

Rancho Santiago Community College District (RSCCD)  
2323 North Broadway via Zoom  
Santa Ana, California

## **BOARD FACILITIES COMMITTEE MEETING**

**Monday, March 15, 2021**

### **MINUTES**

#### **1.0 PROCEDURAL MATTERS**

##### 1.1 Call to Order

The meeting was called to order at 3:33 p.m. by Mr. John Hanna. Other members present: Mr. David Crockett and Mr. Larry Labrado.

Staff present: Ms. Debra Gerard, Mr. Marvin Martinez, Ms. Carri Matsumoto, Mr. Adam O'Connor, Mr. Enrique Perez, Mr. Darryl Taylor, and Ms. Anita Lucarelli as record keeper.

##### 1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Crockett.

##### 1.3 Public Comment

There were no public comments.

##### 1.4 Approval of Minutes

It was moved by Mr. Labrado and seconded by Mr. Crockett to approve the minutes of February 16, 2021. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, and Mr. Labrado.

#### **2.0 REVIEW OF FACILITIES ITEMS**

##### 2.1 Approval of Agreement with Architectural Testing, Inc. for Building Enclosure Assessment Services for Buildings E, G, H, L, MO and SC at Santiago Canyon College

The committee reviewed the agreement with Architectural Testing, Inc. for building enclosure assessment services for Buildings E, G, H, L, MO and SC at Santiago Canyon College as presented. After discussion, the committee recommended that the agreement with Architectural Testing, Inc. be taken to the full board for consideration.

2.2 Review of Change Order Procedure

Ms. Matsumoto and Mr. Taylor provided a presentation on the change order procedure for Facility Planning, District Construction & Support Services. Discussion ensued. Committee members received clarification on the procedure from Ms. Matsumoto and Mr. Taylor.

2.3 Proposal of Future Agenda Items

Mr. Hanna asked that an update on the progress of demolition of Santa Ana College Russell Hall be on a future agenda.

3.0 **ADJOURNMENT**

Mr. Hanna declared the meeting adjourned at 4:29 p.m.

Minutes Approved: April 19, 2021