

PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, April 22, 2026, 3:30 pm Virtual

Present: Dr. Maria Aguilar Beltran • Matthew Beyersdorf • Claire Coyne • Yajaira Velazquez for Jannely Garcia • Adam O'Connor • Dr. Jason Parks • Nga Pham • Craig Rutan.

Guest: Kevin Kawa. Patricia Duenez present as record keeper.

Shareable meeting link: <https://rscdd-edu.zoom.us/rec/share/-OlDzvltTkYlSLrYrpOEhxtDw0Um9XCogiP7KgdPVCVgl8sFdruHOfmj6UHhEemS.j3TvqSheiG0TjwvS>
Passcode: 9&z3?V#o

I. CALL TO ORDER

Ms. Coyne called the meeting to order at 3:33 pm.

II. *APPROVAL OF MINUTES – ACTION

- a. March 25, 2026, regular meeting

It was moved by Dr. Parks; seconded by Mr. Beyersdorf and by roll call vote with abstention from Ms. Yajaira Velazquez to approve the March 25, 2026, regular meeting minutes.

III. DISTRICT COUNCIL - Information

- Last meeting: Monday, March 30, 2026
- Next meeting: Monday, May 4, 2026

IV. NEXT STEPS - DSO REQUESTS FOR RESOURCE ALLOCATIONS (RARs) 2026-2027 – Information / Discussion (*All on Hold Until Next Fiscal Year*)

- a. Business Services: 1) District Safety Officer, Senior Armed
- b. Educational Services: 1) ITS-Technical Specialist, 2) ITS-Helpdesk Analyst, 3) ITS-Technical Supervisor
- c. Human Resources: 1) Director

**Next steps from March 23, 2026, meeting: Aligning with the calendar & flowchart, these positions will be brought to college councils for discussion during April 2026.*

Ms. Coyne reported that DSO requests for resource allocations will be placed for discussion at SAC college council in May.

**V. SECOND READING - BOARD POLICY AND ADMINISTRATIVE REGULATION PROCESS
AND RECOMMENDATION – Subcommittee Proposal (Purpose / Charge / Membership) –
First Read – Discussion / Action**

Ms. Claire reported discussion, and action will be postponed to the following meeting, pending feedback from SCC. It was moved by Mr. Rutan; seconded by Ms. Pham to postpone discussion and action to a future meeting. The motion passed.

VI. STUDENT CENTERED FUNDING FORMULA (SCFF) – Information / Discussion

The SCFF is based on three allocations:

1) Base Allocation (70% of state funding) is based on the number of colleges and comprehensive centers in the community college district and total FTES generation

POE COMMITTEE MEMBERS:

DR. Maria Aguilar Beltran • Matthew Beyersdorf • Claire Coyne • Jannely Garcia • Phillip Hughes • Tara Kubicka-Miller • Dr. Daniel Martinez • Veronica Munoz • Adam O'Connor • Dr. Jason Parks • Enrique Perez • Nga Pham • Roxana Pleitez • Craig Rutan

2) *Supplemental Allocation (20% of state funding) is based on the number of low-income students.*

3) *Student Success Allocation (10% of state funding) is based on student progress such as transfer, completion, and wage earnings.*

Ms. Claire opened the conversation on topic. Discussion ensued.

Although the BAM is reviewed every year, it was mentioned that the percentage allocation is not reviewed annually. The need for a study session at POE on discussions was suggested.

The topic of 'Student Centered Funding Formula Allocation by College' will be placed on the agenda at the May meeting.

Ms. Pham will share with POE a presentation that includes methodologies used to validate SCFF credited to the district, as well as methodologies used to credit to each college.

VII. PROCESS REGARDING CATEGORICALLY FUNDED POSITIONS – Discussion

Ms. Coyne shared a 3 slides file regarding categorical position funding and planning processes.

Discussion ensued. Concerns were raised about transparency and alignment with institutional planning.

Further discussion was postponed to the May meeting when Mr. Perez can be present to provide input on educational services positions. Discussion would encompass the process and implications of categorical-funded positions, including management roles, and their relationship to program review, RAR, and general fund transitions.

VIII. *GRANT DEVELOPMENT SCHEDULE – Information

a. New Resource Development Initiatives

IX. OTHER

Next meeting: Wednesday, May 27, 2026

Meeting adjourned at 4:22 pm.

Minutes approved: May 27, 2026

**attachment provided*