

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
2323 North Broadway via Zoom
Santa Ana, California**

**BOARD FACILITIES COMMITTEE MEETING
Tuesday, September 7, 2021**

MINUTES

1. PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 3:31 p.m. by Mr. David Crockett. Other member present: Mr. Larry Labrado.

Staff present: Anabelle Cabrera, Iris Ingram, Marvin Martinez, Carri Matsumoto, Joe Melendez, Darryl Taylor, and Ms. Debra Gerard as record keeper.

Guest Present: Merritt Brooks, BoardDocs Trainer

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Crockett.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes of August 2, 2021, Board Facilities Committee Meeting

It was moved by Mr. Labrado and seconded by Mr. Crockett to approve the minutes of August 2, 2021. The motion carried with the following vote: Aye – Mr. Crockett and Mr. Labrado. After training, committee members used the online voting method.

1.5 BoardDocs Training

Committee members received training from Merritt Brooks from BoardDocs relating to participating in meetings via BoardDocs.

2. REVIEW OF FACILITIES ITEMS

2.1 Review of Agreement with SVA Architects, Inc. for Professional Consulting Services for Facility Site Master Planning for Bristol and 17th Street property at Santa Ana College

The committee reviewed the agreement with SVA Architects, Inc. for professional consulting services for facility site master planning for Bristol and 17th Street property at Santa Ana College. The committee recommended the agreement be taken to the full board for consideration.

2.2 Review of Ratification of Change Order #2 for McCarthy Building Companies, Inc. for RFP #1718-173 Lease-Leaseback Construction Services – Science Center at Santa Ana College

The committee reviewed change order #2 for McCarthy Building Companies for RFP #1718-173 Lease-Leaseback Construction Services - Science Center. The committee recommended the change order be taken to the full board for consideration after discussion during closed session.

2.3 Review of Acceptance of Completion of RFP #1718-173 for Lease-Leaseback Construction Services – Science Center at Santa Ana College and Approve Recording a Notice of Completion

The committee reviewed the completion for RFP #1718-173 Lease-Leaseback Construction Services - Science Center. The committee recommended the notice of completion be taken to the full board for consideration after discussion during closed session.

Mr. Crockett asked that a future agenda item include items relating to climate, electric vehicles and preparing the district for sustainability.

3. ADJOURNMENT

3.1 Committee Chair adjourns the meeting

Mr. Crockett declared the meeting adjourned at 4:16 p.m.

Minutes approved: October 4, 2021