

Physical Resources Committee

Wednesday, November 2, 2022 – 1:30 p.m.
Zoom Meeting: <https://us06web.zoom.us/j/87074368757>

Agenda

1. Call to Order – Ingram
2. Introductions – Ingram
3. Approval of Meeting Minutes – September 7, 2022 (Action) – Ingram
4. Physical Resources Committee Goals (Action) – Ingram
5. Projects Update –Matsumoto
 - Measure Q
 - Scheduled Maintenance
 - Capital
6. Sustainability Committee Update – Matsumoto
 - Sustainable RSCCD (SRC) Website:
<https://www.rsccd.edu/Departments/BusinessServices/sustainable-rsccd-committee/Pages/default.aspx>
7. Update on Campus Facilities Meetings – Hoffman/Satele
 - SAC – Facilities and Safety Committee Update
 - May 17, 2022 and September 20, 2022
 - SCC – Facilities and Safety Committee Update
 - May 16, 2022 and September 19, 2022
8. Meeting Schedule: February 1, 2023 (Email Only); March 1, 2023; May 3, 2023
9. Other
10. Adjournment

The Rancho Santiago Community College District aspires to provide equitable, exemplary educational programs and services in safe, inclusive, and supportive learning environments that empower our diverse students and communities to achieve their personal, professional, and academic goals.

Physical Resources Committee

Meeting of September 7, 2022

1:30 p.m.

Zoom Meeting

PRC Members Present: Iris Ingram, Bart Hoffman, Christine Gascon, Joe Melendez, Dane Clacken, Shannon Kaveney, Binh Dau, Alex Taber, Sebastian Vaca (arrived at 2:21 p.m.), Jim Isbell (Zarske)

PRC Members Absent: Carri Matsumoto, Arleen Satele, Ambar Nakagami, Monica Zarske, James “Marty” Rudd, Michael Turrentine

Guests Present: Hugo Curiel, Tae Kim, Chuck Wales, Kennethia Vega

Minutes

Call to Order: Ms. Ingram called the meeting to order at 1:33 p.m.

Agenda item: Introductions

Discussion: Attendees introduced themselves.

Agenda item: Meeting Minutes – May 4, 2022

Discussion: Ms. Ingram called for a motion to approve the PRC Minutes of the May 4, 2022 meeting. Mr. Melendez made a motion, seconded by Mr. Clacken and approved by the committee with one abstention by Mr. Isbell (in the absence of Ms. Zarske representing faculty senate).

Agenda item: Physical Resources Committee Purpose and Responsibilities

Discussion: Ms. Ingram shared the Physical Resources Committee Purpose and Responsibilities. The purpose of the Physical Resources Committee is to support the district and colleges by coordinating and overseeing capital outlay construction and scheduled maintenance projects that align with the facilities master plans to provide for a safe and sustainable environment and to protect district property. The responsibilities include review plans related to district and college physical resources including facilities, equipment, land and other assets. Assess the effective use of physical resources. Review the following:

- Five-Year State Annual Capital Construction Plan
- State Capital Outlay projects
- Local bond projects
- Five-Year Annual State Scheduled Maintenance Plan
- Facility Master Plans
- Hazardous Mitigation Plans as needed
- Ancillary costs related to new construction as needed

Ms. Ingram called for a motion to approve the Physical Resources Committee Purpose and Responsibilities. Ms. Gascon made a motion, seconded by Mr. Hoffman and approved by the committee unanimously.

Agenda item: Physical Resources Committee Membership

Discussion: Ms. Ingram shared the current Physical Resources Committee Membership as of 2022 and noted there is a vacancy for a faculty representative from SCC and a student representative from SCC. Mr. Hoffman noted that Jason Huskey will be replacing James “Marty” Rudd. Ms. Ingram called for a motion to approve the current Physical Resources Committee Membership. Mr. Hoffman made a motion, seconded by Mr. Melendez and approved by the committee unanimously.

Agenda item: Measure Q, Scheduled Maintenance, and Capital Projects Update – dated September 7, 2022

Discussion: Mr. Melendez provided the committee with an overview of the following projects:

Measure Q Projects:

- Science Center: Currently investigating fume hoods and exterior cracking plaster. The budget for the project is \$61.88 million.

Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): Construction is going very well and is more than 50% completed. Target occupancy is Summer 2023, but this is subject to change. The demolition of Russell Hall will occur after the new Health Sciences Building is completed. The demolition is anticipated to start Fall 2023.
- SAC Campus Entrance Improvements: The project is in the construction document phase to restore the location of where Russell Hall gets demolished. The estimated budget for phase 1 is \$5.3 million.
- SAC Barrier Removal Signage/Wayfinding: The award of bid is anticipated for approval by the Board of Trustees on September 12, 2022 and the anticipated start date is October 10, 2022.
- SAC Middle College High School (MCHS) Phase 1 Exterior Painting and Renovation: MCHS moved back to the two-story building. Exterior painting and reconfiguration of B33 for offices was completed. This project has been completed and is in the close-out phase.
- SAC Middle College High School (MCHS) Phase 2 Site Modification: This project is currently on hold due to an unapproved funding Agreement between SAUSD and Santa Ana College and will be removed from future updates until funding is available.
- SAC MCHS Phase 3 Roof and HVAC Repair: This project is currently on hold due to funding agreement and will be removed from future updates until funding is available.
- SAC Human Services Division & Fire Tech Relocation: This project is in the close-out phase.
- SAC Temporary Village (TV) Phase 5A Fashion & Others: This project is in the design development phase.
- SAC TV Phase 5B 300 Removal & Lot 11: The Notice of Completion is anticipated for approval by the Board of Trustees on October 11, 2022.
- SAC TV Phase 5C Demolition of B4-B8: This project is on hold.

- SAC Building S – Safety Key Room: This project includes the reconfiguration of the mail room for expansion of key inventory and access control system space needs for Campus Safety and Maintenance & Operations.
- SAC Centennial Education Center (CEC) Redevelopment: The internal Work Group met and has provided feedback to the architect on the various site redevelopment design options. Upcoming meetings are planned with the City of Santa Ana Work Group to discuss partnership with future improvements and operations. The internal work group will convene after further discussions with the city.
- SAC Bristol & 17th Street Property, Site Master Planning Study: The first phase of the planning and development assessment has been completed that included studying affordable student housing. It was determined affordable student housing was not ideal at this location and a future district-wide feasibility study will begin in this upcoming academic year as part of SB169 grant funding. The second phase has commenced and will assess the feasibility of a hospitality/culinary/tourism program.
- SCC Orange Education Center Building Certification: The remediation system installation is substantially complete with closeout activities are continuing. An RFP for remediation system maintenance services was issued. The environmental consultant is coordinating with the Orange County Health Care Agency to commence the vapor sampling program once the Air Quality Management District approves the permit to operate the system.
- SCC Campus Entrance Improvements Phase 1: The first phase of the project was submitted to DSA in Spring 2022 and is anticipated for approval in Fall 2022. The estimated budget for phase 1 is \$4.1 million.
- SCC Campus Entrance Improvements Phase 2: The second phase of the project is in the construction document phase. DSA submittal is anticipated for July 2023. The estimated budget for phase 2 is \$7.1 million.
- SCC Barrier Removal Signage/Wayfinding: The award of bid was approved by the Board of Trustees on July 11, 2022 and the anticipated start date is August 29, 2022.
- SCC Erosion Control: Construction is approximately 75% complete.
- SCC Building S Access Control Upgrades: This project was completed and will be removed from future updates.
- SCC Building D Restroom Renovations (Multi-User & Single User): The award of bid was approved by the Board of Trustees on June 27, 2022 and the contract start date was August 15, 2022.
- SCC Soccer Path of Travel & Seating Repairs: This project includes removing and replacing the existing concrete walkway with compliant slopes. It is currently in the design development phase.
- SCC Barrier Removal Lot 2 (S) and 7 Crosswalk Improvements: The award of bid was approved by the Board of Trustees on August 8, 2022 and the anticipated start date is September 12, 2022.
- DO ADA Parking Lot Improvements: This project has been completed and will be removed from future updates.
- District-Wide Emergency Blue Phone & ADA Path of Travel: This project has been completed and will be removed from future updates.
- District-Wide Access Control & Key Projects: These projects are on-going.

- SAC Bldg D: 100% construction documents have been completed and the documents are being prepared to submit to DSA in September 2022.
- CEC (mechanical re-key only): The rekey to Medeco cylinders is completed. The project is in the close-out phase.
- SCC Bldgs D & H: The design has been completed and submitted to DSA back in June 2022. The architect is addressing DSA back-check comments.
- DO: Schematic design has been completed. The design team has proceeded with the Design Development phase and will submit for District's review.
- The Work Group has an upcoming meeting to discuss several operational and project issues regarding on-going test pilots and review of the AR 3501.

Scheduled Maintenance:

- The total allocation for Scheduled Maintenance (SM23) projects from the state is \$18,882,875.
 - The project list is under evaluation and is expected to be completed in September.
 - The District is required to submit the project list and funding applications to the State in October.
- SM22 SAC Buildings G, H, & W HVAC Replacement: The agreement for architectural services was approved by the Board of Trustees on May 16, 2022. The project kick-off meeting occurred on June 4, 2022. The architect's site assessment is currently under review by the District.
- SM22 SAC Buildings F, I, & J Roof Replacement: The award of bid was approved by the Board of Trustees on August 8, 2022 and the anticipated start date is September 12, 2022. Insulation material has approximately 5-8 months lead-time and may be delayed.
- SM22 SAC Barrier Removal Campus-wide: Various barrier removal projects. The District is working through scope development and the projects are currently in the planning phase.
- SM22 SAC Buildings L, T, & X HVAC & Roof Replacements: The agreement for architectural services was approved by the Board of Trustees on May 16, 2022. The project kick-off meeting occurred on June 4, 2022. The architect's site assessment is currently under review by the District.
- SM20 SAC Water Conservation Irrigation Controller Upgrade Phase 2: This project is in the close-out phase.
- SM20 SAC Campus-wide Drinking Fountains: This project includes removing and replacing existing non-compliant drinking fountains at the college with compliant drinking fountains and bottle fillers. The project is currently in the planning phase.
- SM19 SAC BR Library Restroom Upgrade: The project has been completed. Currently investigating a sewer issue in the women's restroom.
- SM22 SCC Buildings A, B, D, G, H, SC Enclosure Repairs: The award of bid for Buildings D, E, H, G, L and SC Roof Repairs is anticipated for approval by the Board of Trustees on September 12, 2022 and the anticipated start date is October 3, 2022.
- SM22 SCC Building G Pool Repair: This project is in the planning phase.

- SM22 SCC A&B Plaza Entry: The award of bid is anticipated for ratification by the Board of Trustees on September 12, 2022 and the anticipated start date is August 22, 2022.
- SM22 SCC CDC Repairs: This project is in the planning phase.
- SM22 SCC Buildings A, B, C, D, & U HVAC Replacement: This project includes retrofit and repair of various HVAC equipment at Buildings A and B. The project is currently in the planning phases. The costs for equipment replacement and upgrades in Buildings U, C, D will be covered using college HEERF funds. The college approved \$350,000 to complete the HEERF-funded HVAC ventilation improvements, currently in the planning phase.
- SM19 SCC Campus-wide Handrail Repairs: The award of bid is anticipated for ratification by the Board of Trustees on September 28, 2022 and the anticipated start date is October 3, 2022.
- SM18 SCC Perch Café Repairs: The project is in the close-out phase.
- SM18 SCC Barrier Removal Phase 4C Loading Zone Repairs (main entry/fountain location): This project has been completed.
- All SM17 SCC projects have been completed and closed out and will be removed from future updates.
- SM22 DO Window Gasket Replacement: The window and building envelope assessment was completed and is pending further scope review and recommendations on how to proceed.
- Blaser Settlement deficiency items completed to date: 372 out of 418 exterior (89%) deficiencies have been corrected and 198 completed out of 241 items for interior (82%). Overall, the Blaser Settlement barrier corrective items are 86% complete. Multiple projects are currently in various phases of planning, design and construction.

Facility Master Plan Update:

- The Facility Master Plan Update 2022 was approved by the Board of Trustees on June 27, 2022.

Student Housing Feasibility Study (SB 169 Grant Funding):

- Currently working on an RFP for our Districtwide Student Housing Feasibility Study in anticipation of State Chancellor's Office guidance on our allocation.

Agenda item: Sustainability Committee Update

Discussion: Ms. Ingram noted the committee will be meeting next week.

<https://rscdd.edu/Departments/Business-Operations/sustainable-rscdd-committee/Pages/default.aspx>

Agenda Item: Measure Q Financial Summary

Discussion: Ms. Ingram reviewed the project cost summary for Measure Q and noted the District is at 100% spent. All Measure Q projects at Santa Ana College have been completed and Measure Q is now closed out.

Agenda item: Campus Facilities Meetings Update

Discussion: Meeting minutes were distributed from the SAC Facilities and Safety Committee meeting from April 19, 2022. Mr. Hoffman noted the committee reviewed the block schedule

that was created by a task force. The purpose of the block schedule is for students who are taking classes on campus to take as many classes as possible per section over the course of a day. A future agenda item that will be presented at the upcoming Facilities and Safety Committee meeting is a Safety and Facilities training calendar.

Meeting minutes were distributed from the SCC Facilities and Safety Committee meeting from April 18, 2022. Mr. Wales noted U-95 has been demolished and thanked the Facility Planning department for taking care of that project. The campus recently experienced a Stage 3 power alert and needs additional training on what to do during a power alert.

Agenda item: Meeting Schedule

Discussion: The next scheduled meeting is by email only on October 5, 2022 and the next scheduled in-person or Zoom meeting is on Wednesday, November 2, 2022 at 1:30pm. These dates were approved at the last PRC meeting along with the following dates: February 1, 2023 (Email Only); March 1, 2023 (In-person or Zoom); and May 3, 2023 (In-person or Zoom).

Agenda item: Other

Discussion: There were no comments.

Adjournment: Ms. Ingram called for a motion to adjourn the September 7, 2022 PRC meeting. Mr. Hoffman made a motion, seconded by Mr. Clacken and approved unanimously to adjourn at 2:32 p.m.



Physical Resource Committee 2022-2023 Committee Goals

- Review, assess, and provide information, retain feedback and address any questions on all capital construction projects, the 5-year facilities plan, state capital projects, local bond projects, including,
- Review of the scheduled maintenance projects if applicable, and changes to the facility master plans at each campus if applicable.



Physical Resources Committee Meeting Project Updates November 2, 2022





PROJECTS

- ▶ Dunlap Hall Renovation - Completed
- ▶ Central Plant & Infrastructure - Completed
- ▶ Johnson Student Center & Demolition - Completed
- ▶ Science Center & Building J Demolition - Completed



PROJECT UPDATE SANTA ANA COLLEGE SCIENCE CENTER & BUILDING J DEMOLITION

Project Summary:

- ▶ Construction of a new three-story, 64,785 square foot science center and 880 square foot greenhouse
- ▶ Programs Include: Division Office, Faculty Offices, (2) Standard Classrooms, (1) Large Classroom, (1) Large Divisible Classroom, (1) Engineering Lab & Support Space, (6) Biology Labs & Support Space, (2) Geology Labs & Support Space, (5) Chemistry Labs & Support Space, (1) Physics Lab & Support Space, Student Collaboration Areas
- ▶ Project includes demolition of (3) J Buildings

Current Status:

- ▶ Addressing warranty work on exterior plaster, fume hoods and greenhouse

Budget:

- ▶ \$61.88 million
- ▶ Note: In close-out phase and final expenditures pending





CURRENT CAPITAL PROJECTS RUSSELL HALL REPLACEMENT (HEALTH SCIENCES BUILDING)

Project Summary:

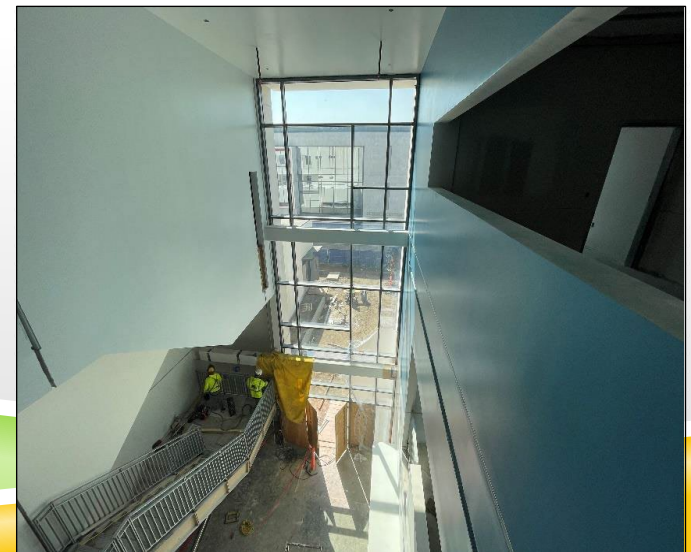
- ▶ Construction of a new 55,563 square foot Health Sciences Building to include Nursing, Occupational Therapy Assistant, Emergency Medical Technician, Pharmacy Technology, and 20 general classrooms and computer labs. The new building will be located south of the existing library and north of the new Science Center
- ▶ Demolition of existing Russell Hall Building

Current and Upcoming Activities:

- ▶ The entire building is almost completed with window/glazing installation. [Window testing underway.](#)
- ▶ Interior construction work continues.
- ▶ [New: Under review. Target occupancy Summer 2023 for Fall semester classes](#)
- ▶ [New: Under Review. Decommissioning of Russell Hall complete Summer 2023. Demolition of Russell Hall start Fall 2023. All phases of the project must be completed by Winter 2023/Spring 2024 to meet the State construction deadline \(subject to change\)](#)

Budget:

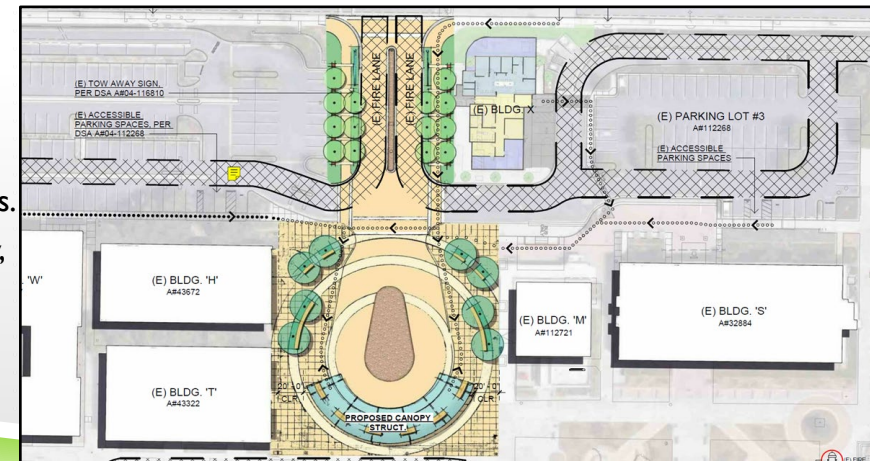
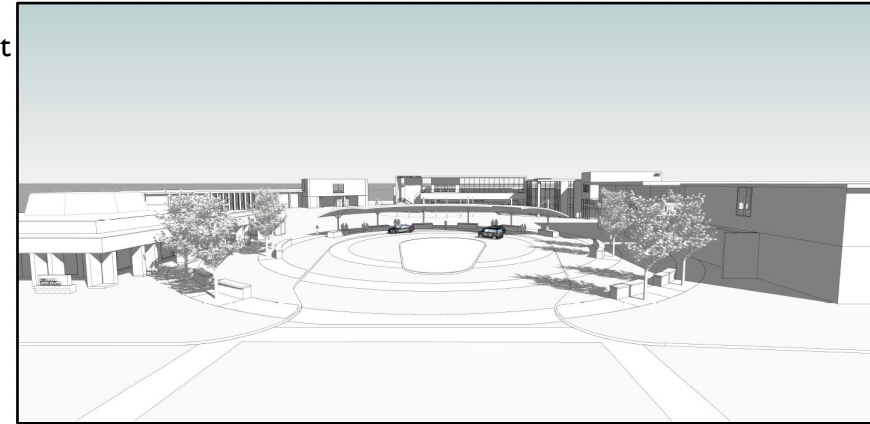
- ▶ \$58.8 million (budget under review)
- ▶ \$20,475,000 state funded (2020 estimated contribution)



CURRENT CAPITAL PROJECTS CAMPUS ENTRANCE IMPROVEMENTS

Project Summary:

- ▶ The Campus Entrance Improvement project is scheduled to start upon completion of the Russell Hall Demolition project around Winter 2023. The project objectives include traffic congestion reduction, improve pedestrian and vehicle circulation, remove accessibility barriers, increase bus/ride-share drop-offs, and improve the campus front entry.
- ▶ In an effort to minimize college impacts and provide flexible construction budget options, the project will be phased into three (3) phases.
- ▶ Phase 1 will consist of front entry renovations, softscape and hardscape improvements, the introduction of a new “hairpin” vehicular turn, shade structure and front entry plaza improvements.
- ▶ Phase 2 will consist of Parking Lot # 1 renovations with hardscape and softscape improvements and increased parking stalls counts.
- ▶ Phase 3 will consist of Parking Lot # 3 and # 4 renovations with hardscape and softscape improvements, increased parking stall counts, increased drop-off areas, and dedicated ride-sharing areas.
- ▶ All phases will improve traffic and pedestrian circulation & safety, and remove accessibility barriers.



Current Status:

- ▶ 60% construction document phase
- ▶ Coordinating construction phasing/logistics

Budget:

- ▶ \$5.3 million for Phase I only



CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
Barrier Removal Signage/Wayfinding (Exterior)	The award of bid was approved by the Board of Trustees on September 12, 2022. Construction began on October 17, 2022.	\$355,863



CURRENT CAPITAL PROJECTS SECONDARY PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
Johnson Student Center Mailroom Dutch Door	The project is currently undergoing punch-list work.	\$12,200
Johnson Student Center Mailroom Mail Slots	The project is currently in the procurement phase.	\$89,000
Science Center Greenhouse Gates	The project is currently undergoing punch-list work.	\$33,100



CURRENT CAPITAL PROJECTS SECONDARY RELOCATIONS, RECONFIGURATIONS & RESTORATION

PROJECT	STATUS	ESTIMATED BUDGET
MCHS Phase I Exterior Painting and Renovation	Middle College High School (MCHS) moved back to the two-story building. Exterior painting and reconfiguration of B33 for offices was completed. This project has been completed and is in the close-out phase.	\$170,120 (shared costs by College and SAUSD)
Human Services Division & Fire Tech Relocation	Relocation of Human Services Division into A113 and Fire Tech Department into B10 and VL203. Minor reconfiguration. This project is in the close-out phase.	\$41,000



CURRENT CAPITAL PROJECTS SECONDARY RELOCATIONS, RECONFIGURATIONS & RESTORATION

PROJECT	STATUS	ESTIMATED BUDGET
Temporary Village (TV) Phase 5A Fashion & Others	Reconfiguration of the Village Portables includes: Fashion Lab Renovation, Thrive Center Renovation, and Media Lab Renovation. Relocation of CEC Testing Center, CNA Home Health Care Lab, CEC offices, CEWD, Outreach, Temporary Thrive Center, Undocu-Scholars Program, Asian American Resource Program, and Umoja Program. This project is in the construction document phase.	\$431,000
TV Phase 5B 300 Removal & Lot 11	Removal of VL300 portable and restoration of Parking Lot 11 with installation of five electrical vehicle charging stations. The Notice of Completion was approved by the Board of Trustees on October 11, 2022. This project has been completed and is in the close-out phase and will be removed from future updates.	\$180,000
TV Phase 5C Demolition of B4-B8	Demolition of B4-B8 portables and site improvements after programs are relocated into the new Health Sciences Building. This project will be cancelled due to MCHS expanded use of B portables.	\$190,000
Building S – Safety Key Room	Reconfiguration of mail room for expansion of key inventory and access control system space needs for Campus Safety and Maintenance & Operations. 100% construction document phase completed and under review.	\$120,000

CURRENT CAPITAL PROJECTS PLANNING ACTIVITIES

PROJECT	STATUS	ESTIMATED BUDGET
Centennial Education Center Redevelopment	The internal Work Group met and has provided feedback to the architect on the various site redevelopment design options. Upcoming meetings are planned with the City of Santa Ana Work Group to discuss partnership with future improvements and operations. The internal work group will convene after further discussions with the city.	<p>\$209,690 (Study Only)</p> <p>\$1 million Improvement Contribution</p>



PROJECT	STATUS	ESTIMATED BUDGET
Bristol & 17th Street Property, Site Master Planning Study	The first phase of the planning and development assessment has been completed that included studying affordable student housing. It was determined affordable student housing was not ideal at this location and a future district-wide feasibility study will begin in this upcoming academic year as a part of SBI 69 grant funding. The second phase has commenced and will assess the feasibility of a hospitality/culinary/tourism program.	\$288,000 (Study Only)



CURRENT CAPITAL PROJECTS ORANGE EDUCATION CENTER SITE REMEDIATION AND REDEVELOPMENT

Project Summary:

- ▶ While undertaking a redevelopment design option to upgrade the building to meet the DSA building code standards, underground soil vapor contamination was discovered. Historical data revealed the existing building resided on a site that was previously used for industrial business use.
- ▶ As a result of newer environmental regulations and in order to meet Orange County Health Department requirements for commercial clean-up standards, it was determined the building would need to be demolished in order to clean up the soil vapors on the property. The building was demolished March 2020.
- ▶ Remediation efforts are underway.
- ▶ The District and College are exploring options of potential development of the 'non-impacted' area of the site that occur within a target budget of available funds.



Current Status:

- ▶ The remediation system installation is substantially complete with closeout activities continuing.
- ▶ An RFP for remediation system maintenance services was issued. [Working on retaining maintenance services contract.](#)
- ▶ The environmental consultant is coordinating with the Orange County Health Care Agency to commence the vapor sampling program once the Air Quality Management District approves the permit to operate the system.
- ▶ Exploring various development options which may include modular construction and/or other partnerships.

Budget: under review
\$33.53 million allocated

- \$1.34 million Measure E
- \$3.66 million SAC Redevelopment Funds
- \$4 million SCC Redevelopment Funds
- \$7 million Stabilization Funds
- \$14.43 million one-time Mandated Cost funds (State Budget Act)
- \$3.1 million from Settlement

CURRENT CAPITAL PROJECTS

CAMPUS ENTRANCE IMPROVEMENTS PHASE I

Project Summary:

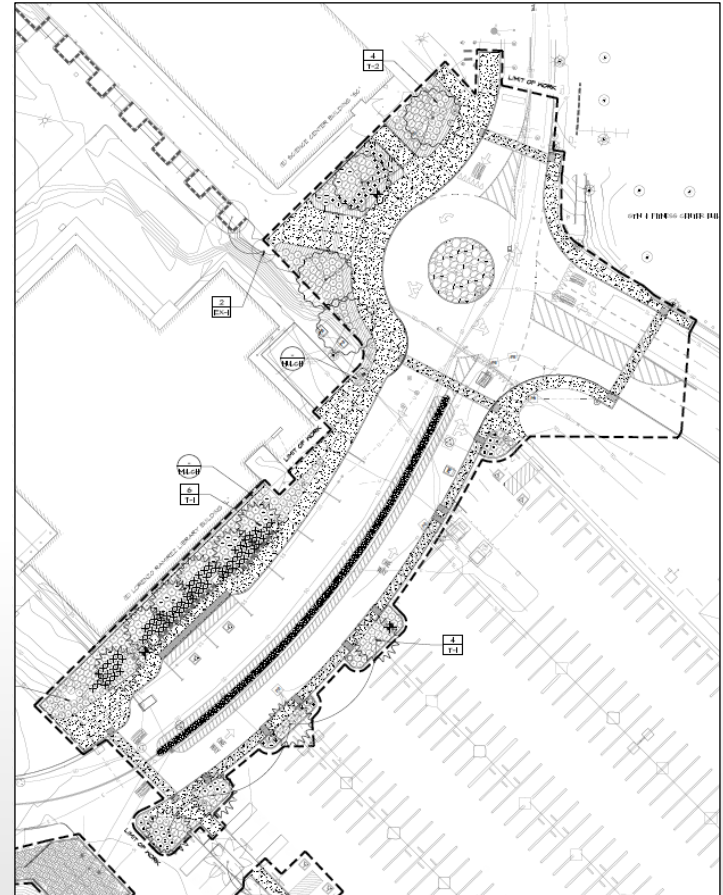
- ▶ This project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ Phase I includes the construction of a new roundabout and drop off east of the Library, between parking lot 6 and the East Chapman entry, which is in alignment with the Campus Facility Master Plan.

Current Status:

- ▶ Submitted to DSA Spring 2022
- ▶ The DSA approved the plans in Fall 2022
- ▶ In bidding phase
- ▶ Target out to bid Winter 2022
- ▶ Target construction March 2023 – March 2024

Budget:

- ▶ \$4.1 million (under review)



CURRENT CAPITAL PROJECTS CAMPUS ENTRANCE IMPROVEMENTS PHASE 2

Project Summary:

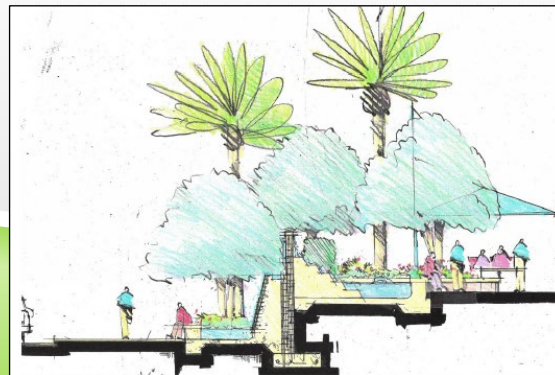
- ▶ This project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ Phase 2 will consist of path of travel improvements from the main Chapman entrance west sidewalk up through Strenger Plaza, fountain improvements, and hardscape/landscape work adjacent Buildings D, E and the Library.

Current Status:

- ▶ In construction document phase (delayed due to additional survey required)
- ▶ DSA submittal anticipated July 2023
- ▶ DSA approval anticipated Fall 2023 (under review)
- ▶ [Target out to bid Winter 2023 \(under review\)](#)
- ▶ Target construction start Spring 2024 (under review)

Budget:

- ▶ \$7.1 million (under review)





CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
Barrier Removal Signage & Wayfinding	The award of bid was approved by the Board of Trustees on July 11, 2022 and the contract start date was August 29, 2022.	\$373,378
Erosion Control	Construction is anticipated to be complete November 2022.	\$178,600
Building D Restroom Renovations (Multi-User & Single User)	The award of bid was approved by the Board of Trustees on June 27, 2022 and the contract start date was August 15, 2022. The first phase of demolition has been completed. The contractor was issued a default letter and the project is delayed. The District is in discussions with legal counsel and the bonding company.	\$1,327,810
Soccer POT & Seating Repairs	This project includes removing and replacing the existing concrete walkway with compliant slopes. The project is at 50% construction document phase.	\$150,000
Barrier Removal Lot 2 (S) and 7 Crosswalk Improvements	The award of bid was approved by the Board of Trustees on August 8, 2022 and the contract start date was September 12, 2022.	\$1,327,810 (under review)
M&O MI01 Modifications	This is secondary project related to the new Johnson Student Center. This project is currently in the procurement phase.	\$45,000

2022-2023 SCHEDULED MAINTENANCE (SM23) PROJECTS

State Allocation

- ▶ Allocation for Scheduled Maintenance and Instructional Equipment from the State is \$18,882,875. All funding will be allocated to Scheduled Maintenance only.
- ▶ SAC \$9,862,875
- ▶ SCC \$7,230,000
- ▶ DO \$1,790,000

2021-2022 SCHEDULED MAINTENANCE (SM22) PROJECTS

State Allocation

- ▶ Allocation for Scheduled Maintenance from the State is \$11,386,817
- ▶ SAC \$7,284,610
- ▶ SCC \$3,602,207
- ▶ DO \$500,000



SCHEDULED MAINTENANCE PROJECTS (SM22)

PROJECT	STATUS	ESTIMATED BUDGET
Buildings G, H, & W HVAC Replacement	The agreement for architectural services was approved by the Board of Trustees on May 16, 2022. The project kick-off meeting occurred on June 4, 2022. The site assessment was completed. The architect and the District are reassessing the scope to meet the target budget.	\$2,435,500
Buildings F, I, & J Roof Replacement	The contract start date was September 12, 2022. Building F is 95% complete, Building I is 80% complete. During a site conditions assessment of Building J the project team discovered damaged ceiling joists. The District's structural engineer provided a remediation repair plan and the contractor will replace the joists before starting roofing work in mid-November 2022. The project is delayed.	\$1,948,787
Barrier Removal Campus-wide	Various barrier removal projects. The District is working through scope development and the projects are currently in the planning phase.	\$200,000
Buildings L, T, & X HVAC & Roof Replacements	The agreement for architectural services was approved by the Board of Trustees on May 16, 2022. The project kick-off meeting occurred on June 4, 2022. The site assessment was completed. The architect and the District are reassessing the scope to meet the target budget.	\$2,700,323



2019-2020 SCHEDULED MAINTENANCE (SM20) PROJECTS

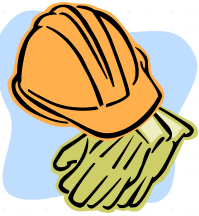
Santa Ana College

State Allocation 2020 \$229,136

- ▶ Water Conservation Irrigation Controller Upgrade Phase 2
- ▶ Campus-wide Drinking Fountains

SCHEDULED MAINTENANCE PROJECTS (SM20)

PROJECT	STATUS	ESTIMATED BUDGET
Water Conservation Irrigation Controller Upgrade Phase 2	This project is in the close-out phase.	\$150,000
Campus-wide Drinking Fountains	This project includes removing and replacing existing non-compliant drinking fountains at Santa Ana College with compliant drinking fountains and bottle fillers. In the bidding phase.	\$160,000



2018-2019 SCHEDULED MAINTENANCE PROJECTS (SM19)

Santa Ana College

State Allocation 2019 \$431,479

- ▶ BR Library Restroom Upgrade - Completed

Santiago Canyon College

State Allocation 2019 \$184,920

- ▶ Barrier Removal Projects
- ▶ Campus-wide Handrail Repairs



PROJECT	STATUS	EXPENDED AMOUNT
BR Library Restroom Upgrade (SM 18-19)	This project has been completed. The District has discovered a defect with the sewer installation after completion of the project and has defaulted the contractor. The District is working with the bonding company and legal counsel. The repair work is delayed.	\$445,302 * \$13,823 funded from Capital Outlay due to budget short fall.



**Santiago
Canyon
College**

2021-2022

SCHEDULED MAINTENANCE PROJECTS (SM22)

PROJECT	STATUS	ESTIMATED BUDGET
Buildings A, B, D, G, H, SC Enclosure Repairs	The award of bid for Buildings D, E, H, G, L and SC Roof Repairs was approved by the Board of Trustees on September 12, 2022. The project is in construction.	\$2,802,207
Building G Pool Repair	Pool re-plaster and concrete repairs. In the design phase.	\$200,000
A&B Plaza Entry	The award of bid was ratified by the Board of Trustees on September 12, 2022 and the contract start date was August 22, 2022. Demolition and new concrete is complete. Awaiting handrail delivery for final installation.	\$132,000 (under review)
CDC Repairs	The project is in the planning phase.	\$100,000
Buildings A & B Air Handler	Retrofit and repair various HVAC equipment at Building A and B. The project is currently in the bidding phase.	\$400,000
Buildings C, D, & U HVAC Replacement	Replacement and upgrades in buildings C, D, U will no longer be utilizing college HEERF funds and is instead funded under 22/23 State Scheduled Maintenance. The project is currently in the design development phase.	\$345,000



SCHEDULED MAINTENANCE PROJECTS (SM19)

PROJECT	STATUS	ESTIMATED BUDGET
Campus-wide Handrail Repairs	The award of bid was ratified by the Board of Trustees on September 28, 2022 and the contract start date was September 12, 2022.	\$100,000 (under review)



Santiago Canyon College

State Allocation 2018	\$1,371,504
Fund 13	\$628,000
	<hr/>
	\$1,999,504

- ▶ All to be allocated to Barrier Removal projects



SCHEDULED MAINTENANCE PROJECTS (SM18)

PROJECT	STATUS	ESTIMATED BUDGET
Perch Café Repairs	The project is in the close-out phase.	\$80,000 (under review)

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase 4A East Chapman Entrance Improvements	The project has been completed.	\$269,480 (*Funded by both SM17 & SM18)
Barrier Removal Phase 4A Concession Walkway Repairs Phase 2	The project has been completed.	\$91,516
Barrier Removal Phase 4A Lot 2 North Crosswalk Improvements	The project has been completed.	\$66,225
Barrier Removal Phase 4A Bldg D Elevator	The project has been completed.	\$200,344
Barrier Removal Phase 4B Broadmoor Trail Repairs	The project has been completed.	\$656,000 (SM) (*\$141,671 funded from Capital Outlay)

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase 4C Lower Toilets in Building E	The project has been completed.	\$10,970
Barrier Removal Phase 4C Science Center Stairwell Wheel Guard	The project has been completed.	\$10,548
Barrier Removal Phase 4C Stair Treads	The project has been completed.	\$16,500
Barrier Removal Phase 4C Parking Ticket Kiosks	The project has been completed.	\$119,687
Barrier Removal Phase 4C Curb Ramp Removal (adjacent Building E)	The project has been completed.	\$28,061
Barrier Removal Phase 4C Loading Zone Repairs (main entry/fountain location)	The project has been completed.	\$65,000



- ▶ Blaser Settlement deficiency items completed to date: 372 out of 418 exterior (89%) deficiencies have been corrected and 202 completed out of 241 items for interior (84%). Overall, the Blaser Settlement barrier corrective items are 87% complete. Multiple projects are currently in various phases of planning, design and construction.



2021-2022 SCHEDULED MAINTENANCE PROJECTS (SM22)

PROJECT	STATUS	ESTIMATED BUDGET
Window Gasket Replacement at District Office	The window and building envelope assessment was completed and is pending further scope review and recommendations on how to proceed.	\$500,000



CURRENT TEST PILOTS ACCESS CONTROL & KEY PROJECTS DISTRICT-WIDE

PROJECT	STATUS	ESTIMATED BUDGET
SAC Bldg D	Building D 100% construction documents have been completed and plans are being prepared to submit to DSA in November 2022.	\$1,626,855
SAC CEC (mechanical re-key only)	The rekey to Medeco cylinders is completed. The project is in the close-out phase. The test pilot of the key inventory and distribution software continues.	\$96,000
SCC Bldgs D & H	The design has been completed and submitted to DSA back in June 2022. The architect is addressing DSA back check comments.	\$3,225,787
DO	Schematic design has been completed. The design team has proceeded with the Design Development phase and will submit for District's review November 2022.	TBD

- ▶ The Work Group met in September 2022 to discuss several operational and project issues regarding on-going test pilots and review of the AR 350I. Revisions to the AR 350I are under review.



DISTRICT-WIDE PLANNING

Student Housing Feasibility Study (SB 169 Grant Funding)

- ▶ The agreement for consulting services for a District-wide Student Housing Feasibility Study was approved by the Board of Trustees on October 24, 2022 in anticipation of State Chancellor's Office allocation.
- ▶ Kick-off work in November and a survey will be forthcoming.

Sustainable Master Plan Update

- ▶ Staff is reviewing the 2015 Sustainability Master Plan goals and objectives to prepare for an update to the plan.
- ▶ Due to evolving State goals and priorities the District is reviewing the feasibility and impact of alignment with the State's plan.
- ▶ This information will assist the Sustainable RSCCD Committee and work group.



QUESTIONS





SAC FACILITIES & SAFETY MEETING
 MINUTES – MAY 17, 2022
 1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore-Jones	Marty Rudd, Co-Chair	Nicole Patch		
Jim Kennedy	Veronica Oforlea	Tommy Strong	Jim Isbell		
Vaniethia Hubbard	Jennie Adams	Monica Zarske	Darren Hostetter	District Liaison	
Jeffrey Lamb	Shannon Kaveney	John Zarske	Suanne Oh	Carri Matsumoto	Joe Melendez
Don Maus					
			Bold = present		
Guests				Campus Safety & Security	
Denise Bailey	Rudy Delgadillo	Craig Takahashi		Dave Waters	
Amberly Chamberlain	Bill Reardon	Ellen Alanis		ASG Representative	
Dawn McKenna	Suniya Malhotra				
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:37pm Adjourned at 2:28pm.	
2. PUBLIC COMMENTS					
	None				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of April 19, 2022			Motion moved to approve the April 19, 2022 minutes by Monica Zarske, 2 nd by John Zarske.	
4. ACTION ITEMS					
	DISCUSSION/COMMENTS				
	Facilities and Safety Meeting Calendar – reviewed and discussed			Motion to approve the FY22.23 Facilities and Safety Meeting Calendar by Monica Zarske, 2 nd by Don Maus.	

5. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Carri Matsumoto thanked the Committee for rounding out this year’s activities related to the Districts’ Master Plan. She also added that an email was sent to this Committee with the updated Draft Facilities Master Plan for comments and/or suggestions. They are working on the edits to get to a final Facilities Master Plan by the end of the month along with a final approval The 5-year Annual Capital Construction plan that is submitted to the State every year will be submitted to the Board for approval either June or July. She also thanked Suniya Malhotra for all her hard work on this project. She also thanked the Committee members for participation and Ellen Alanis for keeping everyone on task.</p> <p>Project Update Report – Rudy Delgadillo reported that the Russell Hall Replacement project (Health Sciences Bldg.) has about 50 – 60 crew members on site every day. Most of recent construction activities are related to the interior and exterior metal framing on all levels of the building. Interior mechanical, electrical and fire protections are being installed, as well as early drywall installation. Exterior erection of the scaffolding and tarping is completed. Roofing activities are scheduled start in a couple of weeks. The project exterior plaster mockup is mostly completed, and water tested which passed with flying colors. Carri added that state approval was received to move forward with the procurement of furniture and equipment. We are still on target for a summer occupancy and a fall 2023 semester opening. After fall 2022, decommissioning of Russell Hall will begin.</p> <p>Russell Hall Demolition/Campus Entrance Improvement Project Update – Carri reported that the demolition plans need to be approved by the state and then bids need to go out in the spring for a summer start of the demolition. The demolition will be ongoing during the semesters. She also reported on the Campus Entrance Improvement project. This project is scheduled to start upon the completion of the Russell Hall demolition project. The plans are currently being worked on. Both projects are impactful to the front of the entrance. Keeping the front entrance open during the projects will be a challenge. If it is not safe to keep the entrance open or partially open, it will be closed. After removing the leased portables in lot #11, there will be 70 parking spaces available and charging stations. This is being done in case the closure of lot #1 is needed.</p> <p>Joe Melendez added that the demolition can be a 6-month duration and the campus entrance project will be about 10 months of construction. It gets</p>	<p>The Centennial Education Center Planning Working Group Progress presentation will be sent out to this committee via email.</p>

	<p>dangerous when you mix student traffic, pedestrians, and construction truck traffic. Any minor mishap can become a serious issue. We are looking at a closure beginning end of summer 2023 to end of fall 2024.</p> <p>Carri reported that the Bristol & 17th Site Master Plan is not completed yet. They got through halfway and completed some work relative to the study of highest and best value and development and looked at student housing scenarios. After regrouping, a second phase was created that would look at a market demand study. They plan on reconvening in the fall with a workgroup from the campus. They were asked to look at the viability of a culinary/hospitality program. Therefore, a market data scanning of the community will be conducted and discussed in the fall.</p> <p>Carri added that they are continuing to work on all the scheduled maintenance projects and there is a significant allocation again for next year. In the Science Center there is still an ongoing investigation of the fume hoods. A 3rd party, independent engineer has been hired for an assessment. They are still studying the plaster issue. They are still investigating and correcting the sewer/plumbing issues in the Johnson Student Center (JSC). Joe Melendez added that the first area in the JSC has been corrected. They will continue with the Health and Wellness area issues. A construction alert will be issued soon. The work is taking place from midnight to 6am in the morning and there is good containment of the dust and debris.</p>	
<p>6. STANDING REPORTS</p>	<p>DISCUSSION/COMMENTS</p>	<p>ACTIONS/ FOLLOW UPS</p>
	<p>Student Report – none</p> <p>Facilities Report – Shannon Kaveney reported that they are continuing to install plexiglass throughout the campus.</p> <p>Safety and Security Report – Lt. Waters reported that EOC training for the District will take place on June 16th, 8am – 12pm. After the District training, Chancellor’s Cabinet and SCC will follow. The Emergency Response Manual and the Training Calendar will be updated. The topics in the calendar will be current and meaningful to the management on campus. The Building Captain and Floor Warden lists will also be updated.</p> <p>Risk Management Report – Don Maus reported that no new Workmen’s Comp cases since the last meeting. The COVID 19 positive cases had an uptick in January and fell in March. Now we are seeing a slight uptick in April and May.</p>	

	The current cases have been random throughout the campuses.	
7. ACCREDITATION		ACTIONS/ FOLLOW UPS
	Monica Zarske reported that there is nothing new at this time for accreditation.	
8. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
9. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Draft Safety and Security Training Calendar – Dr. Hoffman asked for input or recommendations to the training calendar. Lt. Waters and Chief Webb are reaching out to their peers to see what other types of trainings they are doing and to see if they should be on our list as well. It was expressed that faculty need to remain on campus during an emergency. Dr. Oforlea suggested that we use the TV monitors in the Johnson Student Center to post any emergency messages for students during the first two weeks of the semester. Don Maus suggested to show a short video on the monitors as well.</p> <p>Committee Membership – New Faculty Appointees – Monica Zarske reported that there are up to three positions open but will need confirmation on those that will be added to this committee. Monica will report back after her meeting with Academic Senate.</p>	<p>Additions to the Training Calendar will be made and brought back at the next meeting as a first read.</p> <p>Reviewing the emergency video before using it on the Johnson Student Center.</p>
10. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
11. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: September 20, 2022	

SUBMITTED BY Maria Cardona



SAC FACILITIES & SAFETY MEETING
 MINUTES – SEPT. 20, 2022
 1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore-Jones	Jason Huskey, Co-Chair	Nicole Patch		
Jim Kennedy	Veronica Oforlea	Marty Rudd	Jim Isbell		
Vaniethia Hubbard	Jennie Adams	Monica Zarske	Darren Hostetter	District Liaison	
Jeffrey Lamb	Shannon Kaveney	John Zarske		Carri Matsumoto	Joe Melendez
Don Maus	Rebecca Barnard			Tae Kim	
			Bold = present		
Guests				Campus Safety & Security	
Amberly Chamberlain	Rudy Delgadillo	Mike Delaby		Dave Waters	
Dawn McKenna	Bill Reardon			ASG Representative	
				Ruben Hernandez	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:32pm Adjourned at 2:47pm.	
2. PUBLIC COMMENTS					
	<p>Amberly Chamberlain reported that there are a few productions coming up. She also added that the lobby door had been bashed in and boarded up. She was hoping to hear the update on this incident. She also brought up the water filtration systems in the dressing rooms. She would like to see them placed in the dressing rooms as soon as possible.</p> <p>Shannon Kaveney reported that on Sunday, someone ran through the glass door of the theater and then someone drove their car through a barrier on campus. He added that he will look into the filtration system request.</p>				

3. MINUTES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Approval of May 17, 2022	Motion moved to approve the May 17, 2022 minutes by Monica Zarske, 2 nd by John Zarske. Motioned carried unanimously.
4. ACTION ITEMS	DISCUSSION/COMMENTS	
	<p>2nd Read Committee Membership – The committee reviewed and discussed the membership list. Discussion was presented that CEFA faculty are represented by the Academic Senate. Therefore, the need for a CEFA Rep is not necessary to be on the membership list.</p> <p>2nd Read Draft Safety and Security Training Calendar – Lt. Waters reported that the evacuation drill listed in September will be combined with the Great Shake out in October.</p> <p>Monica Zarske asked if dates can be added to this Training Calendar Dr. Barnard asked to also include times to the calendar. Lt. Waters will work on this request.</p>	<p>Dr. Hoffman will work on recruiting two Administrators.</p> <p>Motion moved to approve the Committee Membership list as determined by the Committee and to reflect the revised Membership list in the Participatory Governance Handbook by Monica Zarske, 2nd by John Zarske. Motioned carried unanimously.</p> <p>Motion moved to approve the amended Safety and Security Training Calendar by Monica Zarske, 2nd by Shannon Kaveney. Motioned carried unanimously.</p> <p>Lt. Waters will send out an email regarding the Great Shake Out as soon as possible.</p>
5. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Project Update Report – Carri Matsumoto reported the following highlights:</p> <p>Science Center – still working on some warranty issues; 1) trying to determine the cracking in the plaster of the exterior part of the building, 2) still working on a fix for the fume hoods.</p> <p>Greenhouse – still working on the corrective issues on the greenhouse.</p> <p>Russell Hall Replacement Project (Health Sciences Building) – is currently in construction. Roughly \$9M has been used from the Measure Q funds for this project. Going through some Furniture, Furnishings and Equipment (FF&E) procurement. Currently experiencing a lot of material supply chain disruptions. Has impacted the construction industry. We might experience escalation and</p>	

delays. Working with contractors on mitigating delays and working scheduling proper procurement. If we fall into a recession, the struggles will continue significantly for this project.

Rudy Delgadillo reported that they are about 70% complete in this project. Concentrating on the interior overhead, miscellaneous metal framing, drywall activities, painting, working on the acoustic ceiling and ceramic tile installation. On the exterior they are finishing up the plaster activity, building the electrical mechanical rooms and the roofing activities are just about complete. The exterior site utilities are being worked on, hardscape and the elevator activity. In the next couple of months permanent power will be in the building, the start up of the systems and interior finishes. Windows will be tested for water intrusion.

Carri added that if we stay on target, the decommissioning of Russell Hall will take place Fall 2023. Everyone should be moved by the summer of 2023 and start in the new building for the Fall semester.

Monica Zarske asked if movement of classes taking place in surrounding buildings such as Hammond Hall may need to be moved due to the noise level when Russell Hall comes down. Carri reported that that is not known at this time. However, if classes can be relocated, it would be a good idea. Another discussion regarding the logistics can take place later.

Jesse Melendez added that discussion with Dean Eidgahy have taken place to discuss relocation of programs. A meeting is to be scheduled to discuss any moves. A meeting will also take place with the Chairs of Hammond to discuss the demolition process and details.

Campus Entrance Improvement Project – to take place after the demolition of Russell Hall. This is still in the design/construction phase.

Current Capital Projects: CEC Redevelopment Project – continuing to work with the city to discuss the redevelopment of Centennial Education Center. Bristol & 17th Project – kicking off a study to assess the feasibility of hospitality/culinary and tourism program.

Scheduled Maintenance – an allocation of \$18.8M for scheduled maintenance from State. The scheduled maintenance list is underway and expected to be completed by September. The District is required to submit the list to the State

	<p>by October. A decision needs to be made as to how much of the \$18.8M will be used for deferred maintenance or instructional equipment. All the project requests from both SAC and SCC are being analyzed and assessed and a recommendation will be made on how the allocation will be spent. There is an over \$400M need districtwide on scheduled and deferred maintenance projects. She added that they are working to close out previous projects by the end of the year and start planning for new projects for the coming year.</p> <p>The campus-wide drinking fountains project is almost ready to go out to bid. Joe Melendez reported that there is a list of areas that will receive installation of replacement/new drinking fountains/bottle fillers. They will check to see if Phillips Hall's dressing room location is on that list to address Amberly Chamberlains earlier concern.</p> <p>Carri reported that they are still working on the Library Restroom project due to a construction defect. They are working through a warranty claim. There are problems with the contractor working on this project and work will stop immediately. This will be reassessed and brought back later.</p> <p>Carri stated that they are still assessing the access control and key projects. The workgroup is reconvening to discuss operational and project issues regarding on-going pilots and review of the AR 3501. They are also going to test pilot an electronic key request form.</p> <p>Carri thanked the committee for all their work on the Facility Master Plan. She reported that the Board is going to consider a Bond Measure for 2024. The District was awarded a grant under SB 169 to do a districtwide Student Housing Feasibility Study. An RFP will go out to get this study started.</p> <p>Carri added that a bond in 2024 is needed to complete the projects under the Facilities Master Plan.</p>	
6. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Student Report – none</p> <p>Facilities Report – Shannon Kaveney reported that they are working with campus safety regarding radio usage and upcoming evacuation drill. He added that random drills can be valuable as opposed to a scheduled one. John Zarske reported that evacuation drills should be scheduled or there will be major pushback from faculty. Dr. Hoffman added that Shannon has been involved in</p>	

	<p>hiring committees to hire necessary M & O personnel.</p> <p>Safety and Security Report – Lt. Waters reported that they are still working to finalize the virtual parking system. An email will go out with an update. He reported that the license plate reader has been installed at both campuses. He added that there have not been many parking issues as SAC. SCC has had a bit of an issue with students parking in the faculty spots. He explained that there should not be an issue when a few guests come to campus. Their license plates will be added to the system. However, for larger events, parking lots may need to be assigned so that no citations are issued. They are still working on minor glitches to the system.</p> <p>Risk Management Report – Don Maus had to leave early but will assign an alternate for this committee.</p>	
7. ACCREDITATION		ACTIONS/ FOLLOW UPS
	Monica Zarske reported that there is nothing to report on at this time.	
8. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
9. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Committee Goals – The goals were presented as a first read.</p> <p>Facilities Use Calendar – Dr. Hoffman reported that the purpose of the Facilities Use Calendar was created to be populated with all the events taking place on campus based on the internal and external Facilities Use Applications submitted. Norma Castillo will send out an email to all SAC and CEC email users with step-by-step instructions on downloading the calendar to your desktop.</p>	<p>Any editions or comments to the Committee Goals are to be sent to Maria Cardona. They will be discussed and approved at the next meeting.</p> <p>Motion moved to approve the rolling out of the Facilities Use Calendar by Monica Zarske, 2nd by John Zarske. Motioned carried unanimously.</p>
10. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
11. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: October 18, 2022	

SUBMITTED BY Maria Cardona

Santiago Canyon College Facilities & SAFETY Committee

Minutes

May 16, 2022

Attendees: Scott Sakamoto, Arleen Satele, Ambar Nakagami, Martin Stringer, Veselka Danova, Jacob Bereskin,
Absent: Jim Granitto, Alex Letourneau, Alicia Ayers, Zulema Mendez, Jeff Wada, Kate Kosuth-Wood, Will Lennertz, Jovannys Mejia
Guest: Chuck Wales, Carri Matsumoto, Suniya Malhotra, Joe Melendez

[Facilities and Safety website](#)

Zoom Link: <https://cccconfer.zoom.us/j/7808080493>

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from April 18 st , 2022 meeting	Will do email approval (minutes were approved)	Scott Sakamoto
2. INTRODUCTIONS/ANNOUNCEMENTS	1. Today is Jacob's last meeting as ASG rep. on F&S.	
3. District Presentations	<ol style="list-style-type: none"> 1. See the attachment on the F&S site 2. We plan to begin the entrance improvement project next year. 3. There are many scheduled maintenance projects for next year. 4. Continue with barrier removal next year. 	District Facilities (See Facilities and Safety site for PP)
4. Public Safety	1. See F&S site for active shooter informative link.	
5. College Facilities Update	1. We are running into labor and material problems.	Chuck Wales
6. Hawk's Nest Food Pantry	No update	Jovannys Mejia
7. Accomplishments and Goals	<p>Accomplishments:</p> <ol style="list-style-type: none"> 1. F&S served as a working group participating in the FMP update. 2. Completed Facilities resource request rankings. 3. Participated in annual Great American Shakeout. 4. Campus police are in the process of completing new access control for S-building. 5. Maintained a safe work environment in a pandemic. 6. Received funding for a Basic Needs Center. <p>Goals:</p>	

	<ol style="list-style-type: none"> 1. Continue resource request rankings, participation in safety drills, maintain a safe work environment. 2. Continue work towards a smoke free district. 3. Continue work on the FMP. 4. Open the Basic Needs Center. 	
8. NEW BUSINESS /OTHER		
OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	No further action. Remains open	Pending Funding.
3. Naming of Buildings - Process	No further action has been taken.	Progress report will be provided.
Next Meetings	Fall 2022 Facilities and Safety meetings (Zoom 3:00pm- 4:30pm) September 19, 2022 October 17, 2022 November 21, 2022	

**Santiago Canyon College
Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate, and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

(Approved by RSCCD Board of Trustees, 12-04-17)

Santiago Canyon College Facilities & SAFETY Committee

Minutes

September 19, 2022

Attendees: Scott Sakamoto, Arleen Satele, Martin Stringer, Veselka Danova, Alex Letourneau, Alicia Ayers, Zulema Mendez, Jeff Wada, Will Lennertz, Jovannys Mejia
Absent: Jim Granitto, Kate Kosuth-Wood, Ambar Nakagami
Guest: Mike Jensen, Chuck Wales, Carri Matsumoto, Tae Kim

[Facilities and Safety website](#)

Zoom Link: <https://us06web.zoom.us/j/7808080493>

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from May 16 st , 2022 meeting	Minutes Approved.	Scott Sakamoto
2. INTRODUCTIONS/ ANNOUNCEMENTS	<ul style="list-style-type: none"> • 9/22: Mayor debate in H-106 • 9/27: The museum of teaching and learning opens for a semester long exhibit 	
3. District Presentations	<ul style="list-style-type: none"> • FMP update is complete • Potential attempts for a bond in 2024 • Sustainability plan update is coming 	District Facilities (See Facilities and Safety site for PP)
4. Public Safety	<ul style="list-style-type: none"> • Staff parking spots are back • There is progress with license plate readers for new parking permits • Great American Shake out is on 10/20 at 10:20 am and 7:20 pm 	Frank Prado
5. College Facilities Update	<ul style="list-style-type: none"> • Edison power hit on July 26 damaged equipment in multiple buildings. We are continuing to repair/tally the damage and will likely file an insurance claim. • Covid ventilation/previous low occupancy rates and recent weather have all contributed to high AC compressor failure rates. • Construction projects are underway for ADA path corrections, AC unit replacement in D, CDC and U village, Campus signage, D restroom renovations and roof projects starting soon on L, H and SC, basic needs center renovation in A building. Pool and softball field work • U95 is gone • Staffing and material pricing/availability continue to be an issue across the board. Timing for material and repairs are often spanning months. 	Chuck Wales

6. Hawk's Nest Food Pantry	<ul style="list-style-type: none"> Hours: Monday: 1pm-5pm, Tuesday: 9am-1pm, 2pm-6pm, Wednesday: 8:30am-12pm, 1pm-5pm 2021-2022 Academic Year Numbers Duplicated: 2684 Unduplicated: 754 When breaking down unduplicated household information, we served about 2183 adults, 1031 children, and 560 seniors. HNFP and other basic needs are working on moving to the A-building 	Jovannys Mejia
7. Review of F&S mission, responsibilities, and membership	Reviewed with no suggested changes	
8. NEW BUSINESS /OTHER		
OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	No further action. Remains open	Pending Funding.
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(Approved by RSCCD Board of Trustees, 12-04-17)