

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Request for Specific Equivalencies to Minimum Qualification for a Discipline/Program

FORM I

Each time a department wants to alter its agreed upon equivalencies for all discipline hirings, it must file a new "Request for Equivalencies to Minimum Qualifications" form.

Name of the Discipline: NON-CREDIT BASIC SKILLS IN READING AND/OR WRITING

1) List the current Minimum Qualifications for the discipline:

Minimum qualifications for instructors of noncredit courses in Reading and/or Writing may qualify with a bachelor's degree in one of the following disciplines.

English
Literature
Comparative Literature
Composition
Linguistics
Speech
Creative Writing
Journalism

2) List the equivalencies that the Department accepts as valid:

- a. Master's degree in any of the above disciplines
- b. Bachelor's in any discipline AND 12 semester units of coursework in teaching reading or writing
- c. Bachelor's degree or master's degree in any discipline AND a single subject teaching credential in English OR possess an Adult Education Credential in teaching reading or writing
- d. Bachelor's or master's degree in any discipline AND pass the RICA Exam PLUS one year teaching reading or writing experience preferred
- e. Bachelor's or master's degree in an Arts or Humanities discipline and a minimum 3 years part time experience teaching reading or writing in a high school or college (Part-time means minimum of 12 hours per week.)

3) Rationale:

The combination of teaching experience in reading/writing, possessing an English single subject or Adult Education Credential teaching credential, passing of the CSET English Exam, passing the RICA Exam, and having a bachelor's or master's degree in an Arts or Humanities related discipline are equal to a bachelor's degree in the above mentioned subject areas.

Submitted by: Carrie Patton

Department: ASE High School Subjects Continuing Education

REQUIRED SIGNATURES

SAC Department Chair or designee: Carrie Patton

A signature indicates support for the equivalency and agreement that the proposed qualifications are equivalent to the minimum qualifications of the discipline.

Signature: Carrie Patton

Date: 2-4-24

SCC Department Chair or designee: Jolene Shields

A signature indicates support for the equivalency and agreement that the proposed qualifications are equivalent to the minimum qualifications of the discipline.

Signature: Jolene Shields

Date: 2-14-24

Three faculty from the Department, FSA, Discipline or Division:

A signature indicates support for the equivalency and agreement that the proposed qualifications are equivalent to the minimum qualifications of the discipline.

1) Faculty's Name: Donna Khalid

Signature: D Khalid

Date: 2/15/24

2) Faculty's Name: John Tashima

Signature: John Tashima

Date: 2/15/24

3) Faculty's Name: Andrew Manson

Signature: Andrew Manson

Date: 2-15-2024

Academic Senate/Representative: Mohammedreza Mirbeik

A signature indicates support for the equivalency and agreement that the proposed qualifications are equivalent to the minimum qualifications of the discipline.

Signature: R Mirbeik

Date: 2-15-2024

Academic Dean/Supervisor: Nicole Gallegos

Signature indicates receipt of equivalency request.

Signature: Nicole Gallegos

Date: 2-15-2024

SAC Academic Senate President: Claire Coyne

Signature: Claire Coyne

Approved ☒

Date: 2/27/2024

Denied ☐

SCC Academic Senate President: Craig Rutan

Signature: Craig Rutan

Approved ☒

Date: _____

Denied ☐

Reason for Denial:

College President or Designee: Anabelle Nery

Signature: Anabelle Nery

Date: 3/26/24

If not approved at any level, the form will be returned to the appropriate Department Equivalency Committee.