



**Annual Resource Request
RSCCD Governance Committees and District Services and
Operations Units
2027-2028**

1. Please indicate the type(s) of your resource request.

- Contract Services
- Facility Need (office space)
- Technology
- Equipment
- ✓ Staffing (salary and benefits)
- Other

2. Administrator/Department/Committee submitting this request:

Carri Matsumoto, Assistant Vice Chancellor of Facility Planning, Construction & District Support Services

3. Check the status that applies to the cost.

- One-time amount
- ✓ Ongoing annual amount
- Combo: One-time and ongoing annual amounts

4. Please enter the dollar amount for your selection above.

(i.e. One-time amount: \$10,000 OR Ongoing annual amount: \$5,500)

\$298,281 ongoing. 1)\$171,831.94 for the Facility Planning Specialist, and 2)\$126,449.23 for the Administrative Clerk Position.

If you selected, "Combo: One-time and ongoing amount," please enter the amount for each and explain the needs. (i.e. One-time amount: \$10,000 AND Ongoing annual amount: \$5,500)

\$298,281 ongoing. 1)\$171,831.94 for the Facility Planning Specialist, and 2)\$126,449.23 for the Administrative Clerk Position.

5. Is this resource request legally mandated?

- Yes
- ✓ No

If yes, please explain the legality of this request.

6. Is this resource request a replacement need?

- Yes
☒ No

If yes, please explain the need for this replacement request.

7. Is this resource request addressing a known or new safety need?

- Yes
☒ No

If yes, please explain the safety mandate of this request.

8. How does this request support RSCCD's mission and strategic directions? List the strategic directions or DSO goals. See *page 33* of the [2024-2032 RSCCD Comprehensive Plan](#):

RSCCD Strategic Direction 4: Leverage diverse funding streams, provide comprehensive professional development, and support accessible virtual spaces and physical facilities to increase student success in an ever-changing educational environment.

9. List all DSO Goals and objectives that this request supports.

See **pages 33-35**, under **DSO Plan** column, of the [2024-2032 RSCCD Comprehensive Plan](#):

RSCCD Strategic Direction 4: Leverage diverse funding streams, provide comprehensive professional development, and support accessible virtual spaces and physical facilities to increase student success in an ever-changing educational environment.

-Maximize revenue streams and demonstrate resilient financial stability and stewardship of District fiscal, facility, and technology resources.

-Create an administrative infrastructure to support new RSCCD programs and initiatives and develop processes that facilitate executive decisions.

10. Provide evidence that this resource request is in your unit's planning portfolio.

See attached 2025-2026 Portfolio and 2026-2029 Portfolio.

11. Are there additional data to support this resource request?

✓ Yes

No

If yes, please provide evidence and an explanation of how they support the request.

See attached last Physical Resources Committee Update that has additional information regarding the number of projects our department is working on 130+ and other information on projects currently in progress.

Submit Form

If you are unable to submit your DSO Resource Allocation Request Form through our system, please save it as a PDF. You may submit the form, along with any supporting documents (such as survey instruments, interview questions, or other relevant materials), to pham_nga@rsccd.edu to expedite the review process. We will respond promptly to your request.

FACILITIES PLANNING, DISTRICT CONSTRUCTION & SUPPORT SERVICES
July 2027 (Estimated)

	Current Cost	Proposed New Cost	Net
1) Facility Planning Specialist - New	-	171,831.94	
2) Administrative Clerk - New	-	126,449.33	
	-	298,281.27	298,281.27

RSCCD

2027-2028 Cost of Position (Estimated)

COST OF NEW POSITION - CLASSIFIED CONTRACT

POSITION TITLE	Facility Planning Specialist		
GRADE & STEP	MONTHLY RATE	NO OF MONTHS	ANNUAL COST
Grade 17 & Step 3	\$ 8,978.748	12	\$ 107,744.98

SALARY RELATED TAX/BENEFITS	BENEFIT RATE	BENEFIT COST	
PERS	26.400%	28,444.67	
SOCIAL SECURITY	6.200%	6,680.19	
MEDICARE	1.450%	1,562.30	
UNEMPLOYMENT	0.050%	53.87	
WORKERS COMP	2.200%	2,370.39	
ACTIVE RET. INS. COST	0.000%	-	
TOTAL TAX & BENEFIT COST	36.300%	\$ 39,111.42	\$ 39,111.42
TOTAL SALARY & BENEFIT COST			\$ 146,856.40

FRINGE BENEFITS COST	BENEFIT RATE	BENEFIT COST	
FRINGE BENEFITS (CSEA only)		1,500.00	
SOCIAL SECURITY	6.200%	93.00	
MEDICARE	1.450%	21.75	
UNEMPLOYMENT	0.050%	0.75	
WORKERS COMP	2.200%	33.00	
ACTIVE RET. INS. COST	0.000%	-	
TOTAL FRINGE BENEFIT COST	9.900%	\$ 1,648.50	\$ 1,648.50

INSURANCE BENEFITS			
LIFE INSURANCE (ANNUAL OR \$50,000 minimum)			
(Annual Life Insurance X \$0.075/1000 X 12 Months)	\$ 107,744.98	96.97	
MEDICAL INSURANCE (see below)		23,230.07	
TOTAL INSURANCE COST		23,327.04	\$ 23,327.04

TOTAL COST OF POSITION	\$ 171,831.94
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BENEFITS =	\$ 64,086.96
BENEFIT COST AS A PERCENT OF CONTRACT =	59.48%

CSEA	Max	39,550.96	23,230.07	AVERAGE
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NOTE: WHEN CALCULATING A VACANT POSITION PLEASE USE AVERAGE \$\$ FOR H&W

RSCCD 2027-2028 Cost of Position (Estimated)

COST OF NEW POSITION - CLASSIFIED CONTRACT

POSITION TITLE	Administrative Clerk		
GRADE & STEP	MONTHLY RATE	NO OF MONTHS	ANNUAL COST
Grade 10 & Step 3	\$ 6,205.902	12	\$ 74,470.82

SALARY RELATED TAX/BENEFITS	BENEFIT RATE	BENEFIT COST	
PERS	26.400%	19,660.30	
SOCIAL SECURITY	6.200%	4,617.19	
MEDICARE	1.450%	1,079.83	
UNEMPLOYMENT	0.050%	37.24	
WORKERS COMP	2.200%	1,638.36	
ACTIVE RET. INS. COST	0.000%	-	
TOTAL TAX & BENEFIT COST	36.300%	\$ 27,032.92	\$ 27,032.92
TOTAL SALARY & BENEFIT COST			\$ 101,503.74

FRINGE BENEFITS COST	BENEFIT RATE	BENEFIT COST	
FRINGE BENEFITS (CSEA only)		1,500.00	
SOCIAL SECURITY	6.200%	93.00	
MEDICARE	1.450%	21.75	
UNEMPLOYMENT	0.050%	0.75	
WORKERS COMP	2.200%	33.00	
ACTIVE RET. INS. COST	0.000%	-	
TOTAL FRINGE BENEFIT COST	9.900%	\$ 1,648.50	\$ 1,648.50

INSURANCE BENEFITS			
LIFE INSURANCE (ANNUAL OR \$50,000 minimum)			
(Annual Life Insurance X \$0.075/1000 X 12 Months)	\$ 74,470.82	67.02	
MEDICAL INSURANCE (see below)		23,230.07	
TOTAL INSURANCE COST		23,297.09	\$ 23,297.09

TOTAL COST OF POSITION	\$ 126,449.33
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BENEFITS =	\$ 51,978.51
BENEFIT COST AS A PERCENT OF CONTRACT =	69.80%

CSEA	Max	39,550.96	23,230.07	AVERAGE
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NOTE: WHEN CALCULATING A VACANT POSITION PLEASE USE AVERAGE \$\$ FOR H&W



Rancho Santiago Community College District District Services & Operations Planning Portfolio

PLANNING PORTFOLIO

2026-2029

I. Department Mission Statement: *(Please provide a mission statement for your department/unit.)*

The purpose of the Facility Planning, Construction and District Support Services Department is to ensure the district's 1.2 million square feet of building inventory is adequate, safe and maintained to support the district's educational programs, services, administrative functions and other operations. The department is responsible for overseeing and managing the planning, design, construction and implementation of major capital outlay projects, state scheduled maintenance projects and bond funded projects that are aligned with the Colleges' Facility Master Plans. The department endeavors to provide, enhance and create safe, sustainable, efficient facilities that support the diverse needs of students.

II. Functions and services: *(Please provide the basic functions and services for your department.)*

There are four departments in our area: planning, construction, districtwide support services and District Office Maintenance & Operations. Our department is not responsible for the college campus daily operations, routine and recurring maintenance, custodial and groundskeeping activities.

Oversight and management of major capital facility outlay projects, renovation, alterations, new construction, and state scheduled maintenance. Our department provides guidance and oversees activities related to: planning, design, agency approvals (such as the Division of the State Architect "DSA"), hiring of professional consultants, Requests for Qualifications/Proposals, bidding and procurement in coordination with the District's Purchasing Services Department, construction management, project budgeting and accounting, and other fiscal management for capital outlay projects that are locally or bond funded. The department ensures DSA approvals and certification are retained for projects and meets the State Chancellor's Office requirements and annual deadlines for activities such as Annual Space Inventory, Five Year Capital Construction Plan, Five Year State Scheduled Maintenance Plan, Energy Calculator, and State Project Applications.

Provide districtwide maintenance support for Fire Life Safety Protection Systems across all buildings.

Update the District's College Facility Master Plan.

Provide support and assistance on the implementation of the District's Sustainability Plan.

Ensure compliance with DSA and other regulatory agency requirements.

Ensure compliance with State Chancellor's Office and FUSION deadline requests.

Oversee planning and development of Five Year Capital Construction Plan and Scheduled Maintenance Plan.

Oversee planning and implementation of Americans with Disabilities Act (ADA) projects (Transition Plan physical barrier removal projects).

Maintain facility related documents and archives related to buildings and capital improvements. This includes grant deed information, title information, agreements/contracts, blueprints, CADD drawings,

III. Customers and recipients of services: *(Who are the customers/recipients of your unit?)*

Staff and students at Santa Ana and Santiago Canyon Colleges and other District sites

General population that uses district facilities for non-college related activities

General public at large, taxpayers, businesses

District Office RSCCD employees

District Office tenants

Visitors to District Office

Vendors, consultants, contractors

IV. Staffing: *(Please summarize the status of your staffing since the last planning cycle and concerns you may have.)*

1) Facility Planning Specialist (CSEA): An addition of a Facility Planning Specialist is needed due to the increase in volume of work and projects, bids, RFPs and agreements that are needed. There is a high number of project requests, including, fire protection systems maintenance and repair work that has impacted our department's need for additional administrative support in the development of contracts and bids for projects. This position also assists the college's maintenance departments when there are questions about how to prepare a Solicitation of Quotes, the bid process, and/or in the preparation of Field Agreement for Services for contractors and vendors. 2) Administrative Clerk (CSEA): There is a significant number of requests each year that are time-consuming, including Public Records Act Requests, recurring agency deadlines and reports, and project filing requirements for over 130 active projects currently in progress. The passage of AB 538 (Berman), regarding certified payroll records on public works projects became effective January 1, 2026 and has impacted our workload. It requires the District to request and provide any requested records to the Division of Labor Standards Enforcement (DLSE). This request occurs on almost every single bid and construction project. Prior to AB 538, Labor Code section 1776(a) requires that each contractor and subcontractor on a public works project keep accurate payroll records showing information about each journeyman, apprentice, worker, or other employee employed by the contractor or subcontractor in connection with the public work, etc. Certified copies of these payroll records may now be requested by members of the public through the awarding body or the DLSE and must be made available upon request. Any contractor, subcontractor, agent, or representative who neglects to keep accurate payroll records is guilty of a misdemeanor. The District is now responsible for obtaining the requested certified payroll records and making them available to the requesting entity or individual. The contractor has 10 days to provide them, making us responsible to inform the State. This has added another layer of responsibility for our department without sufficient staff to manage these requests.

V. Budgets: *(Please summarize the status of your department budget and concerns you may have.)*

The Fund 11 Department budget utilizes 80% for staffing and 20% for maintenance repairs and other. No concerns at this time. Fund 41 Capital Fund: There is a tremendous backload of unfunded project needs. \$20 million in unfunded needed fire repair work, \$105 million safety/security projects (key and access control infrastructure), \$100+ million in ADA repair work, \$21 million districtwide technology infrastructure (cameras and infrastructure), \$80 million Stormwater & Sustainability, \$1.2 billion in major capital construction projects, and \$231 million in scheduled maintenance and repair work. There is a limitation on the amount of capital projects we are able to implement. Often times it takes years of savings to implement large scale projects. There is constant escalation occurring every year and in particular the last several years there has been high escalation costs which is impacting the capital project budgets. Also, due to limited resources and other emergency and high priority projects, there is a limit to the number of projects staff can manage and execute concurrently. Projects are delayed which has added costs, impacting district and college budgets and planning.

Continued unrealistic expectations that our department can execute projects expediently.

Ongoing changes in Title 24, Building Codes, DSA regulations, State sustainability goals, and new laws which impacts workload and delivery of projects.

VI. Department/Unit Assessment: *Please provide an internal assessment of your department (by all unit staff) and external assessment (from data provided by the District Services Satisfaction Survey, as well as other sources that your department would like to use). What recommendations would you like to bring to the District's attention?*

a) Internal Assessment:

Our assessment:

- We would like to develop additional internal procedures for our department to improve consistent delivery of services and education to keep up with changes in best practices in building construction industry, to improve communication and increase professional growth.
- We would like to have additional trainings for staff and time allocated for such would be desired but due to workload this has been difficult. We have done more this last year.
- We need more administrative support staff assistance to help with the increased requests and additional duties of responsibility.
- We would like to create a communication dashboard tool for Facility Modification Request tracking.

b) External Assessment:

Our department is not responsible for the college campus daily operations, routine and recurring maintenance, custodial and groundskeeping activities but get several complaints about this in the annual survey.

Additionally, our department does not make final decisions on which major capital projects proceed that the colleges prioritize. For example, the Orange Education Center redevelopment of Batavia. Our responsibility is facilitation, providing information, ensuring legal compliance, providing options and recommendations.

c) Recommendations:

Continue training.

Develop additional internal procedures and facility advisories.

Evaluate mission critical work.

Reduce non-critical requests.

Continue to collaborate and communicate with colleges to prioritize project requests. Provide timely and sufficient information to college decision-makers. This has been difficult this past year with the loss of over 5 project managers (consultant staff and one director) coupled with the emergency work required.

VII. Work Plan: As the result of assessing your department/unit, what initiatives do your department/unit want to address in 2026-2029? Please identify which DSO goal(s) and objective(s) they address [DSO Plan](#) (pages 40-42) and resources you need to achieve the initiative(s), and how you will achieve these initiatives by the end of the cycle? Please see example below

DSO Goals Goal(s) you would like to address.	DSO Objectives Objective(s) you would like to address.	Service Initiative Department/unit goal(s) you would like to address.	Unit Outcome (The client) will (intended outcome) as a result of (function or action).	Criteria for Success How will you know you've achieved your goal(s)?	Resource Needs Resources (fiscal, personnel, technology) you need to achieve your goal(s).	Results After three years, how well did you achieve your goals?
Goal 4	Objectives 4.1 and 4.3	Analyze data of the new curriculum strategies for ESL students	Reports to share with ESL instructors showing outcomes by underrepresented groups based on the new curriculum strategies	ESL faculty utilize the reported data to plan their class instructions	None	A 2% increase in success rate for all underrepresented groups
Goals 1 & 5	Objectives 1.1 & 5.2	Assist Santiago Canyon College in finding a long-term permanent location for Orange Education Center and interim lease spaces	Reports and updates to participatory governance committees.	Long term plan is developed and agreed to for future operations.	Campus workgroup and leadership, professional consultants, vendors and contractors.	

VII. Work Plan Continued:

DSO Goals Goal(s) you would like to address.	DSO Objectives Objective(s) you would like to address.	Service Initiative Department/unit goal(s) you would like to address.	Unit Outcome (The client) will (intended outcome) as a result of (function or action).	Criteria for Success How will you know you've achieved your goal(s)?	Resource Needs Resources (fiscal, personnel, technology) you need to achieve your goal(s).	Results After three years, how well did you achieve your goals?
Goals 1 & 5	Objectives 1.1 & 5.2	Assist Santa Ana College with redevelopment of the Centennial Education Center site	Complete project design and construction reports to Facilities and Safety Committee on progress and other participating committees.	Completion of project	Professional consultants, campus work group, vendors and contractors.	

VII. Work Plan Continued:

DSO Goals Goal(s) you would like to address.	DSO Objectives Objective(s) you would like to address.	Service Initiative Department/unit goal(s) you would like to address.	Unit Outcome (The client) will (intended outcome) as a result of (function or action).	Criteria for Success How will you know you've achieved your goal(s)?	Resource Needs Resources (fiscal, personnel, technology) you need to achieve your goal(s).	Results After three years, how well did you achieve your goals?
Goals 1 & 5	Objectives 1.1 & 5.2	Complete Five-Year Annual Capital Construction Planning Updates. Complete Five-Year Scheduled Maintenance Plan and implement projects.	Completion of update and provide reports to participatory governance committees. Completion of Scheduled Maintenance Projects and submittal of Plan to State	Completion of annual update. Completion of annual Plan and completion of projects.	College participation, architect support, FUSION consultant support. College feedback on prioritization of projects, architects, consultants, other vendors.	

Submit Form

If you are unable to submit your DSO Planning Portfolio through our system, please save it as a PDF. You may submit the form, along with any supporting documents (such as survey instruments, interview questions, or other relevant materials), to pham_nga@rscdd.edu to expedite the review process. We will respond promptly to your submission.

DSO RAR 27-28

Background and Additional Information For Facility Planning, Construction & District Support Services



INTERNAL MEMORANDUM

DATE: July 8, 2026

TO: Iris I. Ingram, Vice Chancellor of Business Services

FROM: Carri M. Matsumoto, Assistant Vice Chancellor of Facility Planning, Construction & District Support Services

RE: **Facility Planning, Construction & District Support Services
Annual Department Program Review & Resource Allocation Requests for
Fiscal Years 26/27 & 27/28**

There are four departments in our area of services and responsibilities: Planning, Construction, District Support Services and District Office Maintenance & Operations (District Office Building only). Based on our department workload over the last several years, I am again submitting the same resource request for additional CSEA staffing. We **are not** requesting any new management resources.

New Position(s) Request

I respectfully request the consideration of the addition of the following classified positions in **order of priority**. The total position request is for an additional **\$290,575 (Please see attached Cost of Position Worksheets)**. 

- 1) Facility Planning Specialist (CSEA):** An addition of a Facility Planning Specialist is needed due to the increase in volume of work and projects, bids, RFPs and agreements that are needed. Given the number of projects that have increased over the last several years, particularly with the transition of fire protection systems maintenance and repair work to our office, this has impacted our department's need for additional administrative support in the development of contracts and bids for projects. This position currently assists the college's maintenance departments when there are questions about how to prepare a Solicitation of Quotes, the bid process, and/or in the preparation of Field Agreement for Services for contractors and vendors.
- 2) Administrative Clerk (CSEA):** We need additional administrative support staff to assist our entire department. We have a significant number of requests each year that are time-

consuming, including Public Records Act Requests, recurring agency deadlines and reports, and project filing requirements for over 130 active projects currently in progress.

Further impacting our department is a result of the passage of AB 538 (Berman) last year, regarding certified payroll records on public works projects that became effective January 1, 2026. It requires the District to request and provide any requested records to the Division of Labor Standards Enforcement (DLSE). Prior to AB 538, Labor Code section 1776(a) requires that each contractor and subcontractor on a public works project keep accurate payroll records showing information about each journeyman, apprentice, worker, or other employee employed by the contractor or subcontractor in connection with the public work, etc.

Certified copies of these payroll records may be requested by members of the public through the awarding body or the DLSE and must be made available upon request. Any contractor, subcontractor, agent, or representative who neglects to keep accurate payroll records is guilty of a misdemeanor. Beginning January 1, 2026, if the request for copies of certified payroll records is made to the District and we do not possess the records (because the collection of certified payroll records is the responsibility of the Department of Industrial Relations), the District is now responsible for obtaining the requested certified payroll records and making them available to the requesting entity or individual. Following receipt of a request, the District must provide the contractor with written notice of the request. The contractor has 10 days to provide the District with certified payroll records. If a contractor or subcontractor fails to provide the certified payroll records within 10 days, the District must notify the DLSE, which may request that as the awarding body, withhold progress payments due to the contractor or subcontractor. Prior to AB 538, awarding bodies were not required to notify DLSE of noncompliance regarding the disclosure of certified payroll records.

We are now getting several requests in addition to the enormous volume of Public Records Act Requests we receive for nearly every bid or solicitation of quote for a project that we undertake. Responding to administrative requests is a significant and important task as a public entity to maintain accountability, transparency and enforcement measures aligned with law and other public agency requests. However, this added responsibility impacts our three CSEA administrative support staff – Executive Secretary, Senior Accountant and Facility Planning Specialist who already juggle a significant workload given the number of active public works and capital construction projects in progress.

Thank you for the opportunity to submit our annual resource allocation review and consideration.

Additional Department Background Information

The department has over 130 active projects along with several other duties we are responsible for that are not project related but are required for compliance purposes (i.e. FUSION, DSA and agency reporting). Changes in laws, Title 24, Building Codes, DSA regulations and State sustainability goals continue to impact projects and the department.

Additionally, within the last 4 years, I have seen my responsibilities increase to assist in real property matters on behalf of the District and colleges. I have been requested to assist with leases, surplus of property, acquisition of properties, and negotiating and developing proper lease terms, conditions and fees to develop various types of agreements. These real estate transactions are complex matters that have unique code requirements and due diligence activities which are impacting the number of projects that can be managed by our department.

We do not have the staff resources to implement such a high workload without failure, nor can we hire consultants sufficiently as we face project management consultant fatigue with attrition due to a lack of a bond measure to retain interest in working with the District. Therefore, planning and implementing all the capital projects including the 57 currently requested projects by the colleges is challenging when expectations are unreasonable to attain with the resources provided.

Please see further Department Information attached:

- Dashboard
- Master Active Project List
- Reoccurring Meetings and Trainings
- Agency Deadlines

Board Policies and Administrative Regulations

The following are some of the Board Policies and Administrative Regulations we are responsible to update and provide feedback on.

- 6600 Capital Construction
- 6601 Facility Modification and New Construction
- 6602 Facility Construction Standards
- 6603 Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act
- 6605 Selection of Architects
- 6610 Opportunities for Local Hires and Local Businesses on District Capital Improvement and Construction Projects
- 6012 Sustainable Practices
- 6013 Energy and Water Conservation
- 6303 Fiscal Accountability
- 6332 Competitive Bidding and Quotation Policies
- 6340 Contracts
- 6400 Financial Audits
- 6700 Civic Center and Other Facilities Use
- 6740 Citizens Oversight Committee

Districtwide Support Services

Fire Protection Systems Management and Repair Projects:

There is currently over **\$20 million of unfunded corrective fire protection systems repair work** that is needed Districtwide.

Electronic Access Control/Key Core Changes/Safety and Technology Improvements

There is currently an unfunded need of over **\$126 million for safety and technology improvements** that include electronic access control key card projects, surveillance camera system upgrades, public address speaker systems, emergency communication systems, telephone and related technology upgrades that are needed Districtwide. We have also been unable to backfill the **two full-time consultants** who were dedicated to assisting with project support for capital construction access control and key projects and Campus Safety from last year. There is a long-term need for 1) ongoing project consultants for ongoing execution of capital projects, 2) need District staffing resources in Campus Safety to be able to support these key systems long term for daily operations, and 3) college maintenance contracts need to get put into place for door operations as doors typically require multiple contracts of vendors. The two inventory software systems for keys (Genetec – electronic, Simple K-Medeco) have both front and back end operational support requirements to maintain that are specialized and require technical support.

ADA Transition Plan Corrections

There are currently over **\$100 million of unfunded accessibility and barrier removal deficiencies** that need to be corrected districtwide. There are currently approximately over 6,500 remaining corrective repairs to be made. The District has made significant efforts to reduce these deficiencies through the years and we have completed over 4,200 repairs using a combination of capital funding and state deferred maintenance funding.

Sustainability and Stormwater Improvements

There is currently a need to continue to develop and implement sustainability and stormwater management plans for all sites districtwide. The current **unfunded capital need is approximately \$80 million** districtwide.

On-going Scheduled Maintenance 5 Year Plan Needs

The Scheduled Maintenance 5-Year Plan FY 25/26 identified over **\$260 million in unfunded project needs districtwide**. Santa Ana College is over \$120 million, Santiago Canyon College is over \$53 million and the District Office has over \$24.5 million in needs. Other districtwide needs are over \$60 million.

Future Facility Master Plan Projects

This summary does not include the unfunded needs for both colleges as noted in the Facility Master Plan for future major new construction, renovations/modernizations and/or major rehabilitation projects.

Facility Planning, Construction & District Support Services Dashboard

Activity Category	FY 26 (7/1/25 - 6/30/26)			
	Active/ In Progress	Closed/ Completed	Total	Responsible Staff
Capital Construction Projects	50	12	62	All managers
Scheduled Maintenance Projects	11	8	19	Joe & PMs
College Facility Modification Requests	48	18	66	Hugo
Real Estate	7	15	22	Carri
Fire Life Safety Projects	8	11	19	David
Energy & Sustainability Projects	7	0	7	Alejandro
Total	131	64	195	
Public Records Act & Other Requests	99	53	152	Heather
Total	99	53	152	
Bids	14	51	65	Simone
Professional Contracts/Amendments	3	60	63	Simone
RFQs/RFPS	4	25	25	Simone
Total	21	136	157	
Invoices	85	854	939	Noemi

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AGENCY REPORTING CALENDAR 2026-2027**

	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Deadlines
				1	2	3	4	State Five Year Capital Outlay Plan (IPP, FPP): Due JUL 1
JULY	5	6	6	8	9	10	11	Start in JUL (State Physical Plant, IS Certification & State S.M. PFP)
	12	13	14	15	16	17	18	Start in JUL (Space Inventory) Flr Plans, Matrix to Colleges, Data Entry
	19	20	21	22	23	24	25	State Funded Capital Project: Due JUL 15. Quarterly Report
	26	27	28	29	30	31	3	Bond Cash Flow Analysis for State, County: Due JUL 22. Quarterly
AUGUST	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	Adopted Budget: Due First Week in AUG
	16	17	18	19	20	21	22	Budget Frozen: AUG 10 - SEP 14
	23	24	25	26	27	28	29	Start in AUG (I.S. Five Year Plan) FWD State's table to Colleges
SEPTEMBER	30	31	1	2	3	4	5	
	6	7	8	9	10	11	12	
	13	14	15	16	17	18	19	
	20	21	22	23	24	25	26	
OCTOBER	27	28	29	30	1	2	3	Start in OCT State Energy Calculator
	4	5	6	7	8	9	10	State Space Inventory: Due OCT 5 (1st Monday)
	11	12	13	14	15	16	17	State Funded Capital Project: OCT 15. Quarterly Report
	18	19	20	21	22	23	24	Bond Cash Flow Analysis for State, County: OCT 22. Quarterly
NOVEMBER	25	26	27	28	29	30	31	State Physical Plant, IS Certification & State S.M. PFP: Due OCT 30
	1	2	3	4	5	6	7	
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	Colleges to send I.S. Five Year Plan to FP: Due NOV 20
DECEMBER	22	23	24	25	26	27	28	
	29	30	1	2	3	4	5	State Instructional Support Five Year Plan: Due DEC 1
	6	7	8	9	10	11	12	State Energy Calculator: Due DEC 1
	13	14	15	16	17	18	19	Start in DEC (Possessory Interests Annual Report) Interest from Leases
JANUARY	20	21	22	23	24	25	26	
	27	28	29	30	31	1	2	
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	State Funded Capital Project: JAN 15. Quarterly Report
FEBRUARY	17	18	19	20	21	22	23	Bond Cash Flow Analysis for State, County: JAN 22. Quarterly
	24	25	26	27	28	29	30	
	31	1	2	3	4	5	6	Start in FEB (5 Year Capital Outlay Plan; State Lease Revenue Bond)
	7	8	9	10	11	12	13	County Possessory Interests Annual Report: Due FEB 15
MARCH	14	15	16	17	18	19	20	State Lease Revenue Bond Report: Due FEB 19
	21	22	23	24	25	26	27	
	28	1	2	3	4	5	6	
	7	8	9	10	11	12	13	
APRIL	14	15	16	17	18	19	20	Start in MAR (Fiscal Year-End Closeout)
	21	22	23	24	25	26	27	
	28	29	30	31	1	2	3	
	4	5	6	7	8	9	10	Start in APR (Tentative Budget Prep)
MAY	11	12	13	14	15	16	17	State Funded Capital Project: APR 15. Quarterly Report
	18	19	20	21	22	23	24	Bond Cash Flow Analysis for State, County: APR 22. Quarterly
	25	26	27	28	29	30	1	
	2	3	4	5	6	7	8	Start in MAY (BOT Approval of 5 Year Capital Outlay Plan)
JUNE	9	10	11	12	13	14	15	Tentative Budget: Due in May
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
	30	31	1	2	3	4	5	
	6	7	8	9	10	11	12	California Energy Commission Benchmarking Report: Due JUN 1
	13	14	15	16	17	18	19	BOT Approval of 5 Year Capital Outlay Plan: Due JUN
	20	21	22	23	24	25	26	
	27	28	29	30				RED Dates: Fiscal Year-End Closeout/Fixed Assets

Start Process
Due Dates
Holidays | Recesses | Breaks
RED Dates: Fiscal Year-End Closeout/Fixed Assets



Rancho Santiago Community College District District Services & Operations Planning Portfolio

PLANNING PORTFOLIO

2025-2026

I. **Department Mission Statement:** *(Please provide a mission statement for your department.)*

The purpose of the Facility Planning, Construction and District Support Services Department is to ensure the district's 1.2 million square feet of building inventory is adequate, safe and maintained to support the district's educational programs, services, administrative functions and other operations. The department is responsible for overseeing and managing the planning, design, construction and implementation of major capital outlay projects, state scheduled maintenance projects and bond funded projects that are aligned with the Colleges' Facility Master Plans. The department endeavors to provide, enhance and create safe, sustainable, efficient facilities that support the diverse needs of students.

II. **Functions and services:** *(Please provide the basic functions and services for your department.)*

There are four departments in our area: planning, construction, districtwide support services and District Office Maintenance & Operations. Our department is not responsible for the college campus daily operations, routine and recurring maintenance, custodial and groundskeeping activities. Oversight and management of major capital facility outlay projects, renovation, alterations, new construction, and state scheduled maintenance. Our department provides guidance and oversees activities related to: planning, design, agency approvals (such as the Division of the State Architect "DSA"), hiring of professional consultants, Requests for Qualifications/Proposals, bidding and procurement in coordination with the District's Purchasing Services Department, construction management, project budgeting and accounting, and other fiscal management for capital outlay projects that are locally or bond funded. The department ensures DSA approvals and certification are retained for projects and meets the State Chancellor's Office requirements and annual deadlines for activities such as Annual Space Inventory, Five Year Capital Construction Plan, Five Year State Scheduled Maintenance Plan, Energy Calculator, and State Project Applications.

Provide districtwide maintenance support for Fire Life Safety Protection Systems across all buildings.

Update the District's College Facility Master Plan.

Provide support and assistance on the implementation of the District's Sustainability Plan.

Ensure compliance with DSA and other regulatory agency requirements.

Ensure compliance with State Chancellor's Office and FUSION deadline requests.

Oversee planning and development of Five Year Capital Construction Plan and Scheduled Maintenance Plan.

Oversee planning and implementation of Americans with Disabilities Act (ADA) projects (Transition Plan physical barrier removal projects).

Maintain facility related documents and archives related to buildings and capital improvements. This includes grant deed information, title information, agreements/contracts, blueprints, CADD drawings, specifications, as-builts, permits, certifications and warranty information.

Report on utility usage districtwide to necessary State agencies.

Provide support to the Physical Resources Committee and College Facilities/Safety Shared Governance Committees.

III. Customers and recipients of services: *(Who are the customers/recipients of your unit?)*

Staff and students at Santa Ana and Santiago Canyon Colleges and other District sites
General population that uses district facilities for non-college related activities
General public at large, taxpayers, businesses
District Office RSCCD employees
District Office tenants
Visitors to District Office
Vendors, consultants, contractors

IV. Staffing: *(Please summarize the status of your staffing since the last planning cycle and concerns you may have.)*

As a result of code changes, regulations, new construction building standards, technologies and best practices, including expansion of necessary districtwide maintenance support services our responsibilities have evolved over the last several years. Further, the Department's workload has increased over the last 5 years managing a high workload with no additional CSEA support staff. See attached Department Dashboard of workload. Currently, in FY 2026 to date, there are over 130+ active capital projects, over 100+ active Public Record Act Requests and Other Requests for information (handled by one Executive Assistant), over 20 active bids (handled by one Facilities Specialist), and over 300+ invoices processed to date (handled by one Senior Accountant). Last FY 2025, our department worked on over 165+ capital projects, completed 58 projects, had 99 PRA and Requests, processed over 225+ bids/RFPs and contracts, and processed over 875+ invoices.

Examples of additional districtwide maintenance support services:

- Elevator maintenance trouble shooting with colleges and managing new projects
- Fire Life Safety preventative maintenance, coordination with Campus Safety and College Maintenance
- Districtwide Access Control and Medeco Key changes implementation Test Pilots: troubleshooting issues with Campus Safety and colleges, managing new projects
- Emergency Blue Phone software and troubleshooting issues with Campus Safety and ITS
- Building Management/Energy Management Tridium software updates and trouble shooting HVAC Energy Management/Building Management Systems with colleges
- ONUMA Districtwide Maintenance Work Order System updates
- Total Cost of Ownership Inventory of Buildings and Equipment Test Pilots support to colleges
- Utility management and data tracking, coordination with utility companies and State Agencies on behalf of colleges and district

V. Budgets: *(Please summarize the status of your department budget and concerns you may have.)*

The Department budget utilizes 80% for staffing and 20% for maintenance repairs and other.

A new Department in Fund 11 for Districtwide Support Services was created for the new 23/24 budget year to account for the new Fire Protection Systems Work. This budget fluctuates based on actual work required per code annually.

There is an ongoing unfunded need of approximately \$14 million in needed fire repair work. This is requested annually and we do our best to manage high priority work.

Changes in Title 24, Building Codes, DSA regulations and State sustainability goals have impacted workload, and a significant increase in requests to manage real estate property matters for the District (leases, short-term, long term, surplus of properties, etc.) over the last two years has taken an absorbent amount of time by the Assistant Vice Chancellor and Director.

On-going requests for additional staff that impact budget:

1. Facilities Planning Specialist (need further assistance given workload)
2. Administrative Clerk (PRAs, requests, and general office support given workload of CSEA staff)
3. Assistant Project Manager (over 100+ active projects)

VI. Department Assessment: Please provide internal assessment of your department (by all unit staff) and external assessment (from data provided by the District Services Satisfaction Survey, as well as other sources that your department would like to use). What recommendations would you like to bring to the District's attention?

a) Internal Assessment:

We did not receive a District Services Satisfaction Survey to date.

Our assessment:

- We would like to develop additional internal procedures for our department to improve consistent delivery of services and education to keep up with changes in best practices in building construction industry, to improve communication and increase professional growth.
- We would like to have additional trainings for staff and time allocated for such would be desired but due to workload this has been on the backburner.
- We need more administrative support staff assistance to help with the increased requests and additional duties of responsibility.
- We would like to create a communication dashboard tool for Facility Modification Request tracking.

District Office: It would be desired to have a clear methodology of prioritization of District Office budgeting and staffing resource allocation requests. Currently, there appears to be none so we have no idea how District Office RAR are prioritized and when or if our department will be resourced accordingly. This makes planning and managing workload a challenge.

b) External Assessment:

District Office: It would be desired to have a clear methodology of prioritization of District Office budgeting and staffing resource allocation requests. Currently, there appears to be no methodology consistently utilized through the years, so we have no idea how District Office RARs are prioritized and when or if our department will be resourced accordingly. This makes planning and managing workload a challenge.

Our department is not responsible for the college campus daily operations, routine and recurring maintenance, custodial and groundskeeping activities but typically get several complaints about such in the annual survey.

c) Recommendations:

Continue training.

Develop additional internal procedures and facility advisories.

Evaluate mission critical work.

Reduce non-critical requests.

VII. Work Plan: As the result of assessing your department, what initiatives do your department want to address in 2026-2028? Please identify which RSCCD goal(s) and strategic plan objective(s) they address, resources you need to achieve the initiative(s), and how you will achieve these initiatives by the end of the cycle? Please see example below

DSO Goals	DSO Objectives	Service Initiative	Unit Outcome	Criteria for Success	Resource Needs	Results
Goal(s) you would like to address.	Objective(s) you would like to address.	Department goal(s) you would like to address.	(The client) will (intended outcome) as a result of (function or action).	How will you know you've achieved your goal(s)?	Resources (fiscal, personnel, technology) you need to achieve your goal(s).	After three years, how well did you achieve your goals?
Goal 4	Objectives 4A and 4C	Analyze data of the new curriculum strategies for ESL students	Reports to share with ESL instructors showing outcomes by underrepresented groups based on the new curriculum strategies	ESL faculty utilize the reported data to plan their class instructions	None	A 2% increase in success rate for all underrepresented groups
Goal 1	Objective 1.1	Complete Updates to Facility Master Plans, including Total Cost of Ownership Analysis and the Facilities Condition Assessments as needed.	Completion of update and provide reports to participatory governance committees.	Completion of updates and projects aligned with Educational Master Plans.	College participation, architect support, FUSION consultant support.	

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Goals 1 & 5	Objectives 1.1 & 5.2	Complete Five-Year Annual Capital Construction Planning Updates.	Completion of update and provide reports to participatory governance committees.	Completion of annual update.	College participation, architect support, FUSION consultant support.	

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Goals 1 & 5	Objectives 1.1 & 5.2	Assist Santa Ana College with redevelopment of the Centennial Education Center site	Complete project design and construction reports to Facilities and Safety Committee on progress and other participating committees.	Completion of project	Professional consultants, campus work group, vendors and contractors.	

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Goal 1	Objectives 1.1	Assist Santa Ana College with real estate property management matter and/or surplus of property.	Reports and updates to participatory governance committees.	Complete processes. RFP, agreements, sale, etc.	Legal counsel, broker/real estate agents, professional consultants, District workgroup participation.	

VII. Work Plan: As the result of assessing your department, what initiatives do your department want to address in 2026-2028? Please identify which RSCCD goal(s) and strategic plan objective(s) they address, resources you need to achieve the initiative(s), and how you will achieve these initiatives by the end of the cycle? Please see example below

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Goal 4	Objectives 4A and 4C	Analyze data of the new curriculum strategies for ESL students	Reports to share with ESL instructors showing outcomes by underrepresented groups based on the new curriculum strategies	ESL faculty utilize the reported data to plan their class instructions	None	A 2% increase in success rate for all underrepresented groups
Goals 1 & 5	Objectives 1.1 & 5.2	Assist Santiago Canyon College in finding a long-term permanent location for Orange Education Center and interim lease spaces	Reports and updates to participatory governance committees.	Long term plan is developed and agreed to for future operations.	Campus workgroup and leadership, professional consultants, vendors and contractors.	



SANTA ANA
COLLEGE



Santiago
Canyon
College



RANCHO SANTIAGO
Community College District
Santa Ana College - Santiago Canyon College

Physical Resources Committee Meeting

Project Update

RANCHO SANTIAGO
C E N T E R

Rancho Santiago Community College District

Facility Planning, Construction & District Support Services

September 2, 2026

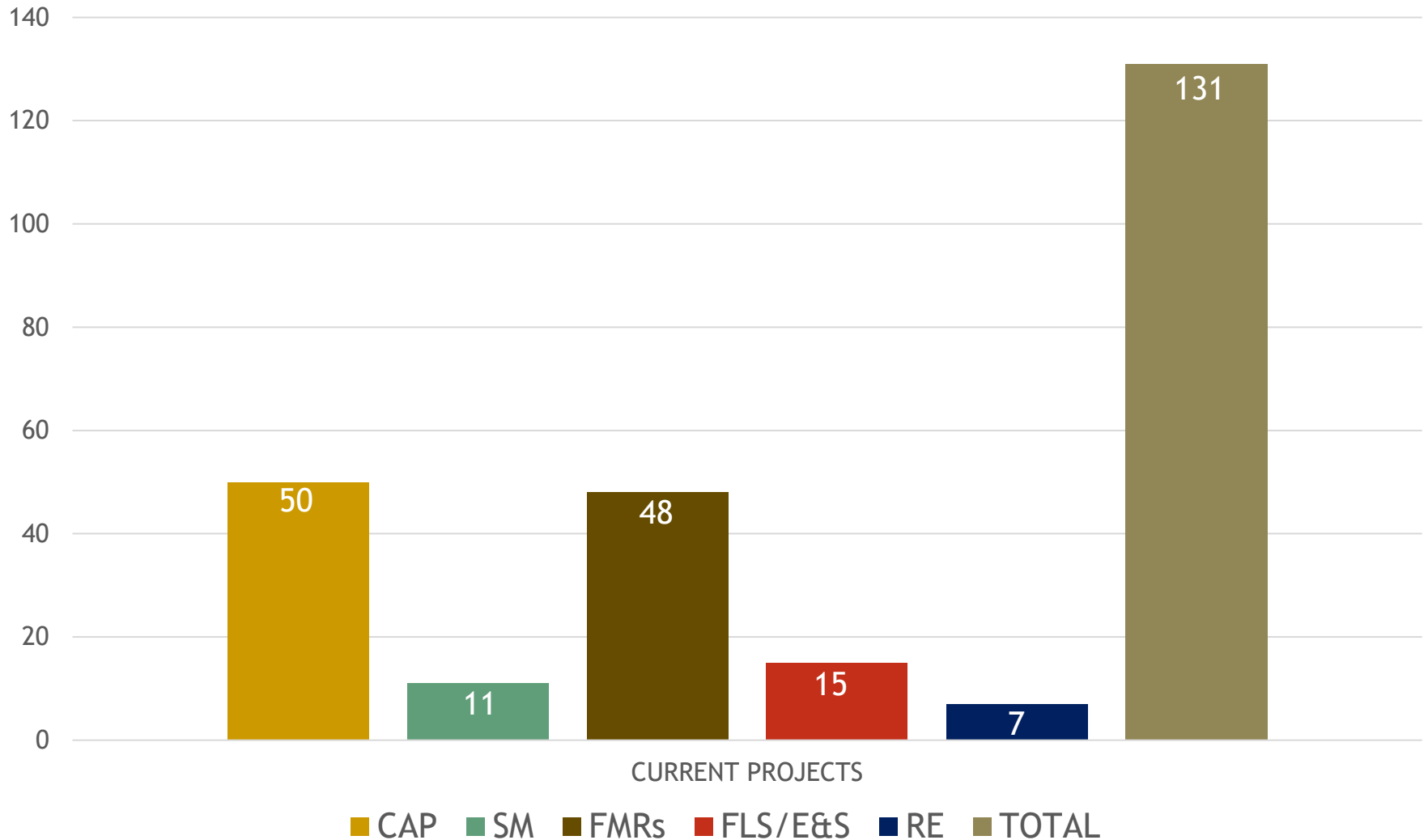
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- ▶ Capital Projects
- ▶ Scheduled Maintenance Projects
- ▶ Facility Modification Requests
- ▶ ADA Transition Plan and Blaser Settlement
- ▶ Districtwide Access Control and Key Test Pilot Projects
- ▶ Districtwide Unfunded Projects
- ▶ State Chancellor's Office Deadlines
- ▶ Real Estate and Capital Planning
- ▶ Energy and Sustainability
- ▶ Fire Life Safety



Capital Projects

Current Capital Projects



Phases of a Capital Facilities Project

Planning,
Programming,
Design, and
Agency
Approval

Bid
Preparation,
Bid & Award

Construction
and Close-Out

Project Planning and Design Process

PLANNING AND DESIGN PROCESS

PROGRAM CONFIRMATION	SCHEMATIC DESIGN	DESIGN DEVELOPMENT	CONSTRUCTION DOCUMENTS	CONSTRUCTION	MOVE-IN
Project Kick-off Visioning Meetings Exec / User Group Meetings Program Documentation / Reconciliation Program Review / Space Diagrams Program Refinement / Reconciliation Building Massing Study (if applicable) Site Analysis Cost Analysis District Review Final Program Approval	Develop Prelim SD Options Exec / User Group Reviews / Discussion Prelim SD Report Refine Selected SD Option Conceptual Engineering Design Exec / User Group Reviews / Discussion / Sign-off Final Schematic Design Cost Estimating M&O / ITS / Safety Meetings District / Constructability Reviews Schematic Design Approval	Fixtures, Furnishing, & Equipment Review Refinement of Plans / Building Exterior / Site Plan M&O / ITS / Safety Meetings Engineering Documents Finalize Project Character Exec / User Group Reviews / Discussion / Sign-off M&O / ITS / Safety Meetings Cost Estimating / Reconciliation District / Constructability Reviews Design Development Approval	Architectural & Engineering Drawings & Specifications Fixtures, Furnishing, & Equipment Review Finalize FF&E Documents for Bidding M&O / ITS / Safety Meetings @ 60% and 100% CD Cost Estimating / Validation @ 60% CD and 100% CD District / Constructability Reviews @ 60% CD and 100% CD Agency Approvals Project Prepared for Bidding	Bidding Award Construction Contract Construction / Inspection M&O / ITS / Safety Trainings Commissioning Acceptance of Project DSA Certification Move Planning & Coordination Campus Transition to M&O at Notice of Completion	Furnishings Delivery Equipment Set up Completion of Data Systems & ITS Coordination Move-in Project Close Out Notes: Green denotes campus input/coordination with user groups. Blue denotes M&O/ITS/Safety input/coordination. *No changes to design occur after design development approval phase. IP-14-02: est. 10/20/14, 6/11/24

Current Capital Projects

Russell Hall Replacement (Health Sciences Building)

Santa Ana College

Project Summary:

- ▶ Construction of a new 55,563 square foot Health Sciences Building to include Nursing, Occupational Therapy Assistant, Emergency Medical Technician, Pharmacy Technology, and 20 general classrooms and computer labs. New building will be located south of the existing library and north of the new Science Center
- ▶ Demolition of existing Russell Hall Building

Current Status:

- ▶ Notice of Completion approved by the Board of Trustees on December 11, 2023.
- ▶ The College held a Grand Opening event on January 10, 2024.
- ▶ **Project is completed and will be removed from future updates.**

Budget:

- ▶ \$50,396,270 expended (includes demo budget).
- ▶ \$20,729,000 state funded (includes demo budget).



Current Capital Projects

Campus Entrance Improvements

Santa Ana College

Project Summary:

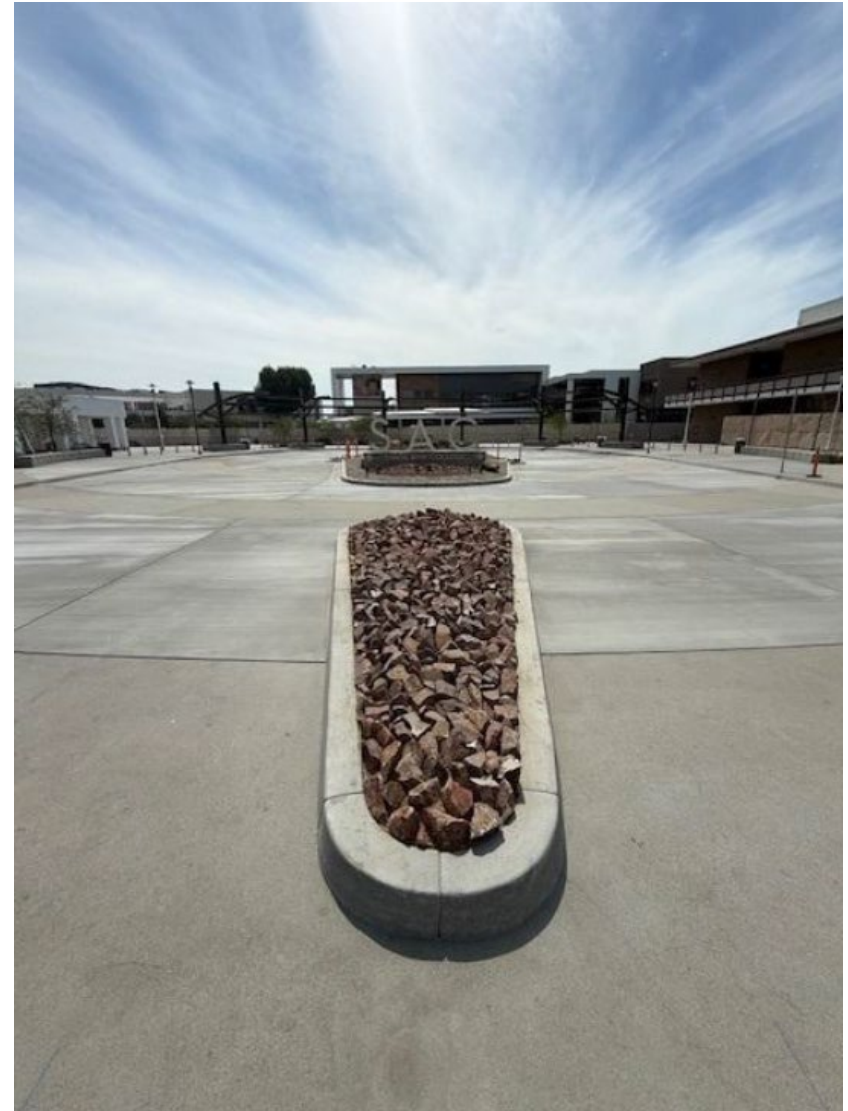
- ▶ Campus Entrance Improvement project Phase 1 is scheduled to start upon completion of Russell Hall Demolition project anticipated October 2024. Project objectives include traffic congestion reduction, improve pedestrian and vehicle circulation, remove accessibility barriers, increase bus/ride-share drop-offs, and improve the campus front entry.
- ▶ In an effort to minimize college impacts and provide flexible construction budget options, project will be phased into three (3) phases.
- ▶ Phase 1: front entry renovations, softscape and hardscape improvements, introduction of a new “hairpin” vehicular turn, shade structure and front entry plaza improvements.
- ▶ Phase 2: Parking Lot # 1 renovations with hardscape and softscape improvements and increased parking stalls counts.
- ▶ Phase 3: Parking Lot # 3 and # 4 renovations with hardscape and softscape improvements, increased parking stall counts, increased drop-off areas, and dedicated ride-sharing areas.
- ▶ All phases will improve traffic and pedestrian circulation & safety and remove accessibility barriers.

Current Status:

- ▶ Working on final close-out.

Budget:

- ▶ \$5.5 million



Current Capital Projects

Centennial Education Center Redevelopment

Project Summary:

- ▶ The Centennial Education Center (CEC) was built in 1980.
- ▶ Located at 2900 W. Edinger Avenue in the City of Santa Ana.
- ▶ 80-year lease with City of Santa Ana, May 8, 2020 - June 3, 2101 (supersedes prior agreement from 1979).
- ▶ New lease requires significant improvements.
- ▶ The existing campus comprises seven modular buildings of approximately 48,157 GSF and is currently located within a leased site boundary of approximately 109,000 SF in Centennial Park.
- ▶ The CEC Replacement project is a phased replacement of campus facilities. Phase 1 includes Bldg. B replacement, new culinary instructional kitchen (Bldg. E partial remodel), and various site improvements and renovations to support the new facilities.
- ▶ Relocate telecom main point of entry from Building B to Building A.
- ▶ Interim Relocation plan of Building B occupants.



Current Capital Projects

Existing Centennial Education Center Site



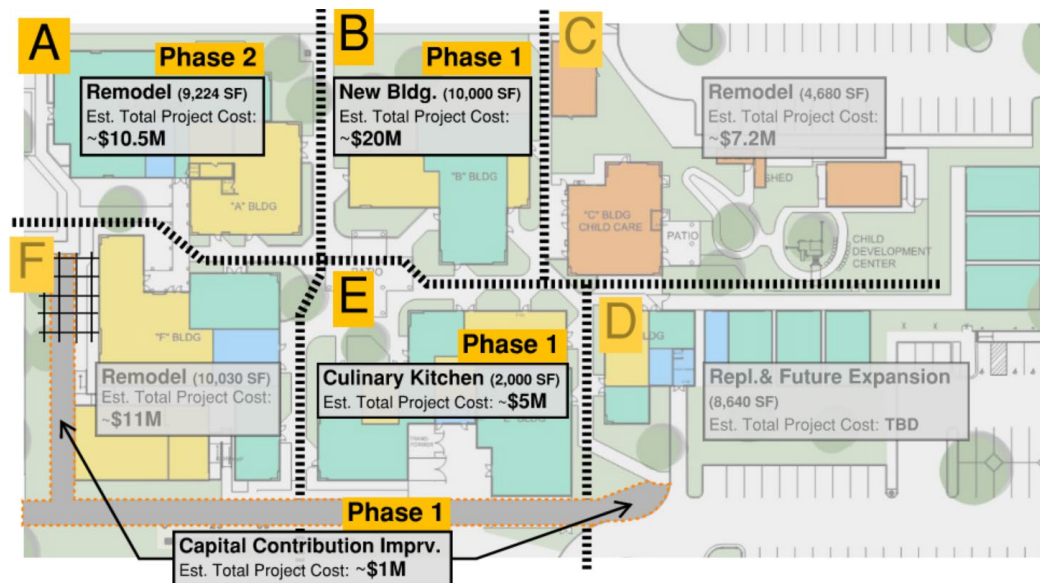
Current Capital Projects

Centennial Education Center Phasing Plan

The CEC Renovation project is a phased replacement of campus facilities with additional phases to be determined.

Phase 1:

- ▶ Bldg. B Replacement and Sitework - (\$21M - *under review*)
- ▶ Culinary Kitchen Renovation at Bldg. E (\$6.5M - *under review*)
- ▶ \$1M Capital Contribution to City of Santa Ana - South Campus Pathway - (\$1.4M - *under review*)



Current Capital Projects

Centennial Education Center Phase 1

Building B Replacement

Project Summary:

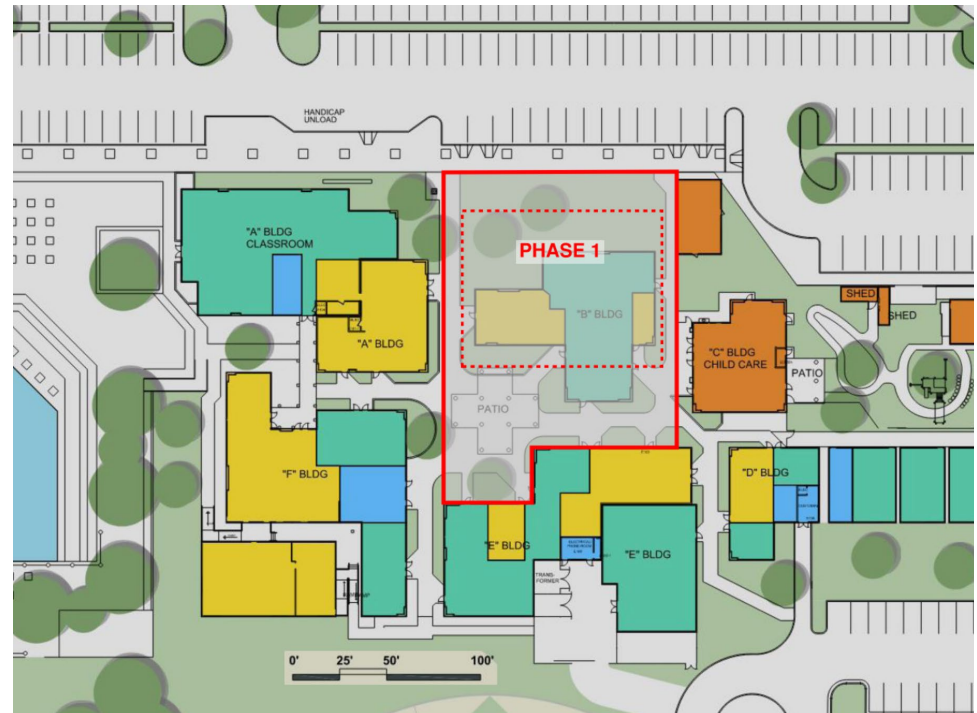
- ▶ Demolish existing Bldg. B
- ▶ Construct new Administrative / Student Services Bldg. (~10,000 SF)
- ▶ New courtyard, site improvements, and infrastructure
- ▶ Relocate MPoE (Main Point of Entry) to Bldg. A to support campus-wide telecommunications infrastructure
- ▶ Interim housing and program relocation

Current Status:

- ▶ Completed Schematic Design
- ▶ Transitioning to Design Development

Budget:

- ▶ \$21M (under review)



Building B Replacement



Current Capital Projects

Centennial Education Center Phase 1

Capital Contribution Improvements

Project Summary:

- ▶ One-time Capital Contribution to Centennial Park (\$1M)
- ▶ Per Ground lease (May 8, 2020) w/ City of Santa Ana - Improvements shall be agreed upon by both parties.
- ▶ Potential improvements to be adjacent to lease boundary:
 - ▶ Concrete pathway
 - ▶ Exterior lighting
 - ▶ Landscape improvements
 - ▶ Outdoor area for events/gatherings

Current Status:

- ▶ Design Development

Budget:

- ▶ \$1.4 Million (under review)



Current Condition

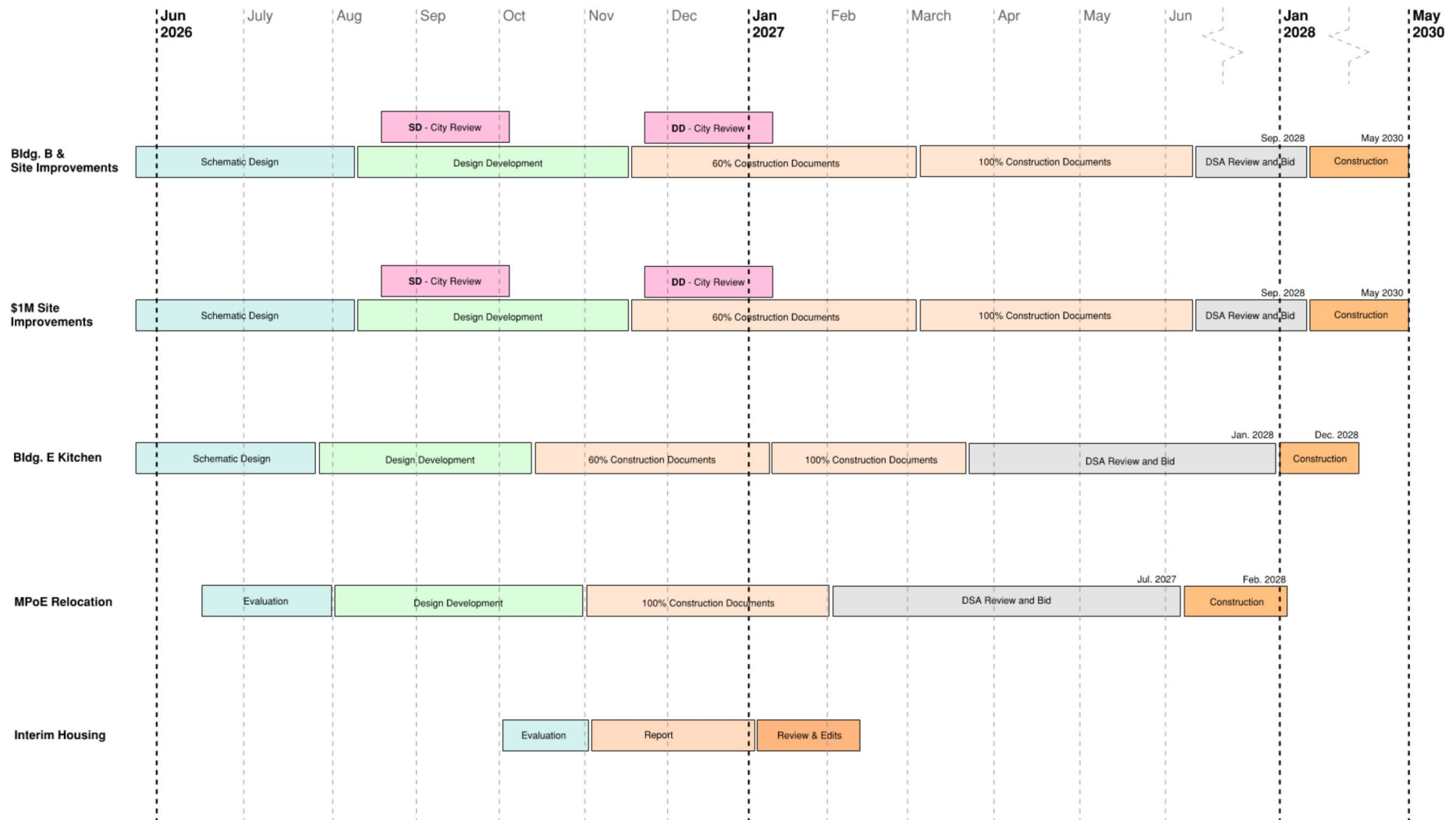


Proposed Condition

Current Capital Projects

Centennial Education Center Phase 1

Tentative Project Timeline (under review)



Current Capital Projects

Santa Ana College

Project	Status	Estimated Budget
DW ITS Center Reconfiguration	Pending DSA approval. Project is on hold.	\$2,891,000 (Design budget only)
Building K Hazmat	This project has been completed and will be removed from future updates.	\$42,000 (expended amount)
Building Z Access Control - Traka	Close-out phase.	\$70,000
Parking Lot 8 Re-striping	Design Phase.	\$115,000

Santa Ana College Pending Capital Projects

- ▶ 3195 Centennial Education Center Redevelopment, Future Phases 2+
- ▶ 3758 Bristol & 17th Street Undeveloped Lot
- ▶ 3781 Criminal Justice Academies Undeveloped Property
- ▶ FMR 27-05 Temporary Portable/Modular Culinary Labs

Current Capital Projects

Campus Entrance Improvements Phase 1

Santiago Canyon College

Project Summary:

- ▶ Project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ Phase 1: construction of a new roundabout and drop off east of the Library, between parking lot 6 and the East Chapman entry, which is in alignment with the Campus Facility Master Plan.



Current Status:

- ▶ Project is completed and will be removed from future updates.

Budget:

- ▶ \$5,428,452 expended

Current Capital Projects

Campus Entrance Improvements Phase 2

Santiago Canyon College

Project Summary:

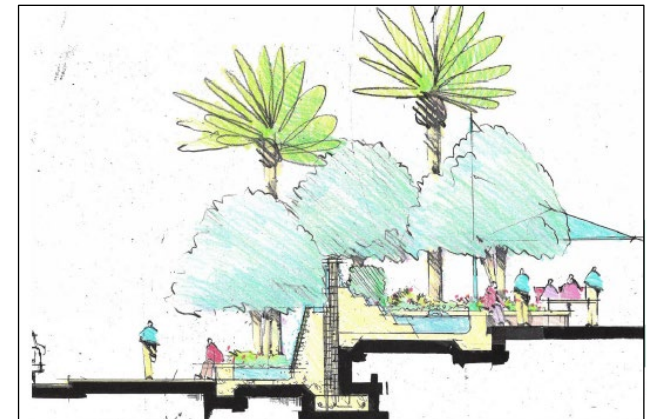
- ▶ Project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ Phase 2: path of travel improvements from main Chapman entrance west sidewalk up through Strenger Plaza, fountain improvements, and hardscape/landscape work adjacent Buildings D, E and Library.

Current Status:

- ▶ Campus entrance was re-opened at the start of the Fall semester
- ▶ Substantial completion anticipated the first week of September
- ▶ Close-out will continue into the end of September

Budget:

- ▶ \$9.1 million



Current Capital Projects

Campus Entrance Improvements Phase 2

Santiago Canyon College



Current Capital Projects

Orange Education Center Site Remediation

Project Summary:

- ▶ While undertaking a redevelopment design option to upgrade building to meet DSA building code standards, underground soil vapor contamination was discovered. Historical data revealed existing building resided on a site that was previously used for industrial business use.
- ▶ As a result of newer environmental regulations and to meet Orange County Health Department requirements for commercial clean-up standards, building was demolished March 2020 in order to clean up soil vapors on the property.
- ▶ The District and College are proceeding with the development of the 'non-impacted' area of the site with portables.

Current Status:

- ▶ On-going site remediation is underway.
- ▶ 2026 Q2 progress report was submitted for OCHCA review.
- ▶ Incurring ongoing remediation and interim housing lease costs

Budget: \$1 million annually (under review)



Current Capital Projects

Orange Education Center Portables Phase 1 & 2

Project Summary:

- ▶ The project is located at Orange Education Center (OEC), located at 1465 North Batavia St. in the city of Orange. OEC is seeking to relocate their Chapman and Main programs to the Batavia site. This project will provide the design, permitting and construction to provide portable classrooms and office spaces for the OEC program.

Current Status:

- ▶ DSA submittal of plans 4/10/26 for both Increments 1 and 2
- ▶ DSA approved Increment 1 on 6/2/26
- ▶ DSA approved portable classroom designs
- ▶ CEQA Addendum Board approval of project 4/27/26 and documents filed with County Recorder's Office 4/29/26
- ▶ Soil Management Plan approved by Orange County Health Care Agency
- ▶ Health and Safety Plan approved by Orange County Health Care Agency
- ▶ Environmental Fact Sheet approved by Orange County Health Care Agency
- ▶ Fire department review completed
- ▶ Electrical Design and Workorder approved by Southern California Edison
- ▶ Construction started 5/21/26 for Increment #1 work. Underground work is on schedule.
- ▶ Phase 1 portable manufacturing is on track and will begin delivery week of August 31st.

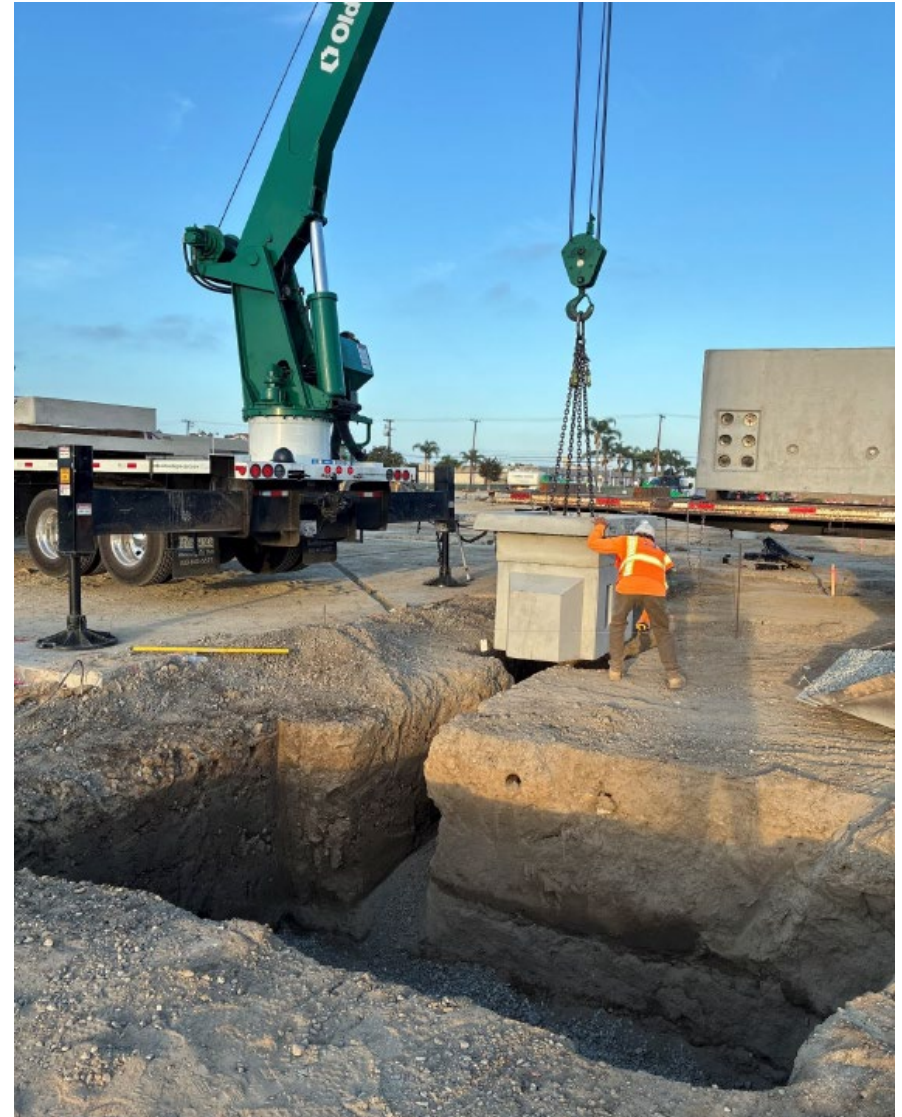
Budget:

- ▶ \$25 million (under review)



Current Capital Projects

Orange Education Center Portables Phase 1 & 2



Current Capital Projects Santiago Canyon College

Project	Status	Estimated Budget
Bldg T ADA Sidewalk Repairs	Project is in close-out.	\$410,000

Current Capital Projects Districtwide

Project	Status	Estimated Budget
Districtwide Utility Survey	The districtwide survey will continue into the end of December 2026.	\$700,000

Scheduled Maintenance Projects

2026-2027 (SM26) Scheduled Maintenance Projects

State Allocation

- ▶ The state allocation for 2026-2027 is \$3,447,869.
- ▶ Scheduled Maintenance project planning continues.
- ▶ The project priorities have been identified and will be reported in future updates.

2022-2023 (SM23) Scheduled Maintenance Projects

State Allocation

- ▶ Allocation for Scheduled Maintenance and Instructional Equipment from the State was \$7,651,534. All funding will be allocated to Scheduled Maintenance only. The original allocation was \$18,882,875, a reduction of \$11,231,341 due to State budget reductions.
- ▶ The allocation for 23/24 was \$128,753. The allocation is \$87,553 for SAC and \$41,200 for SCC. All funding for 23/24 is to be utilized for SM23 projects due to shortfall in budgets. Total SM23 allocation is \$7,780,287.

SAC	\$5,057,553
SCC	\$2,181,700
DO	<u>\$541,034</u>
	\$7,780,287

2022-2023 (SM23) Scheduled Maintenance Santa Ana College Projects

Project	Status	Estimated Budget
Fire Systems & Code Repairs (SAC, DMC, CEC & OCSRTA)	Close-out phase.	\$1,177,553
Bldg A Data Center HVAC Upgrade	Construction Phase.	\$500,000
CEC HVAC Replacement	Construction Phase.	\$175,500
CEC Improvements	Phase 2 for exterior improvements has been completed.	\$1,200,000

2022-2023 (SM23) Scheduled Maintenance Santiago Canyon College Projects

Project	Status	Estimated Budget
Fire Protection Repairs	Bid Phase.	\$225,000

2022-2023 (SM23) Scheduled Maintenance District Operations Center Projects

Project	Status	Estimated Budget
Fire Protection Repairs	Bid Phase.	\$52,500

2022-2023 (SM23) Completed Projects District Operations Center

Project	Status	Expended Amount
Plumbing Repairs	Completed.	\$94,765
HVAC VAV Valve Replacement	Completed.	\$262,337

2022-2023 (SM23) Completed Projects Santa Ana College

Project	Status	Expended Amount
CEC Roofing Repairs	Completed.	\$983,769
Bldg E Pool Equipment Replacement	Completed.	\$1,614,603

2022-2023 (SM23) Completed Projects Santiago Canyon College

Project	Status	Expended Amount
Bldgs D, E, H & SC Lockset Repairs	Completed.	\$41,363
Bldg D HVAC	Completed.	\$117,101
Bldg G Mechanical Insulation Repairs	Completed.	\$39,089
Bldgs A & B Siding Repairs	Completed.	\$79,032
Fire Systems & Code Repairs	Completed.	\$340,439
SC Air & Vacuum Systems	Completed.	\$327,531

2021-2022 (SM22) Scheduled Maintenance Projects

State Allocation

- ▶ Allocation for Scheduled Maintenance and Instructional Equipment from the State was \$11,386,817. All funding will be allocated to Scheduled Maintenance only.
 - ▶ The allocation is \$7,284,610 for SAC, \$3,602,207 for SCC and DO \$500,000.

SAC	\$7,284,610
SCC	\$3,602,207
DO	<u>\$500,000</u>
	\$11,386,817

2021-2022 (SM22) Scheduled Maintenance Santa Ana College Projects

Project	Status	Estimated Budget
Buildings L, T, W & X HVAC & Roof Replacements	Completed.	\$4,197,425
Building G HVAC Replacement	Construction phase.	Budget included in project above
DW Rekey SAC Phase 1	Construction phase.	\$756,000 (partially funded by DO SM22)
Barrier Removal Campus-wide	Signage project is completed. Phase 2 will be an ADA path of travel improvement project in front of the CDC and is currently in the bid phase.	\$200,000
Fire Protection Repairs	Construction phase.	\$350,000

2021-2022 (SM22) Scheduled Maintenance Santiago Canyon College Projects

Project	Status	Estimated Budget
Building H Water Intrusion	In close-out.	\$63,500
Building G Roof Water Intrusion	Bid Phase.	\$130,000

2021-2022 (SM22) Completed Projects Santa Ana College

Project	Status	Expended Amount
Buildings F, I, & J Roof Replacement	Completed.	\$1,904,340
Bldg I and B10/B11 Roof	Completed.	\$232,513

2021-2022 (SM22) Completed Projects Santiago Canyon College

Project	Status	Expended Amount
A&B Plaza Entry	Completed.	\$109,020
Buildings A, B, D, G, H, SC Enclosure Repairs	Completed.	\$2,772,931
Building G Pool Repair	Completed.	\$454,748
Buildings A & B Air Handler	Completed.	\$156,401
CDC Repairs	Completed.	\$81,990



Facility Modification Requests

Facility Modification Requests

Santa Ana College Projects

FMR #	Status	Estimated Budget
24-78 OCSRTA AV Upgrades	This has been completed and will be removed from future updates.	\$358,361 expended
24-113 Campus Safety Furniture	This has been completed and will be removed from future updates.	\$63,989 expended
24-118 VL205 PRIDE Center	Close-out phase.	\$239,500
24-119 VL107 Reconfiguration	Close-out phase.	\$224,000
24-149 Fine & Performing Arts Dust Collector	Design phase.	\$247,000
24-150 Fine & Performing Arts Projector & Screen Relocation	This has been completed and will be removed from future updates.	\$27,665.18 expended
24-152 Fine & Performing Arts Lockers	Design phase.	\$147,128
25-42 S213 Reconfiguration	Design phase.	\$165,000
26-18 T-107 CNC Lathe Replacement	This has been completed and will be removed from future updates.	\$53,931 expended
26-23 Bldgs N & P Canopy	Design phase.	\$201,500
26-31 S101 Reconfiguration	Close-out phase. College not proceeding at this time.	\$2,160,000
26-45 Library RFID System	Form 2 Assessment in progress.	TBD
26-46 Campus Wide Digital Signage Replacement	Sent Form 3 to college. College not proceeding at this time.	\$5,000,000
26-48 CDC Exterior Improvements	Form 2 Assessment in progress.	TBD
26-53 CEC CDC Playground Improvements	Form 2 Assessment in progress.	TBD

Facility Modification Requests

Santa Ana College Projects

FMR #	Status	Estimated Budget
26-61 Bldg P Stage Rigging System	Form 3 Completed. Design procurement in progress.	\$55,000 (under review)
26-61.1 Bldg P Fire Curtain Repair	Part of project 26-61.	NA
26-62 Bldg T Renovation	Form 3 Completed. Procurement in progress. Assessment underway.	\$180,000 (under review)
26-63 Bldg L Renovation	Form 2 Assessment in progress.	TBD
26-64 CEC Bldg B Interim Housing	Form 2 Assessment in progress.	TBD
26-65 CEC Bldg A Renovation	Form 2 Assessment in progress.	TBD
26-66 Bldgs A,G,S, & W AV Upgrade	Form 2 Assessment in progress.	TBD
26-68 CJA Gym Speakers	Structural detail design completed. Pending funding approval for construction bidding.	\$85,000
26-69 A108 Flooring SE Review	Under structural assessment.	\$7,500 (under review)
26-75 CJA Flooring Repair	Form 2 Assessment in progress.	TBD
26-78 Bldg T Restroom Modernization (For Bldg H)	Sent Form 3 to college. College not proceeding at this time.	\$1,100,000
26-80 G108 Curtain Rod Installation	Form 2 Assessment in progress.	TBD
27-03 S101 Vault Door Removal	Form 2 Assessment in progress.	TBD
27-04 S101 Front Counter	Form 2 Assessment in progress.	TBD
27-05 Temporary Culinary Spaces	Form 2 Assessment in progress. To be discussed further with F&S Committee.	TBD

Current Capital Projects

Campus Requested

Santa Ana College

Project (Former FMR)	Status	Estimated Budget
3768 Bldgs D & P AV Upgrade	Design Phase	\$2,000,000
3769 Kinesiology Branding	Bid Phase.	\$710,000
3727 Building K Canopy	Bid Phase.	\$1,896,000
3729 Running Track Resurface	Design phase.	\$4,500,000
3774 SAC Dunlap Amphitheater Shade	Design phase.	\$3,712,915
3775 SAC Central Mall Shade	Design phase.	\$682,145
3785 DMC Relocation	Project re-opened. Scope under review.	\$641,648 (under review)
3786 CJA Ground Swales	Design phase. City and code requirements. Scope to be implemented in phases.	\$606,566 (under review)
3787 Weight Rm. Windows/Field Railings	Design phase. Scope under review.	\$825,075 (under review)
3789 Building L Elevator	In DSA review.	\$734,500 (under review)
3790 Math Relocation and Reconfiguration	Design phase.	\$2,910,000 (under review)
3791 Building S Security Doors	Close-out phase.	\$288,000
3792 Building T Elevator	Construction phase.	\$1,251,470
3794 SAC AV Equipment Replacement	Award of bid anticipated for BOT approval on 9/14/26.	\$1,010,000
3795 CEC AV Equipment Replacement	Award of bid anticipated for BOT approval on 9/14/26.	\$1,765,000
3798 New Synthetic Football Field	Close-out phase.	\$6,540,058

Facility Modification Requests

Santiago Canyon College

FMR #	Status	Estimated Budget
25-79 A209 Projector	Close-out phase.	N/A
25-86 H229 Projector	Bid phase.	\$307,000
26-01 D208 MESA Center Reconfiguration	Close-out phase.	N/A
26-04 TV Installations	College not proceeding at this time. Close-out phase.	\$6,000 for preliminary investigation
26-06 Ednovate & Navigator Charter School Leases	College needs to identify proposed facilities to be used and provide further information that is needed for Form 2 assessment phase. On hold. No new information.	\$250,000
26-25 U Village Assessment	A/E facilities assessment completed (Phase 1). Pending supplemental assessment (Phase 2).	\$41,500 (under review)
26-38 Bldg E Furniture	Inspection completed.	N/A
26-40 Bldg S Locker Replacement	Construction phase.	\$31,000
26-49 CDC Playground Improvements	Form 2 Assessment in progress.	TBD
26-50 CDC C117 EXT Surface Improvements	Form 2 Assessment in progress.	TBD
26-51 CDC Office Reconfiguration	Form 2 Assessment in progress.	TBD
26-58 SCC B102 Projector	Form 2 Assessment in progress.	TBD

Current Capital Projects Campus Requested Santiago Canyon College

Project (Former FMR)	Status	Estimated Budget
3807 Water/Wastewater Technology Backflow Lab	Design phase.	\$3,764,363 (under review)



ADA Transition Plan & Blaser Settlement

ADA Transition Plan

Description/Scope: Removal of Barriers as outlined in the ADA Transition Plan.

Completed Activities as of [August 20, 2026](#):

ADA Transition Plan Progress				
Site	No. of Issues	Completed	Remaining	% Complete
SCC	2937	1428	1509	49%
SAC	6166	2550	3616	41%
DO	526	107	419	20%
Other	1221	168	1053	14%
Total	10850	4253	6597	39%

Blaser Settlement

Blaser Settlement deficiency items completed to date:

- ▶ 388 out of 417 exterior (93%) deficiencies have been corrected and 206 completed out of 241 items for interior (85%).
 - ▶ 17 additional exterior deficiencies were recently corrected under the SCC Campus Entrance Improvements (Phase 2) and Building T ADA Sidewalk projects; official progress updates will follow upon receipt of the Notices of Completion (NOC).
- ▶ Overall, the Blaser Settlement barrier corrective items are 90% complete.
- ▶ Multiple projects are currently in various phases of planning, design and construction.

California Community Colleges Chancellor's Office Program Review

- ▶ In November 2015, CCCO notified SCC it would be conducting an Office of Civil Rights (OCR) Program Compliance Review for accessibility.
- ▶ OCR site visit occurred in April 2016.
- ▶ Self-evaluation report with findings provided to college in summer 2016.
- ▶ 35 facility related items to be addressed. 33 items completed to date.
- ▶ Two (2) items remaining are currently being addressed (Building B restrooms modernization and path of travel Building D to be addressed as part of Phase 2 Campus Entrance Improvement project).
- ▶ Required annual door pressure maintenance policy be implemented at college.



Districtwide Access Control and Key Test Pilot Projects

Current Test Pilots Access Control & Key Projects Districtwide

Project	Status	Estimated Budget
SAC Building D Access Control	Construction phase.	\$2,695,639 (under review)
SCC Buildings D & H	Received DSA approval in October 2023. Construction is currently unfunded.	\$3,225,787 (under review)
DW Rekey SAC Phase 1	Construction phase.	\$756,064 (partially funded by DO SM22)
DW Rekey SCC Phase 2	Planning phase.	\$470,000

Districtwide Unfunded Projects

Districtwide Unfunded Projects

- ▶ Five-Year Capital Construction Plan (Facility Master Plan 2026-2030): \$1.2 billion
- ▶ Five-Year Scheduled Maintenance Plan & Repair Work (w/ADA): \$231 million
- ▶ Fire Life Safety Repair Work: \$20 million
- ▶ Stormwater & Sustainability Projects: \$80 million
- ▶ Safety/Security Projects (e.g. Key and Access Control Infrastructure) \$105 million
- ▶ Districtwide Technology Infrastructure (e.g. ITS): \$21 million

Note: Projects may be listed on multiple categories due to the nature of the scope of work (e.g. infrastructure and technology)



State Chancellor's Office Deadlines

Districtwide Planning State Chancellor's Office Deadlines

- ▶ 2028-32 Five-Year Capital Outlay Plan was due July 1, 2026 - submitted
- ▶ 2026-27 Space Inventory Report due October 5, 2026
 - ▶ 2026 State Changes to Space Inventory Transitioning from TOPS (Taxonomy of Programs - State) Codes to CIPS (Classification of Instructional - Federal) Codes
- ▶ 2026-27 Five-Year Scheduled Maintenance Plan due October 30, 2026
- ▶ 2025-26 Energy Usage Data due December 1, 2026
- ▶ 2026-27 Instructional Support Equipment Five-Year Plan due December 1, 2026



Real Estate and Capital Planning

Real Estate and Capital Planning

- ▶ First districtwide work group meeting occurred November 14, 2025
- ▶ Assessing short-term, long-term leases, joint-occupancy as well as surplus of properties processes.
- ▶ No new activities to report.

Energy and Sustainability

Districtwide Planning Sustainability Master Plan Update

- ▶ The Sustainable RSCCD Committee completed its review of the 2015 Sustainability Master Plan goals and objectives and finalized its 2025 update.
- ▶ District presented the 2025 proposed plan to the BFC committee on May 20, 2025. The committee requested additional information regarding previous sustainability achievements. This information was presented to the BFC committee on October 21, 2025.
- ▶ The Board of Trustees approved the 2025 Sustainability Master Plan on November 10, 2025.
- ▶ The Sustainable RSCCD Committee completed its review of the 2023-2025 Biennial Report. The report is now published on the RSCCD Sustainability Webpage.
- ▶ Next Sustainable RSCCD Committee meeting is on [September 16, 2026](#).

District-Wide Planning Energy & Sustainability Update

Project	Status
California Energy Commission (CEC) Energy Benchmarking Annual Report	This is an annual energy report that is required for any commercial buildings more than 50,000 sq ft. The 2026 energy benchmarking report was completed and submitted to the CEC.
HVAC and Building Automation Optimization	Conducted first phase of assessments and recommendations. Continuing to review existing HVAC equipment and controls to look for optimal settings that will reduce our energy usage and preserve equipment longevity. Provided building automation training to M&O staff to maximize control usage and HVAC scheduling.
DOC Lighting Sensor Replacement	This project has been completed and will be removed from future updates.

District-Wide Planning Energy & Sustainability Update

Project	Status
Energy Management Dashboard	Implementing final edits to dashboard. Met with ITS to determine placement onto the sustainability website. Will review final edits in the next SRC meeting and plan to publish dashboard by early December.
SCC Microgrid Feasibility Assessment	Microgrid and HVAC Feasibility Study was completed and presented to the District. The study provided a phased strategic approach to meeting resiliency and sustainability goals.
Stormwater Management Plan and Nonfunctional Turf Compliance Assessment	RFP for districtwide assessment and other planning related to future compliance with AB1572 for non-functional turf potable water irrigation is anticipated for solicitation in September.
Food Waste / Organic Diversion	District is working with CR&R to provide organic waste bins to District sites. Bin delivery will be coordinated with each site to ensure district sites comply with statewide organic waste mandate. District office implemented use of compost bins in December 2025. Waste hauling provider confirmed food waste and green waste can now be accepted in same bins.

District-Wide Planning Energy & Sustainability Update

Project	Status
2026 Upcoming Sustainability Related Events	SRC Field Trip Poll currently released to select Winter field trip location.



EV Charging Costs and Rates

- **Status:** The current EV Charging Rate of \$0.25 was last revised in **2022** and currently fails to recover actual operational costs.

Site	Maintenance and Repair, Software Costs (\$/kWh)	SCE Rate	Operating Costs 2025-26	Current Charging Rate	Net Amount 2025-26
SAC	\$0.06	\$0.22	\$0.28	\$0.25	-\$0.03
SCC	\$0.05	\$0.27	\$0.32	\$0.25	-\$0.07
Weighted Average	\$0.05	\$0.23	\$0.29	\$0.25	-\$0.04

- **Recommendation:** As the District brings 16 new EVCS online with the Orange Education Center Batavia* site, revise EV Charging Rates to recover actual costs.

Site	Number of EV Charging Ports
SAC	7
SCC	2
OEC-BAT*	16

Breakeven Rate

FY2025-26	FY2026-27	FY2027-28	FY2028-29
\$0.29	\$0.30	\$0.32	\$0.33

Rate increases estimated at 5% annually.

*Chargers online estimated January 2027



Fire Life Safety

Districtwide Fire System Inspection, Testing & Maintenance

In accordance with AR 6520 Security for District Property, the Facility Planning, Construction, and District Support Services Department is responsible for the routine testing, inspection, maintenance and repairs of the fire protection systems and the annual certification of all fire extinguishers districtwide. Refer to AR 6520 Appendix A for Fire Protection System Responsibilities.

Appendix A – Fire Protection Systems Responsibilities

Employee	Campus Maintenance & Operations (M&O)	District Safety and Security (DSS)	Facility Planning, Construction, District Support Services (FPCDSS)
• Report any building fire and smoke to DSS • Use fire alarm pull stations and other fire protection initiating equipment • Evacuate building upon fire alarm and/or fire sprinkler activation and close fire doors • Proceed to designated emergency area	• Provide support and assistance for vendor access to fire protection equipment • Ensure fire/smoke resistive construction is maintained • Report fire alarm and fire sprinkler maintenance issues to FPCDSS • Ensure fire protection equipment is visually and physically unobstructed	• Coordinate with first responders upon fire alarm and/or fire sprinkler activation • Monitor fire alarm panels for signal warning, trouble warning, alarm warning, and other unusual signals • Conduct fire watch activities as required • Coordinate with fire alarm monitoring company • Report fire alarm and fire sprinkler maintenance issues to FPCDSS • Ensure fire protection equipment is visually and physically unobstructed	• Manage all fire protection vendor bids and contracts • Manage all fire protection testing, maintenance, inspections, and repairs with vendors and coordinate activities with the colleges • Maintain and distribute all fire protection testing, maintenance, inspections, and repair reports • Manage corrective actions • Manage all fire protection construction record documents • Manage fire alarm panel programming changes, software, and dedicated fire alarm network • Manage agency approvals for fire protection system revisions or additions • Provide ongoing fire protection training • Inspect, maintain, and update inventory of fire/smoke resistive construction • Coordinate and conduct Fire Marshal site visits with M&O • Manage the inspection, maintenance, and certification of fire extinguishers



Districtwide Fire System Inspection, Testing & Maintenance

Month	Status	Testing Type
Routine Testing, Inspection, and Maintenance of Fire Alarm and Fire Sprinkler Systems	Ongoing	Year-round tasks: Routine testing, inspection, and maintenance tasks are completed monthly, quarterly, semi-annually, and annually in accordance with the District's Fire Protection Preventative Maintenance Plan.
June 2026	Completed	Semi-annual fire alarm testing Quarterly fire sprinkler inspection
September 2026	Upcoming	Quarterly fire sprinkler inspection
December 2026	Upcoming	Annual fire alarm testing Annual fire sprinkler testing
March 2027	Upcoming	Quarterly fire sprinkler inspection Annual fire extinguisher maintenance

Districtwide Fire System

Other Items

- ▶ Fire protection system troubleshooting and repairs
- ▶ Elevator fire testing
- ▶ Backflow testing
- ▶ Fire Drills
- ▶ Annual fire department inspections
- ▶ Site safety plan review
 - ▶ DSA required
- ▶ Fire alarm on test and fire watch requests
- ▶ Fire life safety observation walkthroughs

Fire Life Safety Projects

Santa Ana College

Project	Status
Hydrant and Hydrant Valve Identification	On hold.
Additional Fire Protection Repairs/Improvements	Planning phase. Projects will be reported in future updates.

Fire Life Safety Projects

Santiago Canyon College

Project	Status
DSA Fire Protection Projects	Design phase. Combined Bldg SC in-duct smoke detector installation upgrade, Bldg D magnetic door holder upgrade and Bldg C kitchen door closer replacement projects.
Hydrant and Hydrant Valve Identification	On hold.
Additional Fire Protection Repairs/Improvements	Planning phase. Projects will be reported in future updates.

Fire Life Safety Projects District Operations Center

Project	Status
Additional Fire Protection Repairs/Improvements	Planning phase. Projects will be reported in future updates.

Fire Life Safety Projects Districtwide

Project	Status
Fire Alarm Dialer Upgrade	On hold.
Carbon Monoxide Detector Installation Upgrade	On hold.
Additional Fire Protection Repairs/Improvements	Planning phase. Projects will be reported in future updates.

Fire Rated Assemblies (FRA)



Example: flex conduit should not go through fire damper

- ▶ FRAs need to be maintained to slow the spread of fire, heat, and smoke, giving occupants time to escape and helping prevent a small fire from becoming a building-wide disaster.
- ▶ FRAs shall not be modified without the appropriate approvals and consultations of responsible administrators.
- ▶ Reference “24-0222 Fire Rated Assemblies Inventory & Repair” Facility Advisory.
- ▶ Code Cites:
 - ▶ California Fire Code, Chapter 7 (Fire and Smoke Protection Features)
 - ▶ Section 701.5 - Materials, systems and devices used to repair or protect breaches and openings in fire-resistance-rated construction and construction installed to resist the passage of smoke shall be maintained.
 - ▶ NFPA 80 (Standard for Fire Doors and Other Opening Protectives)
 - ▶ Section 5.1.2.1 - Doors, shutters, and windows shall be operable at all times.

Physical Resources Committee Meeting

September 2, 2026

Questions

Facility Planning, Construction & District Support Services Dashboard

Activity Category	FY 26 (7/1/25 - 6/30/26)			
	Active/ In Progress	Closed/ Completed	Total	Responsible Staff
Capital Construction Projects	50	12	62	All managers
Scheduled Maintenance Projects	11	8	19	Joe & PMs
College Facility Modification Requests	48	18	66	Hugo
Real Estate	7	15	22	Carri
Fire Life Safety Projects	8	11	19	David
Energy & Sustainability Projects	7	0	7	Alejandro
Total	131	64	195	
Public Records Act & Other Requests	99	53	152	Heather
Total	99	53	152	
Bids	14	51	65	Simone
Professional Contracts/Amendments	3	60	63	Simone
RFQs/RFPS	4	25	25	Simone
Total	21	136	157	
Invoices	85	854	939	Noemi

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AGENCY REPORTING CALENDAR 2026-2027**

	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Deadlines
				1	2	3	4	State Five Year Capital Outlay Plan (IPP, FPP): Due JUL 1
	5	6	6	8	9	10	11	Start in JUL (State Physical Plant, IS Certification & State S.M. PFP)
JULY	12	13	14	15	16	17	18	Start in JUL (Space Inventory) Flr Plans, Matrix to Colleges, Data Entry
	19	20	21	22	23	24	25	State Funded Capital Project: Due JUL 15. Quarterly Report
	26	27	28	29	30	31	3	Bond Cash Flow Analysis for State, County: Due JUL 22. Quarterly
	2	3	4	5	6	7	8	
AUGUST	9	10	11	12	13	14	15	Adopted Budget: Due First Week in AUG
	16	17	18	19	20	21	22	Budget Frozen: AUG 10 - SEP 14
	23	24	25	26	27	28	29	Start in AUG (I.S. Five Year Plan) FWD State's table to Colleges
	30	31	1	2	3	4	5	
	6	7	8	9	10	11	12	
SEPTEMBER	13	14	15	16	17	18	19	
	20	21	22	23	24	25	26	
	27	28	29	30	1	2	3	Start in OCT State Energy Calculator
	4	5	6	7	8	9	10	State Space Inventory: Due OCT 5 (1st Monday)
OCTOBER	11	12	13	14	15	16	17	State Funded Capital Project: OCT 15. Quarterly Report
	18	19	20	21	22	23	24	Bond Cash Flow Analysis for State, County: OCT 22. Quarterly
	25	26	27	28	29	30	31	State Physical Plant, IS Certification & State S.M. PFP: Due OCT 30
	1	2	3	4	5	6	7	
NOVEMBER	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	Colleges to send I.S. Five Year Plan to FP: Due NOV 20
	22	23	24	25	26	27	28	
	29	30	1	2	3	4	5	State Instructional Support Five Year Plan: Due DEC 1
	6	7	8	9	10	11	12	State Energy Calculator: Due DEC 1
DECEMBER	13	14	15	16	17	18	19	Start in DEC (Possessory Interests Annual Report) Interest from Leases
	20	21	22	23	24	25	26	
	27	28	29	30	31	1	2	
	3	4	5	6	7	8	9	
JANUARY	10	11	12	13	14	15	16	State Funded Capital Project: JAN 15. Quarterly Report
	17	18	19	20	21	22	23	Bond Cash Flow Analysis for State, County: JAN 22. Quarterly
	24	25	26	27	28	29	30	
	31	1	2	3	4	5	6	Start in FEB (5 Year Capital Outlay Plan; State Lease Revenue Bond)
FEBRUARY	7	8	9	10	11	12	13	County Possessory Interests Annual Report: Due FEB 15
	14	15	16	17	18	19	20	State Lease Revenue Bond Report: Due FEB 19
	21	22	23	24	25	26	27	
	28	1	2	3	4	5	6	
MARCH	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	Start in MAR (Fiscal Year-End Closeout)
	21	22	23	24	25	26	27	
	28	29	30	31	1	2	3	Start in APR (Tentative Budget Prep)
	4	5	6	7	8	9	10	State Funded Capital Project: APR 15. Quarterly Report
APRIL	11	12	13	14	15	16	17	Bond Cash Flow Analysis for State, County: APR 22. Quarterly
	18	19	20	21	22	23	24	
	25	26	27	28	29	30	1	Start in MAY (BOT Approval of 5 Year Capital Outlay Plan)
	2	3	4	5	6	7	8	Tentative Budget: Due in May
MAY	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
	30	31	1	2	3	4	5	
	6	7	8	9	10	11	12	California Energy Commission Benchmarking Report: Due JUN 1
JUNE	13	14	15	16	17	18	19	BOT Approval of 5 Year Capital Outlay Plan: Due JUN
	20	21	22	23	24	25	26	
	27	28	29	30				RED Dates: Fiscal Year-End Closeout/Fixed Assets

Start Process
Due Dates
Holidays | Recesses | Breaks
RED Dates: Fiscal Year-End Closeout/Fixed Assets