

**BOARD FACILITIES COMMITTEE MEETING**

**Thursday, September 5, 2013**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Mr. Larry Labrado. Other members present: Ms. Nelida Mendoza Yanez and Mr. Jose Solorio.

Staff present: Mr. Peter Hardash, Ms. Carri Matsumoto, Dr. Raúl Rodríguez, and Ms. Debra Gerard as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Ms. Mendoza Yanez.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Ms. Mendoza Yanez, seconded by Mr. Labrado, and carried unanimously to approve the minutes of August 15, 2013.

**2.0 REVIEW OF FACILITIES ITEMS**

2.1 Approval of Agreement with HMC Architects for Comprehensive Master  
(5.5) Planning Services

The committee reviewed the agreement with HMC Architects to complete the update to the 2013 Comprehensive Master Planning Services for the district.

2.2 Approval of Change Order #5 for Bid #1180 – Perimeter Site Improvements for  
(5.6) Santa Ana College (SAC)

The committee reviewed change order #5 for Bid #1180 for WoodCliff Corporation for perimeter site improvements at SAC.

## **2.0 REVIEW OF FACILITIES ITEMS – (cont.)**

- 2.3 Approval of Change Order #1 for Bid #1134 – Landscaping for Chapman Entry Drive and Learning Resource Center Parking Lot at Santiago Canyon College (SCC)  
(5.7) The committee reviewed change order #1 for Bid #1134 for Tropical Plaza Nursery, Inc. for landscaping for Chapman entry drive and Learning Resource Center parking lot at SCC.
- 2.4 Approval of Change Order #1 for Bid #1136 – Concrete for Chapman Entry Drive and Learning Resource Center Parking Lot at Santiago Canyon College  
(5.8) The committee reviewed change order #1 for Bid #1136 for Guy Yocom Construction, Inc. for concrete for Chapman entry drive and Learning Resource Center parking lot at SCC.
- 2.5 Approval of Change Order #11 for Bid #1138 – Structural Steel for Humanities Building at Santiago Canyon College  
(5.9) The committee reviewed change order #11 for Bid #1138 for Blazing Industrial Steel Inc. for structural steel for the Humanities building at SCC.
- 2.6 Approval of Change Order #1 for Bid #1142– Fire Suppression for Humanities Building at Santiago Canyon College  
(5.10) This item was pulled from the agenda because it had already been reviewed and approved by the board at the July 22, 2013 meeting.
- 2.7 Approval of Notice of Completion: Bid #1149 – Furnishings for the Humanities Building at Santiago Canyon College  
(5.11) The committee reviewed the Notice of Completion for furnishings for the Humanities building at SCC as presented.
- 2.8 Proposal of Future Agenda Items
- Trustee Solorio requested that an updated report on unspent Measure E funds be provided to the board. Vice Chancellor Hardash reported that a comprehensive presentation on all projects will be given to board members in October.
- 2.9 Committee Member Comments
- Trustee Solorio asked for a status on the district's RFQs, which was provided by Ms. Matsumoto.

## **3.0 ADJOURNMENT**

Mr. Labrado declared this meeting adjourned at 4:47 p.m.