

**BOARD FACILITIES COMMITTEE MEETING**

**Thursday, March 10, 2016**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Mr. Phillip Yarbrough. Other member present: Mr. Jose Solorio.

Staff present: Ms. Carri Matsumoto, Dr. Raúl Rodríguez, Mr. Darryl Taylor, and Ms. Anita Lucarelli as record keeper.

Guests present: Mr. Michael Beverly, PFMG Solar, and Mr. Doug Mangione, International Brotherhood of Electrical Workers.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Yarbrough.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Solorio and seconded by Mr. Yarbrough to approve the minutes of February 18, 2016. The motion carried with the following vote: Aye –Mr. Solorio and Mr. Yarbrough.

**2.0 REVIEW OF FACILITIES ITEMS**

2.1 Adoption of Resolution No. 16-06 – Dedication of Easement to Southern California Edison (SCE) at Santa Ana College  
(4.5)

The committee reviewed Resolution No. 16-06 to dedicate the easement to SCE at SAC.

2.2 Approval of Change Order #1 for C.I. Services, Inc. for Roof Repairs (U Portables) Project Bid #1273 at Santiago Canyon College  
(4.6)

The committee reviewed change order #1 for C.I. Services, Inc. for the roof repairs (U portables) project Bid #1273 at SCC.

**2.0 REVIEW OF FACILITIES ITEMS – (cont.)**

2.3 Acceptance of Completion of Roof Repairs (U Portables) Project Bid #1273 at  
(4.7) Santiago Canyon College and Approval of Recording of Notice of Completion

The committee reviewed the project as complete and approval of the filing of a Notice of Completion with the County.

2.4 Review of Status of Proposed Baseball Field at Santiago Canyon College

Dr. Rodríguez reported that the baseball field should fit in the location planned for it. Staff is working on obtaining correct information for the site which needs to facilitate fire/life safety and be ADA (Americans with Disabilities Act) compliant.

2.5 Update on Solar and Renewable Energy

Ms. Matsumoto gave an update on the progress the district has planned for solar and renewable energy as part of the RSCCD Sustainability Plan that was approved by the board on March 9, 2015. This plan includes a goal (#3) on energy which includes topics such as solar/photovoltaics and renewal energy.

2.6 Discussion of Tools used by the Community College System for Academic and Facilities Demands

Dr. Rodríguez explained that the tools the district uses for its academic and facilities demands are based on the Educational Master Plan. An update of the Educational Master Plan is planned for the June 13, 2016, board meeting.

Staff mentioned that the colleges conduct their own surveys regarding what the community wants taught and where they want the facilities located. Mr. Yarbrough asked that the survey results be shared with the Board Facilities Committee at a future date. Mr. Yarbrough asked that the survey instrument tools the college outreach departments use be provided to the Board Facilities Committee at its next meeting. Mr. Solorio asked staff to explore how the Los Angeles Unified School District grew its system to be so large.

Mr. Solorio asked for the contact information of the state facilities person to obtain the standard tools that the community college system uses to ascertain facility needs.

2.7 Proposal of Future Agenda Items

The committee asked that review of the abovementioned survey be placed on the next agenda.

**2.0 REVIEW OF FACILITIES ITEMS** – (cont.)

2.8 Committee Member Comments

There were no comments.

**3.0 ADJOURNMENT**

Mr. Yarbrough declared the meeting adjourned at 5:13 p.m.

Minutes Approved: March 24, 2016