

Physical Resources Committee

Wednesday, March 4, 2020 – 1:30 p.m.
Executive Conference Room (114) – District Office

Agenda

1. Call to Order – Matsumoto
2. Projects Update – Matsumoto
 - Measure Q
 - Scheduled Maintenance
 - Capital Outlay
 - Prop 39
3. Sustainability Committee Update – Matsumoto
 - Sustainable RSCCD (SRC) Website:
<https://rsccd.edu/Departments/Business-Operations/sustainable-rsccd-committee/Pages/default.aspx>
4. Measure Q Financial Summary Update – O'Connor
5. Update on Campus Facilities Meetings – Hoffman/Satele
 - SAC – Facilities Committee Update
 - October 15, 2019
 - SCC – Facilities Committee Update
 - October 21, 2019 and November 18, 2019
6. Action - Approval of Meeting Minutes – November 6, 2019 – Matsumoto
7. Next Meeting: May 6, 2020 at 1:30 p.m. – Executive Conference Room, District Office
8. Other
9. Adjournment

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.



*PHYSICAL RESOURCES COMMITTEE MEETING
PROJECT UPDATES
MARCH 4, 2020*





PROJECTS

- ▶ Dunlap Hall Renovation - Completed
- ▶ Central Plant & Infrastructure - Completed
- ▶ Johnson Student Center & Demolition
- ▶ Science Center & Building J Demolition



PROJECT UPDATE SANTA ANA COLLEGE SCIENCE CENTER & BUILDING J DEMOLITION

Project Summary:

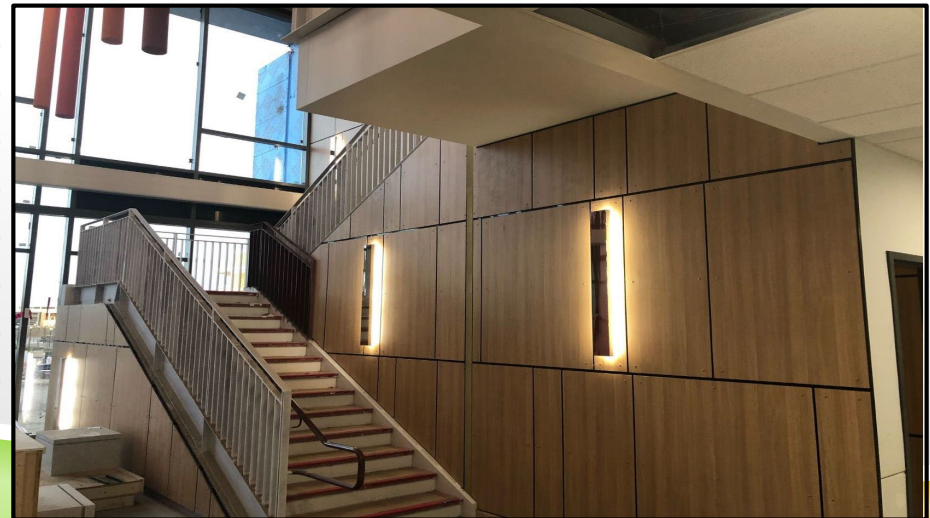
- ▶ Construction of a new three-story, 64,785 square foot science center and 880 square foot greenhouse
- ▶ Programs Include: Division Office, Faculty Offices, (2) Standard Classrooms, (1) Large Classroom, (1) Large Divisible Classroom, (1) Engineering Lab & Support Space, (6) Biology Labs & Support Space, (2) Geology Labs & Support Space, (5) Chemistry Labs & Support Space, (1) Physics Lab & Support Space, Student Collaboration Areas
- ▶ Project includes demolition of (3) J Buildings

Current Status:

- ▶ New Installation lab equipment
- ▶ New Exterior painting
- ▶ New Final layer of roofing material
- ▶ New Installation of exterior building shades
- ▶ New Installation of building murals/fins
- ▶ Target occupancy for 2020 Fall semester opening

Budget:

- ▶ \$70.48 million





PROJECT UPDATE SANTA ANA COLLEGE JOHNSON STUDENT CENTER

Project Summary:

- ▶ Demolition of existing building
- ▶ Construction of a 63,642 square foot new Johnson Student Center
- ▶ Building Programs Include: Campus Store, Quick Stop/Café, DSPS, EOPS/CARE & CalWORKS, Student Business Office, SSSP/Upward Bound, Warehouse, Reprographics, Conference Center, Financial Aid, Student Placement, Health & Wellness Center, Office of Student Life, ASG, The Spot
- ▶ Site improvements include new hardscape, landscape and shade shelter around the Johnson Center as well as renovations in the West Plaza including new landscape, hardscape, a shade structure, and a campus serving kiosk (Express West)

Current Status:

- ▶ New Completed installation of roof insulation
- ▶ New Excavate, form and pour foundations for Express West
- ▶ Building exterior framing and building interior framing
- ▶ Target occupancy Spring 2021

Budget:

- ▶ \$60 million
- ▶ \$59.44 million funded by Measure Q
- ▶ Note: The budget is currently deficient by \$557,874





2019-2020 SCHEDULED MAINTENANCE (SM20) PROJECTS

Santa Ana College

State Allocation 2019 \$229,136

- ▶ Building T



2018-2019 SCHEDULED MAINTENANCE (SM19) PROJECTS

Santa Ana College

State Allocation 2018 \$431,479

- ▶ BR Library Restroom Upgrade

Santiago Canyon College

State Allocation 2018 \$184,920

- ▶ Barrier Removal Projects



SCHEDULED MAINTENANCE PROJECTS SANTA ANA COLLEGE

PROJECT	STATUS	ESTIMATED BUDGET
BR Library Restroom Upgrade (SM 18-19)	The project was submitted to DSA and approved. Bid and construction schedule are currently under review.	\$431,479



2017-2018 SCHEDULED MAINTENANCE (SM18) PROJECTS

Santiago Canyon College

State Allocation 2017	\$1,371,504
Fund 13	\$628,000
	<hr/>
	\$1,999,504

- ▶ All to be allocated to Barrier Removal projects





2017-2018

SCHEDULED MAINTENANCE PROJECTS (SM18) SANTIAGO CANYON COLLEGE

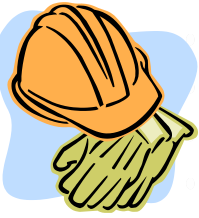
PROJECT	STATUS	ESTIMATED BUDGET
2017-2018 (SM18) Scheduled Maintenance Projects		\$1,371,504
Barrier Removal Phase 4A East Chapman Entrance Improvements	This project is related to Blaser Settlement corrective items. The award of bid was approved by the Board of Trustees on November 18, 2019. The contractor commenced work in December 2019 and is still in construction.	TBD
Barrier Removal Phase 4A Concession Walkway Repairs	Construction is complete and the project is in the close-out phase.	TBD
Barrier Removal Phase 4A Lot 2 and Lot 7 Crosswalk Repairs	The work for another crosswalk in Lot 2 and a crosswalk in Lot 7 is in the planning phase.	TBD



2017-2018

SCHEDULED MAINTENANCE PROJECTS (SM18) SANTIAGO CANYON COLLEGE

PROJECT	STATUS	ESTIMATED BUDGET
Barrier Removal Phase 4B Broadmoor Trail Repairs	The project is in the construction document phase preparing for DSA submittal.	TBD
Barrier Removal Phase 4C Parking Ticket Kiosks	This project will replace the existing parking ticket kiosks to make them accessible and add an additional parking ticket kiosk. There will be a total of 13 kiosks on campus. The project is preparing for the bid phase.	TBD



2017-2018 COMPLETED SMI 8 PROJECTS SANTIAGO CANYON COLLEGE

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase 4C Lower Toilets in Building E	The toilets in the accessible restroom stalls were lowered to a compliant height.	\$10,970
Barrier Removal Phase 4C Science Center Stairwell Wheel Guard	This project provided metal tubing to ensure the edge height of the stairwell complies with accessibility codes and provided a plate to reduce the gap between the railing and walkway.	\$10,548
Barrier Removal Phase 4C Stair Treads	This project consisted of painting stair treads near the Science Center building to provide a color transition.	\$16,500



2016-2017 SCHEDULED MAINTENANCE (SM17) PROJECTS

Santa Ana College

State Allocation 2017 \$440,000

- ▶ Window Replacement (H) - Completed

Santiago Canyon College

State Allocation 2017 \$2,817,909

- ▶ Fan Coil Units (D) - Completed
- ▶ Barrier Removal Phase I- Exterior (Path of Travel and Parking) - Completed
- ▶ Barrier Removal Phase 2 A
- ▶ Barrier Removal Phase 2 B
- ▶ Barrier Removal Phase 3



2016-2017 SCHEDULED MAINTENANCE PROJECTS (SM17) SANTIAGO CANYON COLLEGE

PROJECT	STATUS	ESTIMATED BUDGET
2016-2017 (SM17) Scheduled Maintenance Projects		\$2,817,909
Barrier Removal Phase 2A Truncated Domes Repair	This project is completed and in the close-out phase.	TBD
Barrier Removal Phase 2A Floor Mat Replacement	The project is completed and in the close-out phase.	\$51,800
Barrier Removal Phase 2B - Barrier Removal PTD Replacement	This project is part of a Settlement Agreement. The second phase of paper towel dispensers were installed during the winter intercession in Buildings D, E, G, T and Concession Stand. The project is in the close-out phase and a Notice of Completion is anticipated for approval by the Board of Trustees at an upcoming meeting.	\$612,853



2016-2017 COMPLETED SMI 7 PROJECTS SANTIAGO CANYON COLLEGE

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase I – exterior (Path of Travel and Parking)	This project was part of a Settlement Agreement and was dual funded by Scheduled Maintenance and Capital Outlay funds. The NOC was approved by the Board of Trustees on February 25, 2019.	\$919,398 * \$263,398 funded from Capital Outlay (Fund 13) due to budget short fall.
Barrier Removal Phase 2A Drinking Fountains	The Notice of Completion was approved by the Board of Trustees on July 15, 2019.	\$84,573
Barrier Removal Phase 2A Cable Railing at U Portables	This project added a cable railing adjacent the hillside at the U portable village for accessibility purposes as a barrier and guide along a path for individuals who may be vision impaired. This project is complete.	\$24,099
Barrier Removal Phase 2A Tree Grate Repairs	The project has been completed.	\$16,300
Barrier Removal Phase 3 Emergency Blue Phone & ADA POT	The Notice of Completion was approved by the Board of Trustees on November 18, 2019.	TBD



NEW BARRIER REMOVAL PROJECTS IN PLANNING SANTIAGO CANYON COLLEGE

PROJECT	ESTIMATED BUDGET
Building D First Floor Single-User Restroom Renovation	TBD
Building D First and Second Floor Multi-User Restroom Renovations	TBD
Buildings A, B, and D Elevator Modernizations	TBD



- ▶ Blaser Settlement deficiency items completed to date: 341 out of 418 exterior (81%) deficiencies have been corrected and 198 completed out of 241 items for interior (82%). Overall, the Blaser Settlement barrier corrective items are 81% complete. Multiple projects are currently in various phases of planning, design and construction.

CURRENT CAPITAL PROJECTS

RUSSELL HALL REPLACEMENT (HEALTH SCIENCES BUILDING)

Project Summary:

- ▶ Construction of a new 55,563 square foot Health Sciences Building to include Nursing, Occupational Therapy Technology, Emergency Medical Services, Pharmacy Technology, general classrooms and computer labs. The new building will be located south of the existing library and north of the new Science Center
- ▶ Demolition of existing Russell Hall Building
- ▶ The District will have to adhere to a strict state process and guidelines

Current Status:

- ▶ DSA approval anticipated Spring 2020
- ▶ Prequalification of contractor applications is complete
- ▶ Target construction start Fall/Winter 2020
- ▶ Target occupancy Spring 2023 (under review)
- ▶ Demolition anticipated to start Winter 2023 (under review)

Budget:

- ▶ \$58.8 million
- ▶ \$20,475,000 state funded (estimated contribution)
- ▶ Budget under review





RUSSELL HALL REPLACEMENT SECONDARY EFFECTS AND RELOCATIONS SANTA ANA COLLEGE

PROJECT	STATUS	ESTIMATE D BUDGET
Campus Entrance Improvements	The agreement for architectural services for Phase I Preliminary Schematic Design Phase was approved by the Board of Trustees on September 23, 2019. The location of Russell Hall after its demolition will need restoration at minimum. User group meetings are being planned.	TBD (Under Review)
Secondary Effect Relocations	<p>The first round of schematic design user group meetings were held on January 13th and 16th. The second round of schematic design user group meetings are scheduled for February 25th, 26th, and March 6th. An RFP for the District's cost estimator and constructability review team is anticipated to be released in the next few weeks. The final move locations have been revised as follows:</p> <ol style="list-style-type: none"> 1. Relocate Human Services & Technology Division from Russell Hall to Chavez Bldg 2. Relocate Career Ed & Workforce Development Dept from Russell Hall to Chavez Bldg 3. Relocate (2) Criminal Justice Faculty from Russell Hall to H Bldg 4. Education Media Services to remain in Library 5. Media Systems to remain in Library 6. Relocate Faculty Workroom/Lounge from Chavez Bldg to Library 7. ITS Consolidation/Reconfiguration within existing Chavez Bldg 8. Relocate (3) Fire Tech Faculty from Chavez Bldg to Dunlap Hall 9. Fire Tech Dept Consolidation/Reconfiguration within existing Chavez Bldg 	TBD (Under Review)



CURRENT CAPITAL PROJECTS SANTA ANA COLLEGE

PROJECT	STATUS	ESTIMATED BUDGET
Campus Directory (Electronic)	The architect provided final drawings to the District for review. The architect and electronic directory vendor are coordinating a mock-up demonstration at the campus. A schedule has yet to be determined.	\$272,613
Barrier Removal Signage/Wayfinding	The mock-up installation to test various sizes and colors of lettering has been completed on Dunlap Hall. Selection of color type and size has been made. The architect has completed final drawings and is planning to submit to DSA for a plan check review.	\$345,025
Emergency Blue Phone & ADA POT	The Notice of Completion was approved by the Board of Trustees on November 18, 2019.	\$381,350
Parking Ticket Kiosks	This project will replace the existing parking ticket kiosks to make them accessible and add an additional parking ticket kiosk. There will be a total of 12 kiosks on campus. The project is preparing for the bid phase.	TBD



CURRENT CAPITAL PROJECTS SANTA ANA COLLEGE

PROJECT	STATUS	ESTIMATED BUDGET
ITS Copper Wire	<p>With the completion of the Central Plant project, new twisted pair copper wire lines (25 pairs) were installed to replace the old lines as part of the infrastructure improvements across campus. These copper lines were replaced and then terminated (landed) at 22 buildings on campus at their respective Intermediate Distribution Frame (IDF) rooms or the Building Distribution Frame (BDF) rooms associated with the buildings. The new copper lines provide connectivity to support service for telephone voice systems, emergency telephone lines, elevator telephones, and fax machines. It is the intent of ITS to now abandon the old lines and utilize the new copper lines. The new copper lines are installed at each major building on the campus which are then directly connected back to the campus's main computer communication center located at the Chavez Building (A). The project has been submitted to DSA for a plan check review. This work needs to occur before the demolition of Russell Hall (which is part of the new Health Sciences Building project).</p>	\$474,339

CURRENT CAPITAL PROJECTS SANTIAGO CANYON COLLEGE ORANGE EDUCATION CENTER BUILDING CERTIFICATION

Project Summary:

- ▶ DSA Certification of Orange Education Center
- ▶ Upgrade to meet current structural, fire & life safety, ADA and energy codes
- ▶ Partial demolition of existing building as well as relocation of some programs and services
- ▶ Proposed rehabilitated building reduced to 63,170 gross square feet (under review)
- ▶ This project assumes operation of an Adult Education Center and Child Development Center



Current Status:

- ▶ The demolition of the building has been completed and a Notice of Completion is anticipated for approval by the Board of Trustees at an upcoming meeting
- ▶ A remediation action plan is to be developed following demolition which requires approval by the Orange County Health Care Agency
- ▶ Design is on hold until environmental testing and review is completed

Budget:

\$34.66 million target (under review)

\$33.53 million allocated

- \$1.34 million Measure E
- \$3.66 million SAC Redevelopment Funds
- \$4 million SCC Redevelopment Funds
- \$7 million Stabilization Funds
- \$14.43 million one-time Mandated Cost funds (State Budget Act)
- \$3.1 million from Settlement

Note: Budget is currently deficient by \$1.13 million (under review)



CURRENT CAPITAL PROJECTS SANTIAGO CANYON COLLEGE

PROJECT	STATUS	ESTIMATED BUDGET
Campus Directory (Electronic)	Coordination ongoing with concurrent barrier removal projects as these may affect electronic directory locations. The architect provided final drawings to the District for review. The architect and electronic directory vendor are coordinating a mock-up demonstration. A schedule has yet to be determined.	\$192,087
Barrier Removal Signage & Wayfinding	Coordination ongoing with concurrent barrier removal projects as these may affect monument locations. A monument sign mock-up is being coordinated for the campus. The architect has completed final drawings and is planning to submit to DSA for a plan check review.	\$373,378
Campus Entrance Improvements	The District has been working with the architect to further define the scope of work and design options for the project. The project is now phased into two construction phases and two project areas. The first phase being the implementation and construction of a new roundabout and drop off adjacent the East side of the Library, between parking lot 6, going down from the East Chapman entry. The second phase of work includes all of the path of travel from the main Chapman entrance west sidewalk all through the front of campus adjacent the fountain and up through Strenger Plaza with hardscape work near Buildings D, E and the Library.	TBD (Under Review)



CURRENT CAPITAL PROJECTS SANTIAGO CANYON COLLEGE

PROJECT	STATUS	ESTIMATED BUDGET
Safety Portable Offices	The project is in the close-out phase and a Notice of Completion is anticipated for approval by the Board of Trustees at an upcoming meeting.	\$2,115,891





CURRENT PROJECTS DISTRICT OFFICE

PROJECT	STATUS	ESTIMATED BUDGET
<p>ADA Parking Lot Improvements at District Office (parking lots and path of travel to building entrances)</p>	<p>The scope of work includes a new ramp at the front entrance, new accessible parking spaces, the addition of a path of travel from the Santa Clara Street sidewalk, and improvements to handrails and stairs. The District met with the design team to discuss phasing of work due to the recently updated ALTA property survey, concerns over storm drain runoff, and timelines for procurement. The scope of work is currently under review again due to concerns over phasing and construction work of the deck around the building. This project may need redesign work and may need to go back to DSA for additional approval. The schedule is under review and the District is currently reviewing the scope to see if it can undertake the project in smaller phases of work to cause less disruption.</p>	<p>\$430,763 (under review)</p>



CURRENT PROJECTS DISTRICT-WIDE

PROJECT	STATUS	ESTIMATED BUDGET
District-Wide Emergency Blue Phone & ADA Path of Travel	The projects at SCC, SAC, DMC and OCSRTA have been completed. DO and CEC have yet to be scheduled.	\$1.9 Million



CURRENT PROJECTS DISTRICT-WIDE

PROJECT	STATUS	ESTIMATED BUDGET
<p>District-Wide Electronic Access Control and New Key Distribution Procedures</p>	<p>The District intends to undertake several test pilots for a variety of building conditions and door types to retrofit adding or upgrading electronic access control features, changing out mechanical locks to the new lock standard, and to test pilot the new draft of the Key Distribution Procedures and Guidelines developed by the District Working Group per Administrative Regulation 3501. Several constituent groups and committee meetings have occurred to discuss the new Draft Key Distribution Procedures and the plan for re-keying of buildings as part of a district-wide retrofit program. Meetings have been held with both Academic Senates, Academic Deans, and Facilities Committees.</p> <p>Test Pilot Projects</p> <p>In progress:</p> <ul style="list-style-type: none"> • District Office • Santa Ana College Science Center <p>In planning and design:</p> <ul style="list-style-type: none"> • Santa Ana College Building D • Santa Ana College Centennial Education Center (mechanical re-key only) • Santiago Canyon College Buildings D and H • Digital Media Center <p>The District Office test pilot access control project is complete and the Santa Ana College Science Center is the next test pilot planned for Summer 2020.</p>	<p>TBD</p>



QUESTIONS



RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

MEASURE Q

Projects Cost Summary

01/31/20 on 02/03/20

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2019-2020		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
ACTIVE PROJECTS								
SANTA ANA COLLEGE								
3035/ 3056	Johnson Student Center	59,442,126	12,097,425	14,510,992	29,285,188	55,893,606	3,548,520	94%
	Agency Cost		477,737	1,156	5,349	484,243		
	Professional Services		3,710,137	819,906	2,641,530	7,171,574		
	Construction Services		7,909,551	13,689,930	26,606,774	48,206,254		
	Furniture and Equipment		-	-	31,535	31,535		
3049	Science Center & Building J Demolition	70,480,861	38,623,078	12,724,795	7,383,160	58,731,033	11,749,828	83%
	Agency Cost		427,263	-	1,696	428,959		
	Professional Services		7,089,932	730,289	1,640,471	9,460,693		
	Construction Services		31,105,882	11,818,471	5,573,963	48,498,316		
	Furniture and Equipment		-	176,035	167,030	343,064		
TOTAL ACTIVE PROJECTS		129,922,987	50,720,503	27,235,788	36,668,348	114,624,639	15,298,348	88%
CLOSED PROJECTS								
3032	Dunlap Hall Renovation	12,620,659	12,620,659	-	-	12,620,659	0	100%
	Agency Cost		559	-	-	559		
	Professional Services		1,139,116	-	-	1,139,116		
	Construction Services		11,480,984	-	-	11,480,984		
	Furniture and Equipment		-	-	-	-		
3042	Central Plant Infrastructure	57,266,535	57,266,535	-	-	57,266,535	0	100%
	Agency Cost		416,740	-	-	416,740		
	Professional Services		9,593,001	-	-	9,593,001		
	Construction Services		47,216,357	-	-	47,216,357		
	Furniture and Equipment		40,437	-	-	40,437		
3043	17th & Bristol Street Parking Lot	198,141	198,141	-	-	198,141	0	100%
	Agency Cost		16,151	-	-	16,151		
	Professional Services		128,994	-	-	128,994		
	Construction Services		52,996	-	-	52,996		
	Furniture and Equipment		-	-	-	-		
TOTAL CLOSED PROJECTS		70,085,335	70,085,334	-	-	70,085,334	0	100%
GRAND TOTAL ALL PROJECTS		200,008,322	120,805,837	27,235,788	36,668,348	184,709,973	15,298,349	92%
SOURCE OF FUNDS								
	ORIGINAL Bond Proceeds	198,000,000						
	Interest Earned	2,008,322						
	Totals	200,008,322						



SAC FACILITIES MEETING
 MINUTES – OCT. 15, 2019
 1:30P.M. – 3:00P.M.

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair (a)	Stephanie Paramore	Marty Rudd, Co-Chair	Dawn McKenna	Sarah Salas (a)	Mike Turrentine (a)
Jim Kennedy (a)	Christine Leon	Ben Hager	Jaki King		
Vaniethia Hubbard	Mario Gaspar	Monica Zarske	Roy Shahbazian	District Liaison	
Jeffrey Lamb (a)	Don Mahany	John Zarske		Carri Matsumoto (a)	Darryl Taylor
Jennie Adams	Veronica Oforlea (a)				
Guests				Campus Safety & Security	
Amy Treat	Matt Schoeneman	Rudy Delgadillo		Scott Baker (a)	Ray Wert
				ASG Representative	
				Justine Banal	Sophia Baltodano
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:35pm Adjourned at 3:05pm.	
2. PUBLIC COMMENTS					
	Ben Hager voiced his concern on the need to replace Hammond Hall and would like to see this on the Bond Priorities list.				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of May 21, 2019 and Sept 17, 2019			Motion moved to approve May 21 st 2019 minutes by Don Mahany, 2 nd by Ben Hager. Motion moved to approve Sept. 17, 2019 minutes by Mario Gaspar, 2 nd by Don Mahany. Motions carried unanimously.	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Project Update Report – Darryl Taylor/Matt Schoeneman/Rudy Delgadillo Rudy Delgadillo reported on the Science Center construction. They are focusing on finishing system startups and testing all exterior façade and windows. Working on hardscape and landscape to complete before the end of the year. Focusing on the				

interior framing, trims, hardware and doors. Also, working on cabinetry and flooring. Installation of doorframes and doors has started. Starting pre-functional testing to begin the commissioning process in the next month and half. We are focusing on getting the heavy construction done by the end of the year then start focusing on the final punch list and commissioning final touch-up items by the first quarter of next year.

Matt Schoeneman reported on the Johnson Student Center construction. The structural steel is erected. The mechanical, electrical and plumbing trades are on the 2nd floor. Prepping on the slab on metal deck to pour the 2nd floor concrete by October 25th. Then pour the roof level. There is a scaffolding around three quarters of the building. Metal wall framing is being laid out to start into production framing. Site utilities are being installed as well as the loading dock and service yard. Resuming work on the kiosk will start. There will be some access interruptions along the northside and westside of Building J. We will have to eliminate some of the ADA parking stalls in Parking Lot 9. In an effort, to try to do this with minimal impact to the campus and campus community, we will be doing this over the winter break, starting December 16th through the start of the Spring semester. Set up of some closures will prevent cars from passing through for the period of the winter intercession and closing of Parking Lot 9 to allow us to do the required work. We have communicated this with Security. Delivery trucks and food trucks will be able to function, however, through traffic will not. We will send out a campus alert to SAC community.

Darryl Taylor reported on the Under Scheduled Maintenance Projects, the State Allocation for 2019 is not \$229,136 per year. These funds will all go to SAC for Building T. These monies will be used for abatement/utilities. The library restroom upgrade estimated budget is \$431,479. The District is reviewing drawings and specifications for this project. The Russell Hall Replacement is a future project budgeted at \$58.8 million, of which \$20,475,000 is state funded. A State funded building cannot change the initial program, meaning we are committed to size and cost. We will encounter secondary effects that will need to be funded out of our own money. Secondary effects are programs that are currently in the Russell Hall building that will not be moving over to the new Health Science building. Once Russell Hall is torn down, there will be entrance improvements in that area. The improvements will help with the flow-in and the drop-off on campus. The design phase was approved on September 23, 2019.

Campus Directory and Wayfinding project is ongoing. We will be adding additional signage around campus to help direct visitors and students. The vendor for the electronic directories will be providing a mock-up demonstration on campus. This date has not yet been determined.

The emergency blue phone project is currently being completed. There is an ITS copper wire project to replace old lines with copper. The new copper lines will provide connectivity to support services for telephone voice systems, emergency telephone lines, elevator telephones and fax machines. This project is required to be submitted to

	<p>DSA for approval before it can be implemented.</p> <p>The District-Wide Electronic Access Control project: several test pilots for a variety of building conditions and door types will take place. The test pilot locations are:</p> <ul style="list-style-type: none"> o SAC – new Science Center, new Student Johnson Center and Dunlap Hall o CEC – mechanical key change only o SCC – Humanities Building and Building D o Digital Media Center o District Office <p>The schedules for all buildings have yet to be determined. A detailed presentation will take place at the next Facilities Committee meeting.</p>	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
<p>Student Report</p>	<p>Sophia Baltodano distributed new survey results regarding additional hydration stations. They surveyed 16 students and found that the three top buildings to have additional hydration stations installed are as follows; I, D and VL. She also reported that they would like to see laminated maps of where other hydrations stations exist posted near the current hydration stations. She added that issues with some vending machines such as; food items not dropping, old food items and money is not being returned. The vending machines displaying drinks, keeps spitting the money back without letting you make a choice. Jennie Adams suggested that students let the Student Business Office know exactly what machines are causing these issues or they can call the number on the machine. She also added that the machines should be serviced weekly. Sophia also asked if there would be any credit card payment options for the vending machines. Jennie Adams added that it may increase the cost of the products due to the fees. However, they are researching vending machines with credit card payment options in the future. She is also working on having the acceptance of Electronic Benefits Transfer (EBT) cards on campus, which needs State approval.</p> <p>Sophia also brought up the concern of elevator permits displayed that re not up-to-date. Mario Gaspar explained that they are all up-to-date and the permits are not displayed due to vandalism. All permits are kept in the Maintenance & Operations (M&O) office. Notices that permits and inspections are up-to-date and kept in M&O will be displayed in each elevator.</p>	
<p>HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force</p>	<p>HEPSS Task Force – Don Mahany</p> <ul style="list-style-type: none"> • HEPSS reports can be found on H:\Department Directories\HEPSS • Due to incidents reported on campus involving, skateboards, scooters, and bicycles, they will not be allowed on the inside of campus. Signs will be posted prohibiting them to be on campus • Narcan spray to be available in the Student Health Office • California Shakeout drill is scheduled for Oct. 17th at 10:17am • Complaint that syringes have been found in the locker room areas. Installation 	

	<p>of Sharps containers have been approved. The locations of these containers have not been determined.</p> <ul style="list-style-type: none"> • A concern of the low hanging door of food truck is hazardous. The door was raised but then a few days later they were low again. The food truck owners would have to keep the doors raised. • The concern of loose gravel in the area of the food truck is dangerous. • Trip hazard has been taken care off • AB 720 relates to the giving up a parking lot for homeless students. This law did not pass. • There is a need for additional floor wardens and building captains during emergencies. Don Mahany will speak with Deans to recruit more volunteers. • It was requested that a document be created when an event on campus of 100+ people is going to take place. This will help M&O hire necessary custodians for overtime and Campus Safety to be aware of the event. • There was exposed wiring and an overflowing sink in the H building. M&O will be looking to fix those issues. • At the last Rave Alert, some people did not receive the Rave Alert on their cell phone. One of the issues was that home phone numbers were provided instead of cell phones numbers. <p>Dr. Hubbard suggested that HEPSS work with the PIO regarding the skateboarding policy. Also, a notice should be included in the catalog and class schedule books.</p> <p>HEPSS - Next meeting - November 7, 2019</p>	
<p>Facilities Report</p>	<p>Facilities Report – Mario Gaspar reported the following: Santa Ana College</p> <p>Life safety:</p> <ul style="list-style-type: none"> • Fire Riser and Sprinkler Inspection – December 2019 <p>Projects planned for winter:</p> <ul style="list-style-type: none"> • W & L Compressor Replacement (In process) • Baseball, Softball and Football fields Renovation • CDC Carpet Replacement • Transformer Maintenance • X-Building Window Film • OCSTRA Canopy Painting 	
<p>6. ACCREDITATION</p>		<p>ACTIONS/ FOLLOW UPS</p>
	<p>No report at this time.</p>	

7. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Hand Dryers vs Paper Towels Mario Gaspar provided maps depicting where the hand dryers will be located. The majority will be in student restrooms and some staff restrooms. Staff restrooms will also keep paper towel dispensers. He added that about eleven cases of paper towels are used per day. This calculates to \$706.00 per day. The savings would be about \$3,500 per week after installing hand dryers. The restrooms with hand dryers will also include mats directly under the hand dryers. The mats will be placed clear from the path way of wheelchairs. The placement and measurements of the mats will follow ADA regulations.</p>	<p>Motion to approve hand dryers in the restrooms by Don Mahany, and 2nd by Jennie Adams.</p>
8. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Bond Projects Roy Shahbazian reported that at the last College Council the consensus was to add to the descriptions of the projects. They also had a more recent comment at the last Academic Senate meeting concerning Hammond Hall. Roy asked for the present faculty representatives to introduce a motion on a recommendation that this committee could consider. Mario Gaspar suggested that they check both the Education Plan and the Master Plan to see what buildings are to come down. John Zarske expressed that Hammond Hall has been on the chopping block for over 20 years and it is ready to come down and be replaced and it is not happening. Dr. Hubbard reminded the committee that there is another opportunity before the next Board meeting to bring up these concerns. They can be brought up to College Council. Roy recommended that this Facilities Committee make suggestions to College Council about the subject as it will be helpful.</p> <p>AR 5220 Dr. Hubbard reported that original Regulation was changed to reflect the definition of a homeless student and that only the homeless students can use the showers on campus, not their children. Also, a minor change, in the second to last paragraph, changed the word “All” to “Only”. Keypad access system to be installed in the locker room area for showering access. Working with M&O to get it installed.</p> <p>R Building - Pigeon Droppings Marty Rudd to report to M&O for clean-up.</p>	<p>Motion to discuss at the next College Council meeting the concerns regarding the replacement of Hammond Hall building and adding it to the Bond Priorities list, by John Zarske, 2nd by Roy Shahbazian.</p>
9. FUTURE AGENDA ITEMS		
10. OTHER	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Next meeting Nov. 19, 2019 – S-215</p>	

SUBMITTED BY Maria Cardona

Santiago Canyon College Facilities & SAFETY Committee

Minutes

October 21, 2019

Attendees: Beth Hoffman, Scott Sakamoto, Arleen Satele, Martin Stringer, Ambar Nakagami, Jim Granitto, Julie Peeken, Rick Adams, Zulema Mendez, Denise Bailey, Umaimah Memon

Absent: Stew Myers

Guest: Chuck Wales, Carri Matsumoto, Matthew Cotter, Miguel Toledo, Joseph Alonzo

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from September 16, 2019 meeting	Approved	Scott Sakamoto
2. INTRODUCTIONS/ ANNOUNCEMENTS		
3. AR 5220	AR 5220 Discussed <ul style="list-style-type: none"> • Shower access for homeless students. • Adjustments discussed. • Joseph will resend to Scott, who will redistribute to the committee for next meeting. 	Joseph Alonzo AR 5220 Shower Access for Homeless Students.docx
4. District Presentations	District Facilities Update Key distribution (see attached)	District Facilities ..\District PP\191021 SCC Update FINAL.pdf
5. Public Safety	No update	Manny Pacheco
6. College Facilities Update	1. Construction <ol style="list-style-type: none"> a. The new security building is on schedule for year-end completion. <ol style="list-style-type: none"> i. Safety created temporary staff parking along the East Chapman entrance to mitigate space shortage caused by the site construction. ii. Building wall finishes and perimeter work is currently underway. b. Emergency blue phones have been replaced in various locations on Campus. c. New parking ticket kiosks are being coordinated with scheduling to begin soon. 	Chuck Wales

	<ul style="list-style-type: none"> d. The OEC demolition contractor is mobilized and the building is being prepared for demolition pending final utility disconnection e. Tree grate replacement (ADA project) is complete. f. The metal floor grating in various buildings throughout the campus began last week. The project will be phased in each building to minimize disruptions. Estimated completion is November. g. The crosswalk from parking lot 2 is complete. h. The East Chapman entrance sidewalk will be modified to include a runoff barrier, drains and landscape/irrigation repairs. Construction is tentatively scheduled to begin in November if it does not disrupt any activities with the new portable building. i. Then Newport entrance repairs will involve extensive rework of the entire roadway between Newport and the U village. The project will be sent to DSA in December of 2019 with a tentative completion date of 09/2020. <p>2. Staffing</p> <ul style="list-style-type: none"> a. Hiring processes are in the final stages for the new permanent gardeners (5), a new media systems technician and replacement custodians. <p>3. Landscaping</p> <ul style="list-style-type: none"> a. The temporary landscaping team have been meeting some aggressive milestones to catch up on this season's above average growth. <ul style="list-style-type: none"> i. The trees in most lots have been up skirted ii. The lot planters have been serviced and hedges cut back iii. Weeding has been completed in most areas b. The lot adjacent to Coastkeeper's Garden was cleared last week of all brush. <p>4. Café/Health Center</p> <ul style="list-style-type: none"> a. It seems that a skunk and opossum got into a scuffle under the building and after affects have been quite noticeable for a few weeks. Due to the restricted access of the space we can only wait for the smell to dissipate. <ul style="list-style-type: none"> i. All penetrations have been closed off with the project above slated for a permanent resolution. 	
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7. Hawk's Nest Food Pantry	<p><u>10.21.2019 Hawks Nest Food Pantry Report</u></p> <ul style="list-style-type: none"> • 2019-2020 Academic year HNFP has served 259 unduplicated students. • On October 10th Food Pantry has severe wind issues. • The following Instagram video caught our sun canopies flying: https://www.instagram.com/p/B3nbKozgbgc/?utm_source=ig_web_copy_link • Community garden is being started adjacent to Science Center greenhouse by Students from Faculty member; Dr. Siddiqui's "Intro to Women's Studies". • We are hoping to have garden plantings up and growing by the end of the fall 2019 semester. • ASG- Interclub Council is having a Contest to secure and provide food donations for Hawks Nest(winning Club receives \$100.00) • HNFP Staff is collaborating with SCC Facilities Administrator to prepare U-104 for a <i>NEW Basic Needs Center</i>. We hope to have it up and running by February 2020. 	Beth Hoffman
8. Campus based smoke and tobacco cessation	<p><u>Truth Initiative Grant- 100% Smoke and Tobacco Free Campus & Tobacco Use Treatment and Cessation Services</u></p> <p>February 2019, Santiago Canyon College has an 18 month/\$20.000 Grant from the Non-Profit Organization called Truth Initiative. Health Education staff have been hired to lead the effort with students and hold events to inform of the 100% Smoke and Tobacco Free Policy/AR Effort for RSCCD.</p> <p>August 2019, SCC was allocated \$100.000K from the County of Orange Health Care Agency Tobacco Use and Prevention Program to support any Staff member, Student Quit Smoking or VAPEING Services may be accessed in Student Health and Wellness Services in T-102</p> <p>Many events and activities have been held this fall to date including;</p> <ul style="list-style-type: none"> • 9.23.2019 Truth Truck came to SCC from Washington DC with DJ, T-shirts, Fanny packs, Sunglasses, Free Pizza when participants texted support to Truth 	Beth Hoffman

- 10.11.2019 National Day of Action where t-shirts, food sunglasses and stuffed animals represented the need to educate on the unknown hazards of VAPING
- New Student Club Known as *“Were Tobacco Free”* has formed to support 100% smoke and Tobacco Free Campus efforts.
- Great American Smoke-Out Event will be held on November 21 in Strenger Plaza to encourage people to “Quit for a Day”.
- A logo contest has been “Quit Kits”, for interested participants and games, prizes and food will be provided for individuals who sign up for Treatment for Smoking (Cessation Counseling).

- Formal Informational Presentations have been provided to;
- YouTube Video provides a framework for the Smoke-free Colleges work at SCC <https://youtu.be/wtAWpnXLyHM>
 - SCC Executive Leadership presentation on RSCCD Tobacco Survey results 9-20-2019
 - SCC Academic Senate presentation on 10-15-2019 staff will return 10-29-19 for Q&A asking for an *“Academic Senate Resolution of Support”*.
 - SCC ASG Leadership and General Council Grant staff may return for Q&A asking for a *“ASG Resolution of Support”*.
 - OEC Student Government gave their Vote of Support
 - OEC and CEC Administration provided written Support for 100%Smoke and Tobacco Free Campus
- Future Informational Presentations shall be provided in the months and days ahead to;
 - SCC Classified Hawks Group
 - SAC Academic Senate
 - SAC ASG
 - Letters and Resolutions of support will be taken through the shared governance structure’s at both colleges to effect policy change.
 - Ultimately a request will be made for Administrative support from RSCCD Chancellor Martinez to remove second hand smoke as a health risk for the college campuses.

Requests for information or presentations on Smoke Free Campus may be sent to Rebecca Ruiz Health Education 714-628-4925 or email at; [Rebecca <Ruiz Rebecca@sccollege.edu>](mailto:Rebecca.Ruiz@sccollege.edu)

Requests for assistance with Smoking Cessation Treatment Counseling available through Chelsea Koski 714-628-1045 or email at mailto:Koski_Chealsea@SCCollege.Edu

9. NEW BUSINESS /OTHER	Facilities and Safety Mission/Membership reviewed	Scott Sakamoto
1. Kiosks and Benches	1. Kiosks and Benches. a. ASG inquired about adding benches near the Library. b. ASG inquired about kiosks for directions and events.	1. ASG
2. Signage	2. Exterior and interior signage still in discussion.	2. Arleen Satele
OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	No further action. Remains open	Pending Funding.
3. Naming of Buildings - Process	No further action has been taken.	Progress report will be provided.
4. Protocol for installing commemorative pieces, such as the proposed busts, on campus.	District is working on options regarding installing commemorative pieces.	Progress report will be provided.
Next Meeting	November 18, 2019 SC-104 3:00 p.m. - 4:30 p.m.	

**Santiago Canyon College
Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)

Santiago Canyon College Facilities & SAFETY Committee

Minutes

November 18, 2019

Attendees: Beth Hoffman, Scott Sakamoto, Arleen Satele, Martin Stringer, Ambar Nakagami, Jim Granitto, Julie Peeken, Rick Adams, Zulema Mendez, Denise Bailey, Umaimah Memon

Absent: Stew Myers

Guest: Frank Prado, Chuck Wales, Matthew Cotter, Bob Allen, Aiden Kato, Jio Gallardy, Mike Taylor, Karen Bustamante

[Facilities and Safety website](#)

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from October 21, 2019 meeting	Approved	Scott Sakamoto
2. INTRODUCTIONS/ ANNOUNCEMENTS		
3. Resource Request Ranking	Rankings approved	
4. AR 5220	1. Edits approved.	(See Facilities and Safety site for PDF)
5. District Presentations	District Facilities Update No report	(See Facilities and Safety site for PP) District Facilities
6. Public Safety	No report	Frank Prado
7. College Facilities Update	Update through email 1. Construction a. The new security building is still scheduled for year-end completion but some equipment backorder will likely push occupancy into 2020. b. Emergency blue phones have been replaced in various locations on Campus. Commissioning of cellular communications is complete. c. New parking ticket kiosks are in installation coordination.	Chuck Wales

	<ul style="list-style-type: none"> d. Phase 2 of the paper towel dispenser project is slated to begin at the end of this month e. Concrete repairs behind the athletic field concession stand are in the coordination phase. <ul style="list-style-type: none"> i. Scope expected to last one week with no start date scheduled f. The OEC demolition is on track <ul style="list-style-type: none"> i. Abatement is complete ii. Mobilization for demolition begins this week iii. Demolition completion is scheduled for 12/20/19 g. The metal floor grating in various buildings throughout the campus have been replaced with walk off mats. The project complete. h. The East Chapman entrance sidewalk will be modified to include a runoff barrier, drains and landscape/irrigation repairs. Construction is tentatively scheduled to begin in December pending board approval. i. The Newport entrance repairs will involve extensive rework of the entire roadway between Newport and the U village. The project will be sent to DSA in December of 2019 with a tentative completion date of 09/2020. <p>2. Staffing</p> <ul style="list-style-type: none"> a. Hiring processes are in the final stages for the new permanent gardeners (5), a new media systems technician and replacement custodians. <ul style="list-style-type: none"> i. The new media systems electronic technician is Emmanuel Huipe, his start date is November 22, 2019 ii. The selected lead gardener, Alfredo Navarro, declined the position. The runner up is Richard Basile who is expected to respond this week iii. The three new full time gardeners will be Chris Stevenson, Enrique Hernandez and Todd Heinsma. Start dates are November 22nd and December 2nd, 2019. iv. The two new part time gardeners are Sergio Gonzalez and Paul Meade with similar start dates. <p>3. Café/Health Center</p>	
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	<ul style="list-style-type: none"> a. A job walk was conducted with 8 general contractors last Friday 11/15/19 to seal up all penetrations, perform minor repairs and paint the T100/102 buildings. b. The buildings are slated for fumigation tenting on December 13th, 2019 4. Swimming pool <ul style="list-style-type: none"> a. Scopes of work have been created and bids are being collected for a pool cleanup this winter. 5. U-95 demolition <ul style="list-style-type: none"> a. The U-95 demolition is in the finals stages of FMR with the District Facilities department 6. H building chiller #1 <ul style="list-style-type: none"> a. ACCO inadvertently contaminated chiller #1 during the recent expansion valve retrofit. The Company is onsite today to replace the oil and refrigerant and clean up the system. 7. Heating Systems <ul style="list-style-type: none"> a. PMs and servicing is underway for all boilers and heating systems in preparation for Winter 8. Fire control <ul style="list-style-type: none"> a. A fiber optic network card has failed in the A building that provides network communications to all fire panels on the campus. b. The card is one of two in a redundant system so that all communications are still operational. c. A replacement card is expected in early December due to a backorder with the manufacturer 9. SC Community Garden <ul style="list-style-type: none"> a. The community garden project has moved to the back of the SC building adjacent to the greenhouse. b. Volunteers have begun building raised beds in this area 	
8. Hawk's Nest Food Pantry	<p>Since the last update, we have brought over 5 boxes to the community garden. We are hosting a work day with the Intro to Women's Study this Friday, November 22 to continue prepping the boxes before we fill them. We are partnering with the landscaping team to set up a drip system for the boxes.</p>	Beth Hoffman

	Our food pantry will be open this Thursday from 10am-6pm. We are keeping a close eye on the weather because there may be a chance of rain. If it rains, we will relocate to U-104.	
9. Campus based smoke and tobacco cessation	No report	Beth Hoffman
10. Kiosks and Benches	Kiosks: Further discussion to use kiosks for wayfinding and events. <ul style="list-style-type: none"> Discussion on preventing vandalism. Benches: Discussion on placement and funding.	Aiden Kato
11. NEW BUSINESS /OTHER a. SCC Native Garden b. Heinsbergern Alcove	a. SCC Native Garden presentation. <ul style="list-style-type: none"> Replace intrusive plants with Native, drought tolerant plantings. Slideshow presentation of types of plants and trees to be used. b. Discussion of Heinsbergern art collection in Library. <ul style="list-style-type: none"> Discussion on hanging a name plaque. The alcove cannot be named because of campus naming procedures, but a plaque can be hung naming the collection. 	a. Bob Allen (See Facilities and Safety site for PDF) b. Karen Bustamante
OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	No further action. Remains open	Pending Funding.
3. Naming of Buildings - Process	No further action has been taken.	Progress report will be provided.
4. Protocol for installing commemorative pieces, such as the proposed busts, on campus.	District is working on options regarding installing commemorative pieces.	Progress report will be provided.
Next Meetings	Spring 2020: February 24, 2020 March 16, 2020	

	April 20, 2020 May 18, 2020	
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Physical Resources Committee

Meeting of November 6, 2019

1:30 p.m.

Executive Conference Room – District Office

Attendees: Carri Matsumoto, Darryl Taylor, Adam O'Connor, Bart Hoffman, James "Marty" Rudd, Mario Gaspar, Arleen Satele, Patricia Alvano, Ambar Nakagami, and Craig Rutan.

Minutes

Call to Order: Ms. Matsumoto called the meeting to order at 1:32 p.m. and attendees introduced themselves.

Agenda item: Measure Q, Scheduled Maintenance, Capital and Prop 39 Projects Update – dated November 6, 2019

Discussion: Ms. Matsumoto provided the committee with an overview of the following projects:

Measure Q:

- Science Center & Building J Demolition: Final completion is anticipated in April 2020. Target occupancy is the Fall semester in 2020.
- Johnson Student Center & Demolition: The project is under construction and going well. New underground utilities are being installed at the Express West location.

Scheduled Maintenance:

- The state allocation for 2019-2020 scheduled maintenance projects is \$229,136 for Building T at SAC.
- The state allocation for 2018-2019 scheduled maintenance projects at SAC is \$431,479 and will be used for the barrier removal Library restroom upgrade project.
- The state allocation for 2018-2019 scheduled maintenance projects at SCC is \$184,920 and will be used for various barrier removal projects.
- The 2017-2018 scheduled maintenance projects at SCC are to correct the Blaser Settlement items. Many exterior deficiencies have been corrected.
- SM 18 SCC BR Phase 4C Parking Ticket Kiosks: This project will replace the existing parking ticket kiosks to make them accessible and add an additional parking ticket kiosk. Scheduled maintenance funds can be used for this project at SCC since it is a barrier removal project and was noted as a deficiency in the Blaser Settlement Agreement.
- The 2017-2018 scheduled maintenance projects that have been completed are: SM 18 SCC BR Phase 4C Lower Toilets in Building E, SM 18 SCC BR Phase 4C Science Center Stairwell Wheel Guard, and SM 18 SCC BR Phase 4C Stair Treads.
- The state allocation for 2016-2017 scheduled maintenance projects at SCC is \$2,817,909 and several projects are underway. The state has provided an allocation to RSCCD each year for the past few years but the allocation has been significantly reduced each year. The state allocation for 2017-2018 scheduled maintenance projects at SCC is \$1,371,504. It is a condition of state funding that if a district applies for capital funding for construction projects, the District must have a scheduled maintenance plan. The state

scheduled maintenance plan needs to be updated every year just like the five year capital construction plan is updated every year.

Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): This is a state funded project and the estimated contribution from the state is \$20 million. The estimated budget for the project is \$58.8 million. The project is currently in DSA for review. Prequalification of contractor applications is currently under review. Since this project is a state funded project, each phase of the project needs to be approved by the state before moving forward into the next phase. Mr. Hoffman inquired when construction is supposed to start. Ms. Matsumoto noted that construction is anticipated to start in summer 2020 and really depends on when the project receives approval from DSA. Demolition of the existing Russell Hall Building is required at the end of this project.
- SAC Campus Entrance Improvements: The location of Russell Hall after its demolition will need restoration at minimum. The agreement for architectural services for Phase 1 preliminary schematic design phase was approved by the Board of Trustees on September 23, 2019.
- Secondary Effect Relocations: There are multiple relocations of groups that need to occur as a result of secondary effects related to the demolition of Russell Hall. The project budget is to be determined because there is a lot of planning involved to determine the scope of work.
- SAC & SCC Emergency Blue Phones & ADA POT: The phones have been installed at both campuses and are being programmed and tested now.
- ITS Copper Wire Project: The architect is finalizing drawings and the District will review them before the project is submitted to DSA.
- SCC Orange Education Center Building Certification: Hazardous material abatement activities are in progress within the building and should be wrapping up this month. Physical building demolition is anticipated to start early in December or early October with construction activities on-going through the end of the year. A remediation plan is to be developed following demolition which requires approval by the Orange County Health Care Agency.
- SCC Safety Portable Offices: Work is about 95% complete.
- District-Wide Emergency Blue Phone & ADA Path of Travel: DO and CEC have yet to be scheduled.
- District-Wide Access Control & Door Hardware: Several constituent groups and committee meetings have occurred to discuss the new Draft Key Distribution Procedures and the plan for re-keying of buildings as part of a district-wide retrofit program. The electronic access control system includes adding new access control hardware and readers at selection locations across doors and integrating equipment into a new district-wide access control platform (which is planned to be installed with the new SAC Science Center). District Campus Safety will be the entity responsible for distributing keys to employees. Mr. Gaspar inquired if a key system has already been created. Ms. Matsumoto stated the master key hierarchy has been established. Mr. Gaspar inquired how and who will be cutting keys for each building. Ms. Matsumoto stated this is not clearly defined yet but Safety will be responsible for changing lock cores.

Agenda item: Sustainability Committee Update

Discussion: Ms. Matsumoto stated the committee had recently met and the committee's one campaign is still plastic reduction. The committee reviewed the draft updated programs, projects and planning list and discussed planning for the upcoming Earth Day events at the campuses. Mr. Hoffman inquired if the District has a waste disposal vendor that abides by separating trash and recyclables. Ms. Matsumoto stated that the District has a new waste hauler and there are items in the contract that require them to undertake separation as requested to conform with the law.

<https://rscdd.edu/Departments/Business-Operations/sustainable-rscdd-committee/Pages/default.aspx>

Agenda Item: Measure Q Financial Summary

Discussion: Mr. O'Connor reviewed the project cost summary for Measure Q and noted the District is at 65% spent for a total of \$130 million, 27% encumbered totaling \$54 million and an 8% balance to spend down. Measure Q will hopefully be fully spent down by 2022. Ms. Satele inquired when Measure Q was approved and Mr. O'Connor stated 2012. Ms. Matsumoto noted that if a project is a major capital improvement, the programming phase takes at least two years, design and agency approval takes at least another two years, and construction takes about another two years.

Agenda item: Campus Facilities Meetings Update

Discussion: Meeting Minutes were distributed from the SCC Facilities Committee meetings from May 20, 2019 and September 16, 2019. Ms. Satele noted the president of the campus did a presentation on the proposed bond projects. Meeting minutes were distributed from the SAC Facilities Committee meetings from May 21, 2019 and September 17, 2019. Mr. Hoffman noted that more hand dryers will be installed at the campus.

Agenda item: Meeting Minutes – September 4, 2019

Discussion: Ms. Matsumoto called for a motion to approve the PRC Minutes of the September 4, 2019 meeting. Mr. O'Connor made a motion, seconded by Ms. Satele and approved unanimously.

Agenda item: Future Meeting Schedule

Discussion: It was noted that the next meeting would be by email only on February 5, 2020. The next scheduled in-person meeting is on Wednesday, March 4, 2020 at 1:30 p.m. in the Executive Conference Room, District Office.

Adjournment: Ms. Matsumoto called for a motion to adjourn the November 6, 2019 PRC meeting. Mr. Hoffman made a motion, seconded by Ms. Satele and approved unanimously to adjourn at 2:19 p.m.