	Select initial participants, complete SME readiness assessments, begin startup commercialization support, assign advisors, and develop participant milestone plans.
Months 6 to 9	January to April 2027	Provide technical assistance, develop SME roadmaps, support startup commercialization milestones, award and monitor Innovation Grants, document financing and incentive pathways, and track implementation progress.
Months 10 to 11	May to June 2027	Complete remaining technical assistance, collect participant outcome data, document readiness findings, summarize commercialization progress, and identify common barriers and lessons learned.
Month 12	July to August 2027	Complete final evaluation, prepare project summary materials, compile reporting data, document the implementation model, and complete project closeout activities.

Phase 1: Project Launch and Infrastructure Development

During the initial phase of the project, RevHub and RSCCDF will complete project launch and administrative setup activities, finalize implementation procedures, onboard staff, advisors, and consultants, refine readiness assessment tools, develop outreach materials, coordinate sector engagement planning, and prepare participant recruitment activities. The project team will also finalize outreach strategies, establish project tracking systems, and coordinate initial engagement with implementation partners and sector stakeholders.

Phase 2: Outreach, Recruitment, and Cohort Formation

During this phase, the project team will conduct targeted outreach and recruitment activities

across the three priority sectors through sector-focused campaigns, informational workshops, engagement sessions, and partner coordination efforts. Activities will include startup recruitment, participant intake and screening, cohort selection, and initial onboarding for both implementation tracks. Track 1 startup applications and Track 2 SME recruitment activities will occur concurrently during this period.

Phase 3: Readiness Assessments and Commercialization Support

During this phase, participating SMEs and startups will begin structured engagement activities aligned with their respective project tracks. Track 1 activities will focus on commercialization support, customer discovery, advisor engagement, milestone planning, and venture readiness. Track 2 activities will include readiness assessments, operational reviews, implementation planning, technical assistance coordination, and identification of modernization opportunities. The project team will also begin documenting implementation insights, participation trends, and technical assistance needs during this phase.

Phase 4: Implementation Navigation and Technical Assistance

During this phase, participating SMEs will receive deeper implementation support based on assessment findings and identified modernization priorities. Activities may include implementation roadmap development, financing and incentive navigation, referrals to implementation partners, technical guidance, commercialization milestone advancement, and sector-specific support activities. The project team will continue milestone tracking, advisor coordination, and participant engagement throughout this phase.

Phase 5: Evaluation, Documentation, and Project Closeout

The final phase of the project will focus on completing technical assistance activities, collecting final participation and outcome data, conducting evaluation and documentation activities, compiling implementation findings, assessing project outcomes, and developing project summary materials. During this phase, the project team will also document lessons learned, sector-specific trends, and

practical insights related to SME modernization and clean technology commercialization activities.

Reporting and Oversight

RSCCDF will serve as the recipient and will remain responsible for federal award administration, fiscal oversight, compliance coordination, reporting, and subrecipient monitoring. RevHub will manage day-to-day program delivery, participant flow, advisor coordination, technical assistance scheduling, Innovation Grant administration support, milestone tracking, and evaluation documentation.

RSCCDF and RevHub will hold regular project management meetings to review participant progress, spending, deliverables, milestone status, grant-supported activities, and reporting needs. RevHub will maintain participant files, service records, readiness assessment documentation, advisor engagement notes, Innovation Grant records, and outcome tracking data. RSCCDF will review fiscal and program documentation to support award compliance and federal reporting. Participant selection, Innovation Grant approvals, and major scope decisions will be documented. Project records will be maintained in a centralized system so that progress toward objectives can be reviewed during the project period and summarized for NIST reporting.

Exhibit B

Federal Agency: National Institute of Standards and Technology (NIST)
Program and NOFO Award: Congressionally Identified Projects Program, 2026-NIST-CIPP-01
Award Recipient: Rancho Santiago Community College District Foundation
Project Title: Advancing Clean Tech Innovation in California's 46th Congressional District
Subrecipient Legal Name: The Orange County Center for Innovation and Social Enterprise SPC (dba RevHubOC)
Subrecipient UEI/SAM Unique Entity ID: UKGYDDLMAV24
Project Period: October 1, 2026 through September 30, 2027
Subrecipient Amount: \$857,892

BUDGET NARRATIVE

A. PERSONNEL SUMMARY

Personnel Expenses						
No	Name	Job Title	Description/Role	Annual Salary	FTE	Amount
1	Juan Carrillo	Director, Business & Program Development	Leads program design and implementation of the project. Responsibilities include developing and managing the program work plan, coordinating outreach and participant flow, overseeing delivery of technical assistance and innovation support activities, ensuring services align with project goals, milestones, and reporting requirements, and supervising the Program Manager.	\$155,000	0.75 FTE (75%) x 12 months	\$116,250
2	Victoria Muffie	Director, Operations	Leads financial and administrative functions that support the project, including grant financial management, procurement tracking, subcontractor invoice review, compliance documentation, Innovation Grant disbursement support, reporting support, and budget-to-actual monitoring. Ensures project activities are executed efficiently, documented properly, and aligned with organizational and grant requirements.	\$220,000	0.75 FTE (75%) x 12 months	\$165,000

3	To Be Hired	Program Manager	Manages day-to-day program execution, entrepreneur support, cohort coordination, partner communication, and performance tracking. The position is budgeted at 100% level of effort for approximately 9 months of the budget period, which equals 75% annualized level of effort based on an annual salary of \$90,000.	\$90,000	0.75 FTE (75%) x 12 months	\$67,500
Total						\$348,750
Federal Request						\$348,750
Additional Explanations/Comments (as necessary)						
The Program Manager will be recruited and hired for this program.						

B. FRINGE BENEFITS

Fringe Benefits					
No	Position/Title/Group	Component	Computation	Annual Salary	Amount
1	Total Personnel	Includes employer FICA, California unemployment insurance and employment training tax, workers compensation insurance, health insurance, dental, vision, life insurance, 401(k) employer match, and paid leave accrual. Fringe benefits are charged only to personnel costs directly charged to the project.	28.27% base salaries	\$348,750	\$98,592
Total					\$98,592
Federal Request					\$98,592
Additional Explanations/Comments (as necessary)					
The rate is based on current payroll costs, workers compensation insurance, California UI and ETT rates, insurance costs, and the company's current paid leave policy.					

C. TRAVEL

Travel Expenses					
No	Purpose of Travel	Destination	Item	Computation	Amount
1	Mileage reimbursement	Local domestic travel	Local travel to and from partner meetings, site visits, community outreach, technical assistance sessions, convenings, and other activities in the 46th Congressional District necessary to deliver services under the project.	\$65 x 12 months (Estimate 90 miles/month using current IRS mileage reimbursement rate of \$0.725 per mile)	\$780

Total	\$780
Federal Request	\$780
Additional Explanations/Comments (as necessary)	
Applicable IRS mileage reimbursement rate in effect during the project period will be used.	

D. EQUIPMENT

Equipment Expenses				
No	Equipment	Description	Computation	Amount
	None			
Total				\$0
Federal Request				\$0

E. SUPPLIES

Supplies Expenses				
No	General Category of Supplies	Justification of need	Computation	Amount
1	Office supplies	General office and program supplies needed to support direct project administration, participant documentation, outreach preparation, technical assistance materials, and required grant reporting.	Estimate \$210 x 4 quarters (total for the length of the program)	\$840
Total				\$840
Federal Request				\$840

F. CONTRACTUAL

Contractual Expenses				
No	Contractor/Sub-Recipient/Organization	Purpose/Task	Computation	Amount
1	4 th Wave Strategies LLC	Provides fractional executive leadership and strategic project coordination, including implementation planning, milestone tracking, partner coordination, senior-level support, and oversight needed to keep the 12-month project on schedule and aligned with grant requirements.	\$10,000/month x 12 months	\$120,000
2	In House Marketing Strategy	Provides outreach strategy, content development, design, and digital communications services to support recruitment of eligible businesses, stakeholder engagement, and promotion of project opportunities and results.	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$34,200 in total for the length of the program.	\$34,200

3	Marketing Impact Services	Provides marketing communications support, including written content, participant success stories, project updates, and reporting-related communications that document project activities and outcomes.	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$21,840 in total for the length of the program.	\$21,840
4	Climate expert consultants, To Be Hired	Technical consulting to guide clean technology adoption, sustainability planning, and subject matter support for participating businesses, including sustainability opportunity assessments, clean technology recommendations, and technical input for Innovation Grant-supported activities.	Fixed price agreements based on defined scope of work and deliverables, not to exceed \$60,000 in total for the length of the program.	\$60,000
5	Climate Action Business Incubator consultants, To Be Hired	Specialized consulting support for Climate Action Business Incubator activities, including clean tech venture advising, commercialization readiness support, and coordination of entrepreneur support activities delivered by RevHub.	Fixed price agreements based on defined scope of work and deliverables, not to exceed \$5,000 in total for the length of the program.	\$5,000
6	California State University, Fullerton, Center for Entrepreneurship	Provides outreach support to promote project opportunities to students, alumni, entrepreneurs, and entrepreneurship networks connected to California State University, Fullerton. Includes sharing program information, supporting recruitment communications, identifying potential referrals, and connecting interested businesses and entrepreneurs to RevHub for screening and program delivery. RevHub will provide all programming, technical assistance, screening, and participant services.	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$5,000 in total for the length of the program.	\$5,000
7	CIELO	Provides outreach support to help reach entrepreneurs, microbusinesses, and community members from under-resourced communities. Includes sharing project information through trusted community channels,	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$5,000 in total for the length of the program.	\$5,000

		supporting culturally responsive recruitment, identifying potential referrals, and connecting interested participants to RevHub for screening and program delivery. RevHub will provide all programming, technical assistance, screening, and participant services.		
8	Multi-Ethnic Collaborative of Community Agencies of Orange County (MECCA OC)	Provides outreach support to expand awareness of project opportunities among multicultural and underserved communities in Orange County. Includes community-based promotion, referral support, and assistance connecting interested businesses and entrepreneurs to RevHub for screening and program delivery. RevHub will provide all programming, technical assistance, screening, and participant services.	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$5,000 in total for the length of the program.	\$5,000
9	Santa Ana Chamber of Commerce	Provides outreach and recruitment support to promote project opportunities to Santa Ana businesses and local employer networks. Includes sharing program information, identifying potential business referrals, supporting recruitment communications, and connecting interested businesses to RevHub for screening and program delivery. RevHub will provide all programming, technical assistance, screening, and participant services.	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$5,000 in total for the length of the program	\$5,000
10	University of California, Irvine, School of Social Ecology	Provides outreach and recruitment support through University of California, Irvine networks connected to social ecology, sustainability, community impact, and entrepreneurship. Includes sharing project information, identifying potential referrals, supporting recruitment communications, and connecting interested businesses and entrepreneurs to RevHub for	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$7,000 in total for the length of the program.	\$7,000

		screening and program delivery. RevHub will provide all programming, technical assistance, screening, and participant services.		
			Total	\$268,040
			Federal Request	\$268,040
Additional Explanations/Comments (as necessary)				
These contractual costs are procurement transactions for services needed for RevHub's performance of the project and do not constitute subawards carrying out a portion of the Federal award				

H. OTHER

Other Direct Costs				
No	Item	Description*	Computation	Amount
1	Innovation Grants	Innovation grants to selected businesses and early-stage ventures to support eligible project activities such as pilot projects, R&D milestones, market validation, sustainability transition planning, and commercialization readiness. Grant awards will be made in accordance with written eligibility criteria, documentation requirements, and applicable federal award terms.	Approximately 33 Innovation Grants averaging \$1,515 per grant, not to exceed \$50,000 in total for the length of the program.	\$50,000
				Total
				\$50,000
				Federal Request
				\$50,000
Additional Explanations/Comments (as necessary)				
Innovation grants are non-repayable costs awarded to eligible businesses and early-stage ventures for approved project-related activities. Innovation grants will be made under written eligibility criteria, approved-use restrictions, documentation requirements, and monitoring procedures.				

I. INDIRECT COSTS

Indirect Costs			
No	Indirect Cost Rate %	Indirect Cost Base (\$)	Amount
1	11.85%	\$767,002	\$90,890
			Total
			\$90,890
			Federal Request
			\$90,890
Additional Explanations/Comments (as necessary)			
RevHub does not have a current federally negotiated indirect cost rate agreement. Although 2 CFR 200.414(f) permits eligible recipients and subrecipients to elect a de minimis rate of up to 15%, RevHub is applying a 11.85% rate for this budget. The base includes direct salaries and wages, fringe benefits, travel, supplies, contractual services, and eligible other direct costs.			



RECIPIENT INFORMATION

1. Recipient Name

Rancho Santiago Community College Foundation
2323 North Broadway
Santa Ana, CA 92706-1606

2. Congressional District of Recipient

CA-46

3. Employer Identification Number (EIN)

#####7834

4. Unique Entity Identifier (UEI)

#####6PT9

5. ASAP ID

0612670

6. Recipient Point of Contact

Ms. Sarah Fisher
fisher_sarah@rscdd.edu

7. Authorized Official

Ms. Sarah Fisher
Fisher_Sarah@rscdd.edu

FEDERAL AGENCY CONTACT INFORMATION

8. Program Officer

Jody Sandel
jody.sandel@nist.gov

9. Grants Specialist

Henry Cornejo
henry.cornejo@nist.gov

10. Grants Officer

Maxwell Cassity
maxwell.cassity@nist.gov

STATUTORY AUTHORITY

11. Dept of Commerce Appropriations Act 2026

FEDERAL AWARD INFORMATION

12. Federal Award Identification Number (FAIN) - Amendment #
60NANB26D191-0

13. Award Type

Grant

14. Period of Performance Start Date & End Date

10/01/2026 - 09/30/2027

15. Budget Period Start Date & End Date

See Specific Award Conditions (SACs)

16. Federal Funds Obligated by this Action

\$1,031,000.00

17. Total Amount of Federal Funds Obligated

\$1,031,000.00

18. Total Approved Cost Share

\$0.00

19. Total Federal Award including approved Cost Share

\$1,031,000.00

20. Opportunity Number

2026-NIST-CIPP-01

21. Project Title

Advancing Clean Tech Innovation

22. Assistance Listing Number and Name

11.617-Congressionally-Identified Projects

23. Award Action Type

Initial

24. Multiyear Award?

No

25. R&D Award?

Yes

26. Grants Officer – Signature and Date

John Villella - JOHN

VILLELLA

Digitally signed by JOHN
VILLELLA
Date: 2026.08.31 14:26:12
-04'00'

27. Authorized Official – Signature and Date*

*The Notice of Award (NoA) must be signed by an authorized representative of the Recipient and returned to the Grants Officer within 30 days, unless otherwise instructed in the "Reason for Amendment" section. The Grants Officer may unilaterally withdraw the Award if a signature is required and not returned within this timeframe. The Recipient agrees to comply with the terms and conditions of the Award.

SECTION I – FEDERAL AWARD DESCRIPTION

Purpose:

The project is a 12-month initiative to support clean technology commercialization and small business modernization. It targets three sectors: advanced and light manufacturing, food and beverage, and logistics and distribution.

Activities to be performed:

Specific activities include:

- The project will recruit and hire a dedicated Program Manager and specialized climate expert consultants and business incubator consultants will be contracted as needed to provide technical guidance.
- Training and curriculum development of an AI curriculum and training strategy.
- Events and Outreach: The project team will conduct sector-focused informational workshops, engagement sessions, and partner coordination meetings to recruit participants.
- Partnerships and Network Building: Subcontracted outreach will be conducted in collaboration with partners such as California State University Fullerton, the CIELO organization (contracted to provide targeted outreach support to help reach entrepreneurs, microbusinesses, and community members from under-resourced communities) MECCA OC, the Santa Ana Chamber of Commerce, and University of California at Irvine.
- Technical Assistance and Assessments: Participating SMM's will undergo standardized readiness assessments to identify operational conditions and modernization opportunities.

Expected Outcomes:

The project aims to achieve specific metric-driven outcomes over its 12-month period while building long-term regional capacity. Target Metrics include reaching approximately 500 SMM's through outreach; provide deep implementation and modernization support to 10-20 SMM's; generate at least 100 startup applications, and; incubate or accelerate 10 clean technology startups. The project anticipates awarding approximately 33 Innovation Grants. Training Capacity and Ecosystem Improvement: the project will use a structured technical advisor network and standardized readiness assessments, and the project is being designed to generate a repeatable implementation model that can be replicated and used post award to strengthen regional capacity for future small business modernization. The AI training modules are expected to directly increase workforce productivity by training employees in the practical use of artificial intelligence. The project anticipates long-term Goals: the initial funding can seed and facilitate long-term economic growth by bridging the gap between businesses with operational needs and ventures developing clean technology solutions. The strategy has an expected outcome of addressing the parity of opportunity for range of across the regional ang communities--by intentionally funding outreach to microbusinesses, multicultural populations, and under-resourced communities using sustained strategic local partnerships. The provided documents state that the approach is valuable for understanding readiness patterns, implementation barriers, and skill needs within its three (3) target sectors: 1) advanced and light manufacturing, 2) food and beverage, and 3) logistics and distribution.

Intended Beneficiaries:

The program targets multiple layers of beneficiaries across the region.

- Small and Medium-Sized Enterprises (SMEs).
- Clean Technology Startups and Entrepreneurs.
- The Local Community and Students.
- Broader Ecosystem Impact.

Subrecipient Activities:

Subrecipient: Rancho Santiago Community College Foundation is using Orange County Center for Innovation and Social Enterprise, SPC (doing business under the name RevHub) as the college's primary subrecipient, managing a sub-agreement budget of \$857,892. RevHub will serve as the lead implementation partner. RevHub will be responsible for day-to-day program execution, cohort management, technical advisor coordination, executing the readiness assessments, monitoring milestones, and coordinating the disbursement and tracking of the Innovation Grants.

SECTION II - BUDGET INFORMATION

See the attached approved budget

Authorized

	Previous	Change	Cumulative
Federal	\$0.00	\$1,031,000.00	\$1,031,000.00
Non-Federal	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$1,031,000.00	\$1,031,000.00

Authorized Fund Codes

Bureau	FCFY	Project-Task	Org Code	Object Class	Obligation Amount
57	2026	6000EM1-034	30-60-0600-00-00-00-00	41-19-00-00	\$1,031,000.00

SECTION III – GENERAL TERMS AND CONDITIONS

- * DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE GENERAL TERMS AND CONDITIONS
- * R & D AWARD
- * SPECIFIC AWARD CONDITIONS
- * LINE ITEM BUDGET
- * 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101

REASON FOR AMENDMENT

New Award

**NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY
CONGRESSIONALLY IDENTIFIED PROJECTS PROGRAM (CIPP)
FINANCIAL ASSISTANCE
SPECIFIC AWARD CONDITIONS**

1. Introduction:

The National Institute of Standards and Technology (NIST) hereby enters into this Grant number 60NANB26D191 with Rancho Santiago Community College Foundation to support the work described in the proposal entitled “Advancing Clean Tech Innovation” date 05/29/2026 and any revisions received during the application review, which are hereby incorporated into this award by reference. Where the terms of this award and the proposal differ, the terms of this award shall prevail.

2. eRA System Transition:

The Department of Commerce is implementing a new award management system, the electronic Research Administration (eRA) system, for all Federal financial assistance awards.

Effective October 2026, eRA will become the official system of record for this award. Beginning at that time, recipients must submit all award related materials through eRA, including, but not limited to:

- Performance and financial reports
- Prior approval requests
- Award closeout documentation
- Other required award related submissions and communications

All previous award submission portals, including GReports@nist.gov, UGAM@nist.gov, and Closeouts@nist.gov, will be disabled.

Recipients must register in eRA Commons, the recipient interface for the eRA system, and ensure that the appropriate personnel are assigned the necessary roles. NIST will provide registration instructions and additional implementation information as it becomes available.

Failure to register for and obtain access to eRA Commons may delay report submissions, award processing, payments, and other administrative actions.

3. Award Payments:

This award is hereby funded through advanced payments using the Department of Treasury’s Automated Standard Application for Payments (ASAP) system. Payments will

NIST Financial Assistance Award Number: 60NANB26D191

Amendment: NEW

Recipient: Rancho Santiago Community College Foundation

be issued in accordance with 2 CFR § 200.305 and the Department of Commerce Financial Assistance General Terms and Conditions, B.02, dated September 22, 2025.

Payments for allowable costs may be drawn down as needed by the recipient enrolled in ASAP. Funds may be requested through ASAP by the authorized *Payment Requestor* who is the individual designated by the recipient to access Federal funds.

This award has the following control or withdrawal limits set in ASAP:

- ☒ None
- ☐ Agency Review required for all withdrawals (see explanation below)
- ☐ Agency Review required for all withdrawal requests over
\$_____ (see explanation below)
- ☐ Maximum Draw Amount controls (see explanation below)
 - \$_____ each month
 - \$_____ each quarter
 - \$_____ Max drawdown amount

4. Return Payments for Funds Withdrawn through ASAP:

Funds that have been withdrawn through ASAP may be returned to ASAP via the Automated Clearing House (ACH) or via FEDWIRE. The ACH or FEDWIRE transaction may only be completed by the recipient's financial institution. Full or partial amounts of payments received by a Payment Requestor/Recipient Organization may be returned to ASAP. All funds returned to the ASAP system will be credited to the ASAP Suspense Account. The Suspense Account allows the Regional Financial Center to monitor returned items and ensure that funds are properly credited to the correct ASAP account. Returned funds that cannot be identified and classified to an ASAP account will be dishonored and returned to the originating depository financial institution (ODFI). The Payment Requestor/Recipient Organization should notify the NIST Grants Office and provide a reason whenever return payments are made.

It is essential that the Payment Requestor/Recipient Organization provide its financial institution with ASAP account information (ALC, Recipient ID, and Account ID) to which the return is to be credited. Additional detailed information is accessible at: <https://www.fiscal.treasury.gov/asap/>.

5. Period of Performance and Funding Limitations:

The period of performance and budget incorporated into this award cover a 1 year budget and period of performance from 10/01/2026 through 09/30/2027 and provide for a maximum total amount of \$1,031,000 in Federal funding. This award is being fully funded via this award action.

The maximum amount of NIST funding in support of this award will not exceed the amount specified in the award documents, unless otherwise amended in writing by the NIST Grants Officer. The Department of Commerce is not liable for any obligations, expenditures, or commitments that involve any amount in excess of the Federal funds being made available pursuant to this award.

6. Notice of Funding Opportunity - FY 2026 Congressionally Identified Projects Program (CIPP):

The Department of Commerce, National Institute of Standards and Technology Notice of Funding Opportunity (NOFO) No. 2026-NIST-CIPP-01 dated April 29, 2026 is incorporated by reference into this award. It is accessible at: <https://grants.gov/search-results-detail/362109?showPackages=1>

7. Department of Commerce Pre-Award Notification Requirements for Grants and Cooperative Agreements:

The Department of Commerce Pre-Award Notification Requirements for Grants and Cooperative Agreements, as published in the Federal Register on December 30, 2014 (79 FR 78390), are incorporated by reference into this award. It is accessible at: <http://www.gpo.gov/fdsys/pkg/FR-2014-12-30/pdf/2014-30297.pdf>.

8. Department of Commerce Financial Assistance General Terms and Conditions:

As indicated on the Notice of Award (NoA) for this award, the Department of Commerce Financial Assistance General Terms and Conditions (GT&C) issued September 22, 2025, are incorporated by reference into this award. The Department's GT&C, as well as a link to 2 CFR Part 200, are accessible at: <https://www.commerce.gov/oam/policy/financial-assistance-policy>.

9. Deviation to the Department of Commerce Financial Assistance General Terms and Conditions, Section A.01 "Reporting Requirements":

The recipient must submit a Federal Financial Report (SF-425) and a Research Performance Progress Report (RPPR) on a semi-annual basis for the periods ending March 31 and September 30 or any portion thereof, with the exception of the September 30, 2026 reports, which has been waived.

Reports are due no later than 30 calendar days following the end of each reporting period. A final SF-425 and RPPR must be submitted within 120 days after the expiration of the period of performance.

Consistent with 2 C.F.R. § 200.329, the RPPR must adhere to the OMB-approved format. Semi-annual RPPR submissions must contain the cover page data elements and response to each question under the Accomplishments section, Products section, Participants &

NIST Financial Assistance Award Number: 60NANB26D191

Amendment: NEW

Recipient: Rancho Santiago Community College Foundation

Other Collaborating Organizations section, Impact section, and Changes/Problems section of the RPPR. An update of the timeline detailing whether anticipated milestones were met during the reporting period should also be addressed.

The final RPPR must include the above data elements, as well as response to the questions under the Project Outcomes section of the RPPR.

The Department of Commerce RPPR Instructions and a fillable RPPR are available at: <https://www.nist.gov/oaam/grants-management-division/research-performance-progress-report-format-and-instructions>.

The SF-425 and RPPRs must be submitted to: GReports@nist.gov, within the prescribed timeframes identified in the terms and conditions of the award.

The recipient organization name, NIST award number, and reporting period must be included in the email subject line. The recipient's contact information should be included in the body of the message. To the greatest extent possible, SF-425 and RPPR should be submitted together in the same email.

SF-425 and RPPRs must not be sent directly to NIST personnel (e.g., Grants Specialist, Grants Officer, FAAMO Director, Federal Program Officer, etc.).

Any SF-425 or RPPR sent directly to NIST personnel will be returned to the sender with instructions on how to submit through the GReports@nist.gov mailbox.

No other correspondence may be sent through this mailbox; timely responses to any other inquiries received in this mailbox are not guaranteed. The mailbox will not be used for any other purpose except for the purposes identified above.

**10. Department of Commerce Financial Assistance General Terms and Conditions
Section B.06 Indirect or Facilities and Administrative Costs:**

NIST will reimburse the recipient for indirect or F&A costs in accordance with 2 C.F.R. § 200.414 and Section B.06 of the Department of Commerce Financial Assistance General Terms and Conditions, dated September 22, 2025.

If an indirect cost rate has not been established, and NIST is identified as the cognizant agency for indirect costs in accordance with 2 C.F.R. § 200.1, "Cognizant agency for indirect costs," within 90 calendar days of the award start date, the recipient must electronically submit to gmdaudit@nist.gov the documentation (indirect cost rate proposal, cost allocation plan, etc.) necessary to allow NIST to perform an indirect cost rate proposal review. Organizations that have previously established indirect cost rates with NIST must submit a new indirect cost rate proposal for indirect costs within six months after the end of the organization's fiscal year.

If your submission includes Personally Identifiable Information (PII) or Business Identifiable Information (BII), please send an email to gmdaudit@nist.gov to request a secure link.

The requirements for determining the relevant cognizant agency and for developing and submitting indirect (F&A) cost rate proposals and cost allocation plans are contained in 2 C.F.R. § 200.414 and in Appendices III-VII to 2 C.F.R. Part 200. For additional guidance on preparing indirect cost proposals, please review the Department of Labor's Guide for Indirect Cost Determination at: <https://www.dol.gov/oasam/boc/dcd/np-comm-guide.htm>. Sections I.B and I.C list the various types of indirect cost rates and the circumstances under which such rates would apply. The guide also addresses common indirect cost problems and contains useful FAQs.

11. Unfunded Grant Actions Mailbox (UGAM):

Requests for unfunded award actions, which include, but are not limited to, requests for no-cost extension, change in key personnel, change in scope of work, budget revisions, payment requests, award transfer, and novation, must be submitted to: UGAM@nist.gov, within the prescribed timeframes identified in the terms and conditions of the award.

Unfunded award action requests and related correspondence, including justification to support the request, sent to the mailbox must contain the following information in the email subject line: (1) Recipient name; (2) NIST award number; (3) Principal Investigator/Project Director; and (4) Action being requested (e.g. no cost extension, change in key personnel, etc.).

Unfunded award action requests must not be sent directly to NIST personnel (e.g., Grants Specialist, Grants Officer, FAAMO Director, Federal Program Officer, etc.).

Any requests sent directly to NIST personnel will be returned to the sender with instructions on how to submit through the UGAM@nist.gov mailbox.

No other correspondence may be sent through this mailbox; timely responses to any other inquiries received in this mailbox are not guaranteed. The mailbox will not be used for any other purpose except for the purposes identified above.

Requests that are processed will be authorized via a Notice of Award (NoA) Amendment or a Non-Funded Administrative Change Letter.

12. Supervision of the Recipient's Staff and Associates and Compliance with NIST Policies on Use of Federal Facilities and Equipment:

Consistent with Department of Commerce Financial Assistance General Terms and Conditions, Section A.05, nothing in this award will be construed as authorizing the recipient or its employees, agents, or assigns to act as an agent or assign of NIST, and the

recipient must exercise all diligence to ensure that no third party construes the recipient as an actual, ostensible, or apparent agent of NIST. For purposes of this award, the use of the term “personnel” herein includes all third parties, such as contractors, subrecipients, students, fellows, or others participating under the direction of the recipient’s programs. The recipient acknowledges that it is independent of NIST in the performance of the approved projects, and that the recipient assumes full and sole responsibility for all benefits and protections of the recipient’s personnel and agents whose services are utilized by the recipient in the execution of this award.

Accordingly, the recipient must control the means and manner of its personnel’s activities on the project, including those conducted on a NIST campus, on the recipient’s property, and at other locations for the project. The recipient must provide directly a salary, stipend, or other funding to the personnel and must establish the work schedule and tenure for the personnel. The recipient is the supervisor of record for the personnel and will coordinate with NIST as needed to ensure that the research remains consistent with NIST program objectives. Any staff and affiliates of the recipient participating in activities on a NIST site must sign and abide by the terms of the NIST Guest Researcher Agreement.

If this is a Cooperative Agreement, NIST will collaborate with the recipient as described in the Specific Award Condition titled “NIST Participation” and will coordinate with the recipient as needed regarding progress on the research. NIST will have no firing or other terminating authority over the employment or affiliation status of the recipient’s personnel or affiliates. Any issues related to the performance or conduct of recipient personnel will be reported to the recipient. Any suspension or termination action on this award will comply with 2 CFR §§ 200.339-.343 and the Department of Commerce Financial Assistance General Terms and Conditions, Sections A.06.

In addition, if any work for this project is performed at NIST facilities, the recipient must comply with NIST policies regarding the use of Federal facilities and equipment.

13. Use of Department of Commerce or NIST Logos:

The recipient may not use the Department of Commerce logo or the NIST logo without express written authorization by the NIST Grants Officer.

In the absence of the Department of Commerce and NIST logos, the recipient may include the following acknowledgement of NIST Federal financial assistance in materials and products produced through the award: “This work was performed under the following financial assistance award 60NANB26D191 from U.S. Department of Commerce, National Institute of Standards and Technology.”

14. Executive Order 14173: Ending Illegal Discrimination and Restoring Merit-Based Opportunity

- A. This award term implements Executive Order 14173, 90 FR 8633 (Jan. 21, 2025). By accepting this Award or Award Amendment (as the case may be) and expending federal funding thereunder, the recipient:
1. Agrees that compliance in all respects with all applicable Federal anti-discrimination laws is material to the government's payment decisions for purposes of section 3729(b)(4) of Title 31 United States Code;
 2. Certifies to the Department that it does not operate any programs promoting diversity, equity, and inclusion that violate any applicable Federal anti-discrimination laws; and
 3. Further certifies to the Department that it does not participate in any illegal preferences, mandates, policies, programs, activities, guidance, regulations, enforcement actions, consent orders, and requirements, that violate any applicable federal anti-discrimination laws.
- B. Affirmative Duty to Monitor for and to Report Potential Inconsistencies: The recipient must actively monitor its administration of this award to ensure that its activities do not violate the requirements of this award, including this SAC. At any time during the period of performance of this award, if the recipient believes that any of the activities in its approved scope of work may be inconsistent with the policies as outlined above, the recipient has an affirmative duty to immediately stop work on those potentially inconsistent activities and immediately contact the Grants Officer named in the Notice of Award (NoA) to determine whether the potentially inconsistent activities may proceed under this award. The performance of activities that violate or are otherwise inconsistent with requirements as outlined above will result in appropriate enforcement action pursuant to 2 C.F.R. § 200.339, including the disallowance of costs and possible termination of a portion or all of this award.

15. Reporting and Transfer of Equipment and Supplies:

Equipment and supplies acquired with award funds are subject to the requirements set forth in 2 CFR §§ 200.313, 200.314 and 200.316.

Title to equipment and supplies acquired under this award shall vest upon acquisition in the recipient or subrecipient, as applicable, subject to the requirements of 2 CFR §§

200.313, 200.314 and 200.316. Notwithstanding title, NIST retains a reversionary interest in such property in accord with 2 CFR 200.316.

NIST Financial Assistance Award Number: 60NANB26D191

Amendment: NEW

Recipient: Rancho Santiago Community College Foundation

Equipment must be used exclusively for authorized project purposes for as long as needed, whether or not the project continues to be supported by Federal funds, unless otherwise authorized in writing by NIST.

Equipment acquired under this award may not be transferred, assigned, sold, leased, encumbered, or otherwise disposed of to any third party without prior written approval from NIST. .

Property management requirements set forth in 2 CFR §§ 200.313(d) and 200.314(a) must be followed, including maintaining accurate property records, conducting periodic physical inventories, and implementing appropriate control systems to safeguard property.

The following reports are required:

- SF-428, Tangible Personal Property Report
- SF-428-B, Final Report, no later than 120 days after the period of performance end date
- SF-428-S, Supplemental Sheet, as applicable
- SF-428-C, Disposition Request/Report, when disposition is requested or required

All reports must be submitted in accordance with the terms and conditions of this award and applicable Federal requirements.

Fillable reports are available on Grants.gov at:

<https://www.grants.gov/forms/forms-repository/post-award-reporting-forms>.

16. Recipient Engagement:

The recipient shall engage in good faith with NIST to support award oversight and program management.

Engagement may include, but is not limited to, project status updates, response to data calls or other information requests from NIST and external stakeholders (e.g., Congress, GAO, OIG), and provision of non-proprietary project information suitable for public dissemination.

The recipient is expected to respond to periodic communication with the assigned Federal Program Officer (FPO) and Grants Specialist, as appropriate, to support project monitoring, performance measurement, and technical assistance needs.

NIST may convene a new grantee kickoff meeting with the recipient and the assigned FPO and Grants Specialist. The kickoff will be conducted virtually and will provide an

overview of programmatic expectations and grants management requirements, including those set forth in 2 CFR 200. The recipient is encouraged to ensure personnel responsible for programmatic and grants management functions participate.

17. The Department of Commerce Research Terms and Conditions:

The Department of Commerce has designated this award as Research and Development (R&D) under 2 CFR § 200.1 for purposes of award administration.

The Federal-wide Research Terms and Conditions, dated November 12, 2020, are no longer in effect and do not apply to this award.

2 CFR 200.308(h), which applies to this award, provides a waiver of prior approval requirements in certain circumstances.

In the event the Department of Commerce adopts additional terms specific to R&D awards, this award may be amended by the Grants Officer to incorporate the additional terms.

18. NIST Publication Guidelines:

The following NIST publication guidelines supplement the Department of Commerce Financial Assistance General Terms and Conditions, Section G.05.j.3., "Publications, Videos, and Acknowledgement of Sponsorship":

- (a) Recipients are encouraged to publish the research results of a NIST research grant/cooperative in open scientific literature in such a way as to be generally available to American Scientific Libraries;
- (b) The recipient should contact the Federal Program Officer for assistance in coordinating the appropriate publication/dissemination of information resulting from a NIST research grant/cooperative agreement. For this purpose, the *NIST Technical Grant/Contractor Series (GCR)* may be used as a publication venue, but the recipient may choose other publication/dissemination methods;
- (c) In any such publications, acknowledgement of NIST sponsorship must be made with a footnote or other appropriate notation reading, "This work was performed under the following financial assistance award 60NANB26D191 from U.S. Department of Commerce, National Institute of Standards and Technology," or words to that effect;
- (d) The recipient must submit one (1) copy of any published work to the Federal Program Officer

19. Public Access to Results of Federally Funded Research:

All final peer-reviewed manuscripts arising from NIST-funded research must be (1) freely available within 12 months of publication in a journal associated with CHORUS (<https://www.chorusaccess.org/about/our-members/>) or (2) submitted to the NIST

NIST Financial Assistance Award Number: 60NANB26D191

Amendment: NEW

Recipient: Rancho Santiago Community College Foundation

publications repository or equivalent within 12 months of publication. The recipient should continue to report the status of any publications in their technical reports.

Further, if the recipient included a Data Management Plan (DMP) as part of their application, the recipient must comply with the terms of the DMP. All DMPs must comply with the requirements of [NIST Policy 5700.00](#), Managing Public Access to Results of Federally Funded Research, and [NIST Order 5701.00](#), Managing Public Access to Results of Federally Funded Research, or any successor Policy and Order.

End of Specific Award Conditions

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	Congressionally- Identified Projects - National Institute of Standards and Technology - Advancing Clean Tech Innovation				
a. Personnel	\$ 108,495.00	\$	\$	\$	\$ 108,495.00
b. Fringe Benefits	45,820.00				45,820.00
c. Travel	783.00				783.00
d. Equipment	0.00				0.00
e. Supplies	0.00				0.00
f. Contractual	857,892.00				857,892.00
g. Construction	0.00				0.00
h. Other	0.00				0.00
i. Total Direct Charges (sum of 6a-6h)	1,012,990.00				\$ 1,012,990.00
j. Indirect Charges	18,010.00				\$ 18,010.00
k. TOTALS (sum of 6i and 6j)	\$ 1,031,000.00	\$	\$	\$	\$ 1,031,000.00
7. Program Income	\$ 0.00	\$	\$	\$	\$ 0.00

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2323 North Broadway, Santa Ana, California 92706-1640 (714) 480-7460

September 8, 2026

Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706

RE: Letter of Intent for Sub-Agreement for NIST Grant

This letter serves as a letter of intent from the RSCCD Foundation indicating its plan to develop a sub-agreement in the amount of \$1,031,000 with Rancho Santiago Community College District, for the latter to implement the “Advancing Clean Tech Innovation” project funded by the National Institute of Standards and Technology, pending approval by the RSCCD Foundation Board of Directors.

Respectfully,



Enrique Perez, J.D.
Executive Director, RSCCD Foundation

Exhibit B

Federal Agency: National Institute of Standards and Technology (NIST)
Program and NOFO Award: Congressionally Identified Projects Program, 2026-NIST-CIPP-01
Award Recipient: Rancho Santiago Community College District Foundation
Project Title: Advancing Clean Tech Innovation in California's 46th Congressional District
Subrecipient Legal Name: The Orange County Center for Innovation and Social Enterprise SPC (dba RevHubOC)
Subrecipient UEI/SAM
Unique Entity ID: UKGYDDLMAV24
Project Period: October 1, 2026 through September 30, 2027
Subrecipient Amount: \$857,892

BUDGET NARRATIVE

A. PERSONNEL SUMMARY

Personnel Expenses						
No	Name	Job Title	Description/Role	Annual Salary	FTE	Amount
1	Juan Carrillo	Director, Business & Program Development	Leads program design and implementation of the project. Responsibilities include developing and managing the program work plan, coordinating outreach and participant flow, overseeing delivery of technical assistance and innovation support activities, ensuring services align with project goals, milestones, and reporting requirements, and supervising the Program Manager.	\$155,000	0.75 FTE (75%) x 12 months	\$116,250
2	Victoria Muffie	Director, Operations	Leads financial and administrative functions that support the project, including grant financial management, procurement tracking, subcontractor invoice review, compliance documentation, Innovation Grant disbursement support, reporting support, and budget-to-actual monitoring. Ensures project activities are executed efficiently, documented properly, and aligned with organizational and grant requirements.	\$220,000	0.75 FTE (75%) x 12 months	\$165,000

3	To Be Hired	Program Manager	Manages day-to-day program execution, entrepreneur support, cohort coordination, partner communication, and performance tracking. The position is budgeted at 100% level of effort for approximately 9 months of the budget period, which equals 75% annualized level of effort based on an annual salary of \$90,000.	\$90,000	0.75 FTE (75%) x 12 months	\$67,500
Total						\$348,750
Federal Request						\$348,750
Additional Explanations/Comments (as necessary)						
The Program Manager will be recruited and hired for this program.						

B. FRINGE BENEFITS

Fringe Benefits					
No	Position/Title/Group	Component	Computation	Annual Salary	Amount
1	Total Personnel	Includes employer FICA, California unemployment insurance and employment training tax, workers compensation insurance, health insurance, dental, vision, life insurance, 401(k) employer match, and paid leave accrual. Fringe benefits are charged only to personnel costs directly charged to the project.	28.27% base salaries	\$348,750	\$98,592
Total					\$98,592
Federal Request					\$98,592
Additional Explanations/Comments (as necessary)					
The rate is based on current payroll costs, workers compensation insurance, California UI and ETT rates, insurance costs, and the company's current paid leave policy.					

C. TRAVEL

Travel Expenses					
No	Purpose of Travel	Destination	Item	Computation	Amount
1	Mileage reimbursement	Local domestic travel	Local travel to and from partner meetings, site visits, community outreach, technical assistance sessions, convenings, and other activities in the 46th Congressional District necessary to deliver services under the project.	\$65 x 12 months (Estimate 90 miles/month using current IRS mileage reimbursement rate of \$0.725 per mile)	\$780

Total	\$780
Federal Request	\$780
Additional Explanations/Comments (as necessary)	
Applicable IRS mileage reimbursement rate in effect during the project period will be used.	

D. EQUIPMENT

Equipment Expenses				
No	Equipment	Description	Computation	Amount
	None			
Total				\$0
Federal Request				\$0

E. SUPPLIES

Supplies Expenses				
No	General Category of Supplies	Justification of need	Computation	Amount
1	Office supplies	General office and program supplies needed to support direct project administration, participant documentation, outreach preparation, technical assistance materials, and required grant reporting.	Estimate \$210 x 4 quarters (total for the length of the program)	\$840
Total				\$840
Federal Request				\$840

F. CONTRACTUAL

Contractual Expenses				
No	Contractor/Sub-Recipient/ Organization	Purpose/Task	Computation	Amount
1	4 th Wave Strategies LLC	Provides fractional executive leadership and strategic project coordination, including implementation planning, milestone tracking, partner coordination, senior-level support, and oversight needed to keep the 12-month project on schedule and aligned with grant requirements.	\$10,000/month x 12 months	\$120,000
2	In House Marketing Strategy	Provides outreach strategy, content development, design, and digital communications services to support recruitment of eligible businesses, stakeholder engagement, and promotion of project opportunities and results.	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$34,200 in total for the length of the program.	\$34,200

3	Marketing Impact Services	Provides marketing communications support, including written content, participant success stories, project updates, and reporting-related communications that document project activities and outcomes.	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$21,840 in total for the length of the program.	\$21,840
4	Climate expert consultants, To Be Hired	Technical consulting to guide clean technology adoption, sustainability planning, and subject matter support for participating businesses, including sustainability opportunity assessments, clean technology recommendations, and technical input for Innovation Grant-supported activities.	Fixed price agreements based on defined scope of work and deliverables, not to exceed \$60,000 in total for the length of the program.	\$60,000
5	Climate Action Business Incubator consultants, To Be Hired	Specialized consulting support for Climate Action Business Incubator activities, including clean tech venture advising, commercialization readiness support, and coordination of entrepreneur support activities delivered by RevHub.	Fixed price agreements based on defined scope of work and deliverables, not to exceed \$5,000 in total for the length of the program.	\$5,000
6	California State University, Fullerton, Center for Entrepreneurship	Provides outreach support to promote project opportunities to students, alumni, entrepreneurs, and entrepreneurship networks connected to California State University, Fullerton. Includes sharing program information, supporting recruitment communications, identifying potential referrals, and connecting interested businesses and entrepreneurs to RevHub for screening and program delivery. RevHub will provide all programming, technical assistance, screening, and participant services.	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$5,000 in total for the length of the program.	\$5,000
7	CIELO	Provides outreach support to help reach entrepreneurs, microbusinesses, and community members from under-resourced communities. Includes sharing project information through trusted community channels,	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$5,000 in total for the length of the program.	\$5,000

		supporting culturally responsive recruitment, identifying potential referrals, and connecting interested participants to RevHub for screening and program delivery. RevHub will provide all programming, technical assistance, screening, and participant services.		
8	Multi-Ethnic Collaborative of Community Agencies of Orange County (MECCA OC)	Provides outreach support to expand awareness of project opportunities among multicultural and underserved communities in Orange County. Includes community-based promotion, referral support, and assistance connecting interested businesses and entrepreneurs to RevHub for screening and program delivery. RevHub will provide all programming, technical assistance, screening, and participant services.	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$5,000 in total for the length of the program.	\$5,000
9	Santa Ana Chamber of Commerce	Provides outreach and recruitment support to promote project opportunities to Santa Ana businesses and local employer networks. Includes sharing program information, identifying potential business referrals, supporting recruitment communications, and connecting interested businesses to RevHub for screening and program delivery. RevHub will provide all programming, technical assistance, screening, and participant services.	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$5,000 in total for the length of the program	\$5,000
10	University of California, Irvine, School of Social Ecology	Provides outreach and recruitment support through University of California, Irvine networks connected to social ecology, sustainability, community impact, and entrepreneurship. Includes sharing project information, identifying potential referrals, supporting recruitment communications, and connecting interested businesses and entrepreneurs to RevHub for	Fixed price agreement based on defined scope of work and deliverables, not to exceed \$7,000 in total for the length of the program.	\$7,000

		screening and program delivery. RevHub will provide all programming, technical assistance, screening, and participant services.		
			Total	\$268,040
			Federal Request	\$268,040
Additional Explanations/Comments (as necessary)				
These contractual costs are procurement transactions for services needed for RevHub's performance of the project and do not constitute subawards carrying out a portion of the Federal award				

H. OTHER

Other Direct Costs				
No	Item	Description*	Computation	Amount
1	Innovation Grants	Innovation grants to selected businesses and early-stage ventures to support eligible project activities such as pilot projects, R&D milestones, market validation, sustainability transition planning, and commercialization readiness. Grant awards will be made in accordance with written eligibility criteria, documentation requirements, and applicable federal award terms.	Approximately 33 Innovation Grants averaging \$1,515 per grant, not to exceed \$50,000 in total for the length of the program.	\$50,000
				Total
				\$50,000
				Federal Request
				\$50,000
Additional Explanations/Comments (as necessary)				
Innovation grants are non-repayable costs awarded to eligible businesses and early-stage ventures for approved project-related activities. Innovation grants will be made under written eligibility criteria, approved-use restrictions, documentation requirements, and monitoring procedures.				

I. INDIRECT COSTS

Indirect Costs			
No	Indirect Cost Rate %	Indirect Cost Base (\$)	Amount
1	11.85%	\$767,002	\$90,890
			Total
			\$90,890
			Federal Request
			\$90,890
Additional Explanations/Comments (as necessary)			
RevHub does not have a current federally negotiated indirect cost rate agreement. Although 2 CFR 200.414(f) permits eligible recipients and subrecipients to elect a de minimis rate of up to 15%, RevHub is applying a 11.85% rate for this budget. The base includes direct salaries and wages, fringe benefits, travel, supplies, contractual services, and eligible other direct costs.			